

**ASHFORD BOARD OF FINANCE
SPECIAL MEETING**

Thursday, November 7, 2013

7:00 p.m.

Town Office Building

Present: Cathryn Silver-Smith (Chairperson), Chuck Funk, Merrill Simpson, Judith Austin (alt.), Tony Horn (alt.), Marion Matthews (alt.) and Ralph Fletcher (ex-officio, First Selectman).

Guests: Cheryl Bowen (Town Treasurer), Maureen Barber (Town CPA/Consultant), Linda Gagne (Tax Collector), Gail Zaicek (BOF Member-elect), Kim Rourke (Ashford BOE Vice-Chair), Cheryl Miller (Ashford School Finance Consultant)

- 1. Call to Order:** Ms. Silver-Smith called the meeting to order at 7:00 p.m.
- 2. Seating of Alternates:** Ms. Austin was seated for Ms. Eastwood. Ms. Matthews was seated for Ms. Cercena.
- 3. Approve Minutes of BOF Regular Meeting of September 12, 2013,
Minutes of BOF Special Meeting of September 19, 2013**
Waived until next Regular Meeting.
- 4. FYE 2013 Draft Audit Report Review – Mahoney Sabl & Company, LLP:**
Ms. Amanda Backhaus reviewed the draft audit report/statements and responded to questions from Board. The final report and auditor recommendations will be presented at the November 14, 2013 Regular BOF Meeting.
- 5. Executive Session – Confidential Attorney-Client Communications:**

MR. SIMPSON MOVED AND MR. FUNK SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 8:20 PM TO DISCUSS ATTORNEY-CLIENT COMMUNICATIONS AND TO INVITE CHERYL BOWEN AND MAUREEN BARBER TO ATTEND. THE MOTION PASSED WITH EVERYONE VOTING AFFIRMATIVELY.

Participants in the Executive Session were: Cathryn Silver-Smith, Chuck Funk, Merrill Simpson, Judith Austin, Tony Horn, Marion Matthews, Ralph Fletcher, Cheryl Bowen and Maureen Barber.

- 6. Adjournment:**

MR. FUNK MOVED AND MS. MATTHEWS SECONDED A MOTION TO ADJOURN THE NOVEMBER 7, 2013 REGULAR MEETING OF THE ASHFORD BOARD OF FINANCE. THE MOTION PASSED WITH EVERYONE VOTING AFFIRMATIVELY.

The meeting was formally adjourned at 9:35 p.m.

Respectfully submitted,

Cathryn Silver-Smith (Chair) for BOF Clerk