

# Town of Ashford

## Regular Selectmen's Meeting Monday, February 6, 2012, 7:00 p.m. Ashford Town Offices Minutes

1. Call to order at 7:00 p.m.
2. Members present: Fletcher, Falletti, Zambo  
Guests: Linda Gagne, Joe Gagne, Butch Simpson, Carl Pfalzgraf, Tom Welch, Chuck Atkins
3. Hear from Public: no public comment at this time
4. First Selectman's briefing: attached
5. Hear from Boards, Commissions, Committees
  - Transfer Station Committee: Members of the Committee gave a brief summary of their 1/25/2012 memo to the BOS recommending various upgrades to the facility the need for additional signage. Atkins reported on the possible availability of grant funds for installation of a second single-stream compactor. Fletcher advised the committee that paving of lower drive and leveling of upper drive will be performed this year.
  - Linda Gagne, Ashford Tax Collector, supplied the BOS with a collection update. The 2012-2013 budget will reflect implementation of a new procedure dealing with tax overpayments. The refund line will be removed from the Tax Collector expenditure budget. Refunds will be treated as a reduction in revenue rather than as an expenditure. Current year tax refunds will be addressed at a future Board of Finance meeting.
6. Zambo moved acceptance of minutes of regular meeting 1/17/2012 and special meeting of 1/30/2012. Falletti seconded the motion which passed.
7. Old Business
  - a. Senior Center ad hoc Committee recommendations: this item will be carried on the agenda
  - b. Non-union employee contract process: Fletcher reported that the auditors will supply the BOS with a recommendation regarding the form to be used for auditing purposes for presentation of non-union salary information
  - c. Report of 300<sup>th</sup> Anniversary Committee: nothing to report at this time
  - d. Lake Chaffee, Circle Drive lots: Falletti moved that the listings for two Circle Drive lots at Lake Chaffee be discontinued. Zambo seconded the motion which passed.
  - e. Social services/youth services – possible executive session. This item will be included on the agenda for the special BOS meeting which will be noticed for 2/16/2012.
  - f. 2012-2013 budget: the BOS will finalize their budget presentation at their special meeting which will be noticed for 2/16/2012.
8. New Business
  - a. Committee/Commission appointments

- i. Economic Development Commission – 3 regular member vacancies (terms to expire 2/2/2015), a alternate member vacancy (term to expire 2/2/2015)
    - ii. Board of Assessment Appeals – 1 alternate member vacancy
    - iii. Conservation Commission – fill two alternate member vacancies (terms to expire 11/2013)
    - iv. Ashford Housing Authority – Zambo moved to accept with regret, the resignation of David Kovarovics and to appoint Randall Weidig to fill the vacancy to 12/31/2015. Falletti seconded the motion which passed.
  - b. Tax refunds: none
  - c. Falletti moved acceptance of gift received from Larry McCurdy in memory of his mother Audria M. McCurdy. Zambo seconded the motion which passed. The intended use of this monetary gift is to commission refurbishing of portions of the Senior Center kitchen. Funding allocation will be presented to the BOF at their meeting of 2/9/2012.
  - d. Treasurer position opening: Zambo moved that Cheryl A. Baker Bowen be appointed to the position of interim Ashford Town Treasurer through 6/30/2012 or until such time as the search and interview process to fill the position is completed. As proposed by Ms. Bowen, funding for this interim appointment will be taken from the 2011-2012 budgeted Treasurer payroll line. Zambo further moved reallocation, from the 2011-2012 budgeted Treasurer payroll line, to fund an additional 2 hours per week for the Finance Department part-time clerk through 6/30/2012. Falletti seconded the motion which passed.
  - e. Zambo moved approval of execution of a quit-claim deed to Thomas E. Knowlton, Executor of the Estate of Royal O. Knowlton, for two parcels of land described as Town of Ashford Assessor's Tax Map #49, Block A, lot 3 (.09 ac) and Town of Ashford Assessor's Tax Map #49, Block B, lot 2 (.04 ac) pending receipt of written acceptance from Town Counsel. Falletti seconded the motion which passed. Note that these parcels were created as the result of relocation of a portion of Wormwood Hill Road sometime prior to 1963.
  - f. Falletti moved scheduling of a special BOS meeting for 2/16/2012 @ 6:00. Zambo seconded the motion which passed.
  - g. Falletti moved approval of a request for subordination of housing rehab lien as recommended by Peter Huckins, CDGB grant administrator. Zambo seconded the motion which passed.
  - h. Falletti moved addition to the agenda of award of a contract for administrative services for Ashford's CDBG program. Zambo seconded the motion which passed. Falletti moved award of a contract for CDBG administrative services to Community Consulting. Zambo seconded the motion which passed.
9. Remarks for the good of the Board
  - Falletti commented on the Willimantic Chronicle article concerning the resignation of the Ashford Treasurer.

- In response to the Hartford Courant article regarding Mt. Caritas, Fletcher reported that the Assessor is requesting information from other towns on how they handle organizations that hold similar tax status.
- Fletcher reported that he will be meeting with Town Counsel to review Route 44 crosswalk rfp options
- Zambo requested that Town Counsel be consulted regarding IRS status regular employee/contracted employee.

10. Adjournment at 8:00 p.m.

Christine K. Abikoff