

Ashford Board of Education
Meeting Minutes – February 16, 2012

7:00 p.m.

Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Call To Order

Chairperson D. Wesson called the meeting to order at 7:05 pm.

Board Present

Present were members D. Wesson, K. Rourke, B. Supina, J. Rupert and L. Donegan. Also present were Superintendent Dr. J. Longo, Principal N. Johndrow, Director of Pupil Personnel D. Hartigan, Business Manager T. Clements and recording secretary J. Barsaleau. In the audience were MEUI representatives S. Fletcher and D. Atkinson and AEA representative K. Bryce. Unable to attend were board members K. Warren and J. Lippert.

Persons to Be Heard

None

Communications

Board member J. Rupert delivered a letter to Dr. Longo concerning the use of school corridors. The board directs Dr. Longo to address the matter with appropriate staff and provide a response to Mr. Rupert.

Approval of Minutes: 02/02/2012

Motion to approve the minutes of 02/02/2012 made by K. Rourke, seconded by B. Supina and carried with one abstention (J. Rupert).

Committee Reports

None

Administrative Reports/Summary

a. Superintendent

Dr. Longo gave members a copy of the navigation page of the Ashford School website showing links to various sites and programs that parents can access from home. Dr. Longo was informed that the card catalogue system of the Ashford School library discussed at a previous meeting is and has been available electronically for some time. He provided a draft copy of a 2012-13 budget to members in the packet of materials handed out at the start of the meeting (attached). In lieu of reviewing the draft document at this time, Dr. Longo suggested that a meeting between he, the first selectman, the board of finance chair and the board of education chair would be appropriate to discuss FY 2012-13 budget concerns and preliminary numbers. The board members agreed. Chair D. Wesson authorized Dr. Longo to contact First Selectman Fletcher to schedule a meeting.

b. Business Manager

The board asked Mrs. Clements to report under item #7a, “Old Business.” The packet of materials distributed at the start of the meeting included a year to date budget report and check register for January, and detailed and object budgets with forecasted totals to the end of the fiscal year. (attached)

c. Principal

Mrs. Johndrow provided a written report in the board packets. She spoke of the time and attention that must be given to the Connecticut Mastery Test (CMT) in terms of preparation, procedures and the implementation of the testing. D. Wesson asked what type of test would follow the final mastery testing in 2014? Mrs. Johndrow responded that it is likely to be standardized pilot testing, and that testing will be administered online.

d. Director of Pupil Personnel

D. Hartigan did not provide a written report but shared that she had been working with Mrs. Clements to firm up anticipated expenditures for the special education department. Barring any unforeseen events, she is confident the numbers will hold true.

e. Cafeteria

The cafeteria reports were distributed in the board handout materials. (attached)

Old Business

a. FY 2011-12 Budget

b. FY 2012-13 Budget

Mrs. Clements distributed an updated FY 11-12 grant report. She noted that \$133,000 in Education Jobs grant money will no longer be funded in 2012-13 and those dollars would have to be absorbed in the

budget for next year. She reviewed each grant and explained its purpose and what can and cannot be funded. At of this date, preliminary revenue numbers for FY 12-13 grants were unavailable. Mrs. Clements was advised by the CSDE to use the FY 11-12 grant award amounts for budget planning purposes. Each of the documents provided were reviewed. The object budget with year-end projected expenditures were discussed relative to electricity costs, fuel, transportation related repairs and roof maintenance and transportation.

New Business

a. Approval of the 2012-13 School Calendar

Motion to approve the 2012-13 school calendar made by K. Rourke, seconded by J. Rupert and carried unanimously followed by a brief discussion of CMT testing in March.

b. 2010-2011 Strategic School Profile

The school profile was included in the agenda packet mailed to the board members. Board members asked that Dr. Longo provide some selected statistical information from towns in the area of like size and demographics for the next meeting.

Next Meeting Date/Agenda Items

A special meeting will be held on February 23, 2012 at 7 PM. The agenda will be devoted to the 2012-13 budget.

Adjournment

Motion to adjourn the meeting (8:41 p.m.) made by J. Rupert, seconded by L. Donegan and carried unanimously.

Respectfully Submitted,

Jennifer Barsaleau
Recording Secretary