

**Babcock Library Board of Trustees  
Minutes of Special Board Meeting of  
October 13, 2015**

In attendance: Board members Helen Chapman, Ann Lojzim, Gerald Nagy, Catherine Sampson, Suzanne Smith, and Barbara Zulick and Friends President Beth Fitzroy.

**Call to Order:**

The meeting was called to order at 2:01pm. This meeting was held at the home of Board member Helen Chapman.

**Enter Executive Session:**

Catherine moved and Barbara seconded a motion to go into Executive Session for the purpose of conducting a formal Performance Review of Library Director Shadd Jamison. Motion passed.

**Exit Executive Session:**

Having completed the Performance Review, Catherine moved and Barbara seconded a motion to leave Executive Session. Motion passed. No other motions were made or votes taken during Executive Session.

Gerry was instructed to prepare a composite Performance Review to summarize the results of our individual efforts, and to meet privately with Shadd to discuss the final report. The specific results will be posted in Shadd's personnel file and are not appropriate for publication here in these Minutes.

However, due to the timeliness of two current issues, the Board by consensus agreed to authorize Gerry to take the following immediate actions:

- To put a stop to the new Library policy of forcing patrons to show ID in order to check out material. This policy is not in keeping with the friendly spirit of a small-town library and the Board was not consulted beforehand.
- To inform Shadd that from this time forward he is not allowed to implement major new policies or decisions without first consulting and obtaining Board approval.
- To inform Shadd that he must have a Board member review and edit his Director's Newsletter for the Ashford Citizen and the website before publishing it in either venue. Catherine Sampson volunteered to be the Board editor.

**Adjournment:**

Suzanne moved and Anne seconded adjournment at 4:30pm. Motion passed.

Respectfully submitted,

Gerald Nagy, Board Chairman