

Minutes of Monthly Meeting on August 16, 2011
Tuesday – TIME: 7:30 P.M.

- 1. Roll Call:** Chairman Folker called the meeting to order at 7:30pm. Steve Galinat, and Linda Yanke were present. Dave Kovarovics was excused. Tenants present: Eleanor Geiling, William Cunningham, and Brian Fletcher were present.
- 2. Minutes:** The Minutes of the Special Meeting of July 12, 2011 were reviewed. A motion to accept the Minutes was presented by Chairman Folker. Commissioner Galinat moved first, Commissioner Yanke seconded the motion.
- 3. Director's Report:** Director Miller stated that Chubb will be here later this month to inspect the sprinkler system to determine a cause for why the system in the attic has been malfunctioning. It was agreed that Director Miller will look into a possible warranty for the sprinkler system and research other possible companies to service our sprinkler system. AHA received a violation for the elevator phone not working and for water in the elevator pit. Both discrepancies have been resolved.
- 4. Public to be heard:** None
- 5. Financial Report:** Chairman Folker made the motion to approve the financial report for August. Commissioner Yanke moved first, Commissioner Galinat seconded the motion.
- 6. Correspondence:** Liz Chasse from CHFA made her annual site visit. She made a recommendation to increase the base rent to help improve our finances. The increase would take place in January of 2012. Based on the discussion, Director Miller will submit a financial report to the commissioners and a decision will be made at the October Meeting. Director Miller also stated that funds from the State have not yet been determined for the RSC program.
- 7. Business:** The commissioners were given a new policy to review regarding the front door. A motion to accept the policy with revisions was made by Chairman Folker. Commissioner Yanke moved first, Commissioner Galinat seconded the motion and the motion carried.
- 8. Adjournment:** Motion to adjourn by Chairman Folker at 8:25 p.m. Commissioner Yanke motioned first, Commissioner Galinat seconded and the motion carried.

Submitted:

Jessica Miller