

**Ashford Parks and Recreation  
May 16<sup>th</sup>, 2016  
Meeting Minutes**

**Call to Order:** The meeting was called to order at 7:00 P.M.

**Present:** Kim Ayers, Sandra Moquin, Eric Parent and Neil Gordon, Sherry York (8:00 P.M.)

**Public to be heard:** Bill Hall, Archery Tournament Director of Connecticut Archery Association. Bill did a presentation and supplied written information regarding a June 11<sup>th</sup> and 12<sup>th</sup> use of the park for the C.A.A. Open Outdoor Championship. This information included date and time of event – June 11<sup>th</sup> 1-4 P.M. (need vehicles out by Saturday noon) and continue to Sunday, June 12<sup>th</sup> 10:00 A.M. to 4:00 P.M. Measuring and marking of field: done by William Hall on any day leading up to the event at convenience of the Parks and Rec./Public Works Dept.

Line Painter – request to Sherry York for the use of a line painter

Bleachers – request to Sherry York to move a set of bleachers to the spectator area

Seating and safety signs/caution tape – set up Saturday morning

A director of shooting will be in charge of the archers at all times that shooting is occurring.

Flaggers will be assisting the director. Director and flaggers will have whistles.

Spectators – encouraged and desired. A leader board, along with informational posters will be made available. An information booth will be set up as well. Sherry to publish the event in the next Citizen.

Concessions – Would like to have food available to enhance the event. William Hall is a Serv Safe Certified Food Safety Manager. Unsure at this time what plans will be for food. A food certificate will be obtained 2 weeks prior to event if food will be served.

The range will be taken down and cleaned by 7:00 P.M. on Sunday, June 12<sup>th</sup>.

A certificate of Liability Insurance was submitted.

A written drawing plan with measurements etc was also submitted. Paperwork is available in the A.P.R.C.'s office.

Neil made motion to accept this event to take place at Ashford Park, Eric seconded and all in favor; motion passed.

William Hall submitted a check in the amount of \$200 paid to the town of Ashford.

**Financial Report : YTD 5/10/16 Expenditures**

	<b>Budgeted</b>	<b>Current</b>	<b>Balance Remaining</b>
<b>Recreation</b>	34000.00	25247.86	8752.14
<b>Administrative</b>	48625.91	36681.56	11944.35
<b>Grounds</b>	13300.00	6664.29	6635.71
<b>Totals:</b>	95925.91	68593.71	27332.20

**Income: 5/11/16 \$31,896 (Summer Camp income starting to come in)**

Kim made motion to accept the financial report, Eric seconded and all in favor. Motion passed.

**April Minutes:** Kim made motion to accept the April minutes/ notes and Neal seconded. Motion passed.

**Town Budget:** The town budget passed 16/17

**Chair Person's Report:** None

**Old Business:**

- **Spring Jamboree:** Saturday, May 21<sup>st</sup> 11:00 A.M. – 3:00 P.M. Eric will be available for set-up and from 10:00 A.M. to 1:00 P.M. at dunk tank.  
Neil is unable to make this event due to a prior commitment  
Sandra will be at this event bouncing back and forth from dunk tank, to the ADTC's "Pin the Tail on the Donkey" event. She will be there all day.  
Bounce House: The PTO usually runs that event, but asked us to oversee chalk and bubbles on the basketball court next to Dunk Tank
- **Program Update –**  
Swimming Lessons/Club going well 2 weeks left  
Ashford Metric Bike – Garth not present to discuss this event.
- **Scholarship Update –** Sent run sheet to Lions Club, have been invited to awards night again
- **Labor Day 5 K –** Get something out to track teams before it's over. We need to encourage kids to run all summer.

**New Business:**

- **Status on Parks Maintenance – Pompey Hollow Park plantings –** we were slightly over budget on this project in the amount of \$285.00. Plantings look great and a lot was put into this for the total cost of \$1285. Gwen Adzima did great work to coordinate the project
- **Summer Concerts –** All 5 are set with verbal commitments, working on contracts and food service organizations.

**Summer Programs:**

Swim Lessons – Ashford Summer Camp to run, Bike Camp, Ashford Adventurers Camp, BBQ, Girl Power Fitness Camp, Brownstone Park Trip with Wellington, Camp Out at AMP.

**Adjourn: 8:45 pm**

**Minutes taken and typed by Sandra Moquin , submitted to Sherry York**