

## Ashford Board of Education

### Meeting Minutes – May 5, 2016

7:30 p.m.

*Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.*

#### **Call To Order**

Board Chair J. Rupert called the meeting to order at 7:40 pm. Present were members J. Calarese, J. Lippert and K. Rourke. Also present were Superintendent Dr. J. Longo, Business Manager D. Neel, Pupil Personnel Director C. Ford, Principal T. Hopkins, Asst. Principal G. Dukette, recording secretary J. Barsaleau. Unable to attend were board members L. Donegan, K. Warren and M. Matthews. Teacher M. Kiefer and several student members of the *Ashford Howler* newspaper were also present.

#### **Student Writing Presentation**

Mr. Kiefer gave a brief background of how the Ashford Howler came into existence. Student G. McGinley began the presentation by distributing the most recent copy of the newspaper. She gave an overview that it started with some students approaching Mr. Kiefer about the idea of a student run newspaper and asked if he would help them. Since that time, the staff of the newspaper has grown, as have their roles in writing, editing and producing the paper. Mr. Dukette commented that some of the information contained in the Howler has provided helpful feedback to the administration. Board members stated their appreciation to all involved for their hard work and ingenuity. Dr. Longo presented members of the newspaper staff and their advisor Mr. Kiefer with certificates of appreciation.

#### **Persons to be Heard**

Parents Heather Lewis and Maureen Caye addressed the board asking for its consideration of having a third classroom for Grade 2 for next year. Questions and dialogue followed. The Board thanked Mrs. Caye and Mrs. Lewis for their input. This matter will be on the May 19<sup>th</sup> meeting agenda.

#### **Communications**

J. Rupert acknowledged receipt of the following communications in the agenda packet:

- 8<sup>th</sup> Grade Class Events Calendar
- May Enrollment Summary
- Spring 2016 Employment Law Letter
- Follow Up Letter Concerning Safety Ladders
- Letters/Emails from K. Buch, S. Dingler, H. Lewis, M. McDonough and H. Welply
- Annual Contract Extension memo from Dr. Longo

Mr. Rupert noted that the matter of safety ladders has been addressed with the local fire marshal and is pending the disposition the State Fire Marshal.

#### **Approval of Minutes: 04/07/2016**

*Motion made by J. Lippert to approve the regular meeting minutes of 04/07/2016, motion seconded by J. Calarese and carried unanimously.*

#### **Administrative Reports**

##### **a. Superintendent**

Dr. Longo reviewed his written report and Ashford Citizen article with the board. Brief discussion followed concerning regional cooperation, high school transition and school construction funding and space renovation. Atty. Anne Littlefield is planning to attend the June 2<sup>nd</sup> board meeting to discuss upcoming teacher negotiations.

#### **New Business**

##### **a. Authorization to Submit FY 17 IDEA Grant Application**

Copies of the grant application cover page and goals for the period of July 1, 2016 – June 30, 2018 were included with the board packet for review.

*Motion made by K. Rourke to submit the IDEA Grant Application for the period of July 1, 2016 – June 30, 2018. Motion seconded by J. Lippert and carried unanimously.*

##### **b. First Reading of Policies/Administrative Regulations (Series 4000: Cardiac Arrest; Admin. Regulations, Series 3000: Gifts, Grants and Bequests)**

The Sudden Cardiac Arrest policy was provided by counsel and is considered a first reading. D. Neel provided draft regulations for the Gifts, Grants and Bequest policy. The form attached to the regulations is a sample and not part of the regulation. The board will review and forward any questions or concerns prior to the second reading of the policy and regulations on June 2<sup>nd</sup>.

##### **c. Discussion of Certified Staff Negotiations Timeline**

Addressed in the Superintendent's report.

### **Old Business**

#### **a. Request Approval of Financial Statements through March 2016**

Business Manager D. Neel reported that a credit from CIRMA and excess cost reimbursements have been applied to the BOE budget. He suggested that rather than approve the budget transfers that had been presented in the tabled March report, he would provide an updated budget and transfer information for the May 19<sup>th</sup> meeting.

***Motion made by K. Rourke to approve the March 2016 financial reports, noting there were no contractual payments for the benefit of the superintendent. Motion seconded by J. Calarese and carried unanimously.***

#### **b. Review/Approval of Quarterly Budget Transfers**

***Motion made by J. Rupert to table consideration of quarterly budget transfers pending receipt of the April budget report and the updated transfer recommendations of the business manager at the next regular meeting. Motion seconded by J. Calarese and carried unanimously.***

#### **Next Meeting Date/Agenda Items**

The next meeting is scheduled for May 19<sup>th</sup>. Agenda items include Grade 2 class sizes, Healthy Foods Certification, school lunch prices, review of administrative reports, health room report, cafeteria report, financial reports, budget transfers and year-end budget.

Recorded by:

Jennifer Barsaleau  
Recording Secretary

*Attachments:    Communications  
                      Ashford Howler  
                      Supt. Report  
                      IDEA grant cover letter/goals  
                      Sudden Cardiac Arrest policy  
                      Gifts, Grants and Bequests Regulation  
                      March 2016 financial reports and business manager report*

## June 2016 8th Grade Class Events

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>MAY 30</b>  Memorial Day No School	<b>MAY 31</b>  Class Night 6:30-7:30 pm Cafeteria	1	2	3  Graduation Dance 6:30-9:00 pm Cafeteria	4
5	6	7	8  Commencement Rehearsal during the school day (also Thursday)	9  8 <sup>th</sup> Grade Commencement 7:00 pm Gymnasium	10  Class Picnic Holiday Hill Mansfield 8:40 am-2:30 pm	11
12	13	14  Last Day of School Yearbook and Gown Signing	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	<b>Notes: CLASS TRIP WILL BE FRIDAY, MAY 13<sup>th</sup></b>	

# Enrollment Summary: Federal Ethnicity and Race Report as of 05/03/2016 (D3)

Ashford School

View:

Federal Ethnicity and Race

Students:

- All Active Enrollments
- Current Selection

Date:

05/03/2016

Grade Level	Total in Grade	(I) American Indian or Alaska Native	(A) Asian	(B) Black or African American	(P) Native Hawaiian / Other Pac Islander	(W) White	Hispanic/Latino	Two or More Race Categories	Unspecified
-2	13 7 / 6	0 0 / 0	0 0 / 0	0 0 / 0	0 0 / 0	10 5 / 5	2 1 / 1	1 1 / 0	0 0 / 0
-1	31 17 / 14	0 0 / 0	0 0 / 0	1 0 / 1	1 1 / 0	25 15 / 10	3 0 / 3	1 1 / 0	0 0 / 0
0	41 17 / 24	0 0 / 0	1 0 / 1	1 1 / 0	0 0 / 0	32 12 / 20	3 2 / 1	4 2 / 2	0 0 / 0
1	33 21 / 12	0 0 / 0	0 0 / 0	3 2 / 1	0 0 / 0	22 14 / 8	4 3 / 1	4 2 / 2	0 0 / 0
2	43 20 / 23	0 0 / 0	1 0 / 1	0 0 / 0	0 0 / 0	35 17 / 18	3 2 / 1	4 1 / 3	0 0 / 0
3	30 15 / 15	0 0 / 0	0 0 / 0	2 2 / 0	0 0 / 0	23 13 / 10	5 0 / 5	0 0 / 0	0 0 / 0
4	43 21 / 22	0 0 / 0	2 0 / 2	1 0 / 1	0 0 / 0	37 19 / 18	2 1 / 1	1 1 / 0	0 0 / 0
5	38 12 / 26	0 0 / 0	0 0 / 0	1 1 / 0	0 0 / 0	34 9 / 25	3 2 / 1	0 0 / 0	0 0 / 0
6	39 23 / 16	0 0 / 0	0 0 / 0	0 0 / 0	0 0 / 0	35 21 / 14	3 1 / 2	0 0 / 0	1 1 / 0
7	51 26 / 25	0 0 / 0	3 0 / 3	4 3 / 1	0 0 / 0	42 22 / 20	2 1 / 1	0 0 / 0	0 0 / 0
8	37 22 / 15	0 0 / 0	0 0 / 0	0 0 / 0	0 0 / 0	33 20 / 13	3 2 / 1	0 0 / 0	1 0 / 1
Total	399 201 / 198	0 0 / 0	7 0 / 7	13 9 / 4	1 1 / 0	328 167 / 161	33 15 / 18	15 8 / 7	2 1 / 1

The Federal Ethnicity and Race view displays aggregate student data as required by the Federal Ethnicity and Race Categories from the U.S. Department of Education. See the help for more information.

## Legend

Icons  - Date Entry

Spring 2016

## Labor & Employment Practice Group

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## Will Smoking Pot on the Job Get You Fired?

You'd think that would be a slam dunk question, but if you're a state employee whose union is willing to take your case to an arbitrator, apparently it isn't.

Back in 2012, a UConn Health Center employee was found smoking pot in a state vehicle during working hours. His job involved operating power equipment and driving large trucks. Consistent with UConn's drug-free workplace policy, he was fired. However, his union pursued a grievance on his behalf, and argued that he had a clean work record, was not criminally prosecuted for the drug offense, and only smoked pot to help him deal with various "personal issues."

The case went before an experienced arbitrator, Jeffrey Selchick, who ruled that while UConn's policy allowed discharge for a first offense, it did not require it. He said the Health Center had grounds to impose a "substantial penalty," but not discharge. He ordered the firing changed to a six month suspension without pay. The state took the matter to court, arguing that the employee's conduct endangered co-workers and the public, and that the decision sent a message to state employees and taxpayers that drug use on the job is acceptable.

A Superior Court judge agreed, and found that the arbitrator's decision was contrary to

the public policy of the State of Connecticut. This time the union appealed, and the matter was recently argued before the Connecticut Supreme Court, which will likely rule in the next few months.

The case has received attention in the press, and is of interest to lawyers because it involves what amounts to a clash between two well-established policies. One is the principle that courts generally should not substitute their judgment for the decisions of arbitrators. After all, the parties have agreed to arbitration instead of litigation as a means of resolving disputes, and if judges were willing to second-guess arbitrators, the courts would be swamped with additional cases.

On the other hand, there's the principle that arbitration awards should not violate firmly established public policy. For example, a child molester shouldn't be in an elementary school teaching position. That was presumably the logic behind UConn's decision, since drug use is illegal as well as dangerous, especially if the user operates heavy equipment. However, the union has argued to the Supreme Court that smoking pot on the job shouldn't require automatic dismissal, especially if the employee has an otherwise good record and is not likely to be a repeat offender.

**Our opinion** is that certain offenses should call for automatic dismissal, and that drug or alcohol use on the job should be high on that list. There are many hard-working, law-abiding people who are unemployed or under-employed, and would love to have a good job with generous state employee benefits. They are more deserving than the pot-smoker at the center of this case. But let's see what the Supreme Court says.

## Timing is Important But it Isn't Everything

We often advise clients that taking an adverse action against an employee is always riskier if it follows soon after the employee has engaged in a protected activity. Examples include filing a workers comp claim, exercising FMLA rights, alleging discrimination, whistleblowing, engaging in free speech, or supporting other employees who have participated in such activities. Bad timing was involved in a recent court decision involving a surgeon who moved to Connecticut after what he understood to be a job offer from a hospital. However, in an interview with hospital

management, the surgeon disclosed that he had decided to transition to a woman. Thereafter, other applicants were given positions at the hospital but the transgender surgeon was not. He (now she) brought suit in federal court.

Presumably understanding that the timing made the claim difficult to defend, the hospital argued that Title VII of the Civil Rights Act, which prohibits discrimination based on sex, does not cover transgender status. They claimed Title VII protects a woman from discrimination because she's a woman, but not because she decides to become a man. The judge gave that argument short shrift, noting that dictionary definitions of "sex" have for centuries included any property by which "any animal is male or female." He saw those definitions as sufficiently broad to include gender identity or expression.

Not surprisingly, he went on to reject the hospital's claim that the surgeon had not proven causation, finding that a reasonable jury could conclude that the hospital's stated excuses for not hiring her constituted a pretext. Therefore, unless it is settled, the case is headed for trial.

This doesn't mean an employee is insulated from adverse action for some period of time after engaging in a protected activity. Take for example the Sysco Connecticut employee who was fired shortly after filing a workers comp claim, in which she said she'd been working too hard and injured her leg. While investigating the claim, the employer found video of the

worker carrying boxes of food products out of the warehouse and putting them in her car, seemingly without difficulty.

On the day after she returned from workers comp leave, her supervisor confronted her as she carried a case of hamburger to her car, and she was fired. Presumably relying on the timing issue, her lawyer filed a lawsuit, but the judge dismissed it. He found the employee's "hamburglary" provided adequate grounds for the discharge, and ruled for Sysco.

**Our advice** to employers is always to look for potential grounds for a discrimination or retaliation claim before disciplining or discharging an employee. In particular, identifying recent protected activity is critical. However, finding such issues doesn't end the inquiry. If the evidence of misconduct is clear enough and the justification for discipline is strong enough, the action will likely be upheld if challenged.

## Free Speech Cases Must Balance Interests

Lawsuits alleging violation of an employee's free speech rights are complicated. For one thing, both the U.S. Constitution and the Connecticut Constitution contain free speech protections. There's also a Connecticut statute on the subject, and last year our Supreme Court held that it required a different analysis than that which applies to constitutional issues.

Then there are the various steps involved in the analysis of free speech claims brought by

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public employees. One, does the speech involve a personal grievance or a matter of public interest or concern? Two, was the employee speaking only in his capacity as a citizen, or did he make the statements in the course of carrying out his duties (which deprives the speech of protection, at least under the U.S. Constitution)? Three, does the government's interest in maintaining proper performance of its functions outweigh the public's interest in disclosure of impropriety?

That last point was critical in a recent federal court case involving a UConn administrator who complained about unethical activity and nepotism when a dean appointed his own wife to head up a program. The employee was not reappointed to his position when it came up for renewal, and he claimed that was in retaliation for his exercise of free speech rights.

A federal judge found that the employee's statements involved not just a personal grievance but a matter of public concern,

since the dean's appointment of his wife did not directly affect the employee, and other cases have held that cronyism and nepotism in government are legitimate subjects of public interest. Also, since the appointment of the dean's wife did not fall within the employee's area of responsibility, he was speaking as a citizen, not an employee.

However, balancing the interests of the public and the government, the judge found that the allegation of nepotism was limited to a single instance involving a small number of individuals, while its potential to undermine the dean's authority and his ability to carry out his work was significant. Regarding this latter point, the judge said the fact that the plaintiff was a high level manager and not just a rank and file employee was important.

**Our advice** is to consult with counsel before taking action against an employee that could be attributed to statements or conduct to which the "free speech" label could apply. The law in this area is complex, and still evolving. Even the UConn case discussed above

is not over, since the federal judge has sent the case back to state court for analysis of the state law claims, which could produce a different result.

## No Good Deed Goes Unpunished

The Oxford Board of Education has learned the hard way that if you allow a group of unionized employees to enjoy a benefit over time, it may be hard to do away with it, even if the benefit is not mentioned in the applicable collective bargaining agreement.

A teacher in Oxford ran out of contractual sick leave and asked to be provided with a "sick leave bank" consisting of sick time donated by fellow union members. Similar arrangements had been approved before, on eight occasions over the previous ten years. However, the Superintendent denied the request because there was no such provision in the collective bargaining agreement, and there were no standards by which he could assess eligibility, duration, or other elements of the requested leave.

The teacher's union went to the State Board of Labor Relations, which ruled that Oxford had committed a prohibited practice by unilaterally changing a condition of employment. The Board said the sick leave bank was an established "past practice" because it was "clearly enunciated and consistent, it endured over a reasonable length of time, and was an accepted practice by both parties." Although Oxford claimed the administration was free to accept or reject requests on behalf of individual



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teachers, apparently it could not point to any examples where use of a sick leave bank was requested but denied by the administration.

The school district went to court in an attempt to overturn the SBLR decision, but a Superior Court judge recently refused to do so. He started his analysis by reciting the established legal principle that decisions of administrative agencies responsible for interpreting and applying laws in a given subject area are entitled to considerable judicial deference. He went on to conclude that the SBLR's determinations were not unreasonable, and were within the scope of its discretion. In particular, he dismissed the argument that the sick leave bank practice was not consistent because many teachers took unpaid leave without requesting a bank. He thought it was more important that all the requests made in the preceding ten years had been granted.

**Our opinion** is that cases like this highlight the same issue that has led to criticism of the National Labor Relations Board by private sector employers. Decisions of labor agencies that could be perceived as union-friendly are given deference by the courts, and thus employers are disadvantaged. The SBLR doesn't have any management advocates among its members.

## Legal Briefs and Footnotes

**No Double-Dipping Under MERS:** The law clearly states that an employee who has worked for a municipality that participates in the Municipal Employees Retirement System cannot go to work for a second participating municipality and still collect a pension based on his work for the first. One municipal employee tried to do just that, and claimed it was justified because his position with the second

municipality was not covered by MERS. A court has ruled that the law means what it says; one can't collect a MERS pension while working for a participating municipality, regardless of the position held.

**Double Damages for OT Violations:** A Westport nail salon and its owner were both hit with double damages totaling over \$40,000 for falsifying time records, requiring two employees to work "off the clock," and threatening to fire them if they didn't pay back amounts received as a result of an earlier Department of Labor investigation. The judge said that the owner knew what the rules were as a result of the earlier investigation, but instead of "getting the message" she attempted to evade the law by forcing workers to misrepresent the number of hours they actually worked. According to a New York Times investigation, such worker exploitation is common among nail salons.

**FMLA Bootstrap Argument Rejected:** When a data analyst was terminated based on a pattern of poor attendance due to medical problems, she sued alleging various violations, including interference with her FMLA rights because she had notified her employer that she would need FMLA leave. A Superior Court judge has rejected that claim, because she had not yet worked long enough to be eligible for FMLA benefits. The fact that she would have been eligible by the time the requested leave began was not sufficient to support her claim.

**Correction:** In our last edition we reported that the former head of the Office of Labor Relations for the State of Connecticut, Linda Yelmini, had been appointed to the State Board of Mediation and Arbitration as a management member of the panel of arbitrators. In fact she was appointed (and is now serving) as a neutral member of the panel. The appointment was part of a settlement of legal claims arising from her separation.

April 13, 2016

Mr. James Rupert  
Board of Education Chair  
Ashford School  
440 Westford Road  
Ashford, CT 06278

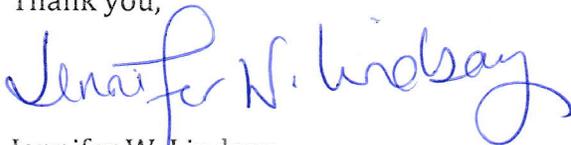
Dear Mr. Rupert and Board of Education Members,

This letter is a follow-up to my January 20, 2016 request that the Board of Education pursue information about the possibility of purchasing and installing emergency exit ladders in the four upper classrooms of the school. It has been brought to my attention that rooms 30, 29, 29A and 28, where there is a drop of several feet, might also benefit from emergency ladders.

As I reviewed in that letter, all other classrooms in the building have multiple egress options in case of emergency. These upper classrooms only have doors. In the event of fire in the hallway, or if the door is not a viable exit option for some other reason, students would be unable to safely escape the building. With advanced notice, this might not be a concern, but in a true emergency, as with an active shooter or other intruder, students would have no alternate exit option.

Please consider researching and installing emergency ladders in these classrooms to increase the safety of Ashford School students.

Thank you,



Jennifer W. Lindsay

April 14, 2016

Kristen Buch  
121 Old Town Road  
Ashford, CT 06278  
860-429-1293 or kristenbuch@hotmail.com

Superintendent James Longo and  
Ashford Board of Education  
Ashford CT

Dear Ashford Board of Education and Superintendent James Longo,

As a parent of a first-grade student at Ashford School, I am writing to express my concern about the decision to consolidate the three first-grade classes into two second-grade classes for the 2016-2017 school year. Having been a frequent volunteer in my first-grader's classroom, I have first-hand experience with many students in the class that are challenging, both behaviorally and socially. Even with the very best teacher and paraprofessional present, these behavioral and social challenges frequently disrupt all of the students' learning. I am concerned that consolidating the three classes to two will further exacerbate classroom disruptions and that the result will be detrimental to the quality of the students' education and may increase the threat to their safety.

The second grade is a critical time in our children's learning experience. This was clearly evident in the case of my older son who entered the second grade as a challenging and active young boy. The positive changes in his growth and maturity during that time was incredible and remarkable. That year turned out to be a pivotal time in my oldest son's schooling. His exceptional experience in second grade underscores the importance of this matter and furthers my concern that his brother will not be given the same disruption-free and safe learning environment.

Furthermore, I firmly believe the positive experience of my oldest son during his time in second grade would not have been possible without his teacher, Mr. Busse. Mr. Busse was such an excellent teacher for him. He provided the exact teaching style, presence, and influence that a challenging and impressionable young boy like my oldest son needed at the perfect time in his maturation and growth. My son who was high-energy and quite a challenge to all his previous teachers greatly improved – behaviorally, socially and academically - due to the hard work and dedication of Mr. Busse. Mr. Busse, as a second-grade teacher, is one of the greatest assets Ashford School has to offer. Denying the future second graders Mr. Busse's services would be a great *disservice* to those kids at a time when he can make the greatest difference in their lives. He has so much to offer for not only the challenging students, but for all second grade students.

In conclusion, it is my hope that the decision to reduce the classroom size of the future second graders from three to two is reconsidered. With a smaller second-grade class size, the children will be able to grow, mature and resolve behavioral issues making them better prepared for the larger class size as they enter the third grade. Also, I hope Mr. Busse will be retained as a second grade teacher. He helped so much with our older son, that I know he would be a true asset to his brother as well as the other students entering second grade later this year.

Thank you for your consideration in this matter. If you have any questions or concerns for me, I can be reached at 860-429-1293 or [kristenbuch@hotmail.com](mailto:kristenbuch@hotmail.com). I am unable to attend the board meeting on 4/21/2016, but please feel free to share my letter at the meeting.

Sincerely,



Kristen Buch

Sara Dingler  
49 Portland Dr.  
Ashford, CT 06278

Dear Superintendent Longo and Ashford Board of Education,

I, Sara Dingler, am writing to you as a concerned parent of a first grade student here at Ashford School. My concern is in regards to the decision of changing the current three 1<sup>st</sup> grade classrooms into two 2<sup>nd</sup> grade classrooms for the 2016-2017 school year. As a taxpayer, I am aware that having classrooms of 10, 11, and 12 students is a rather low number and unheard of in most towns. However, here in Ashford I feel that we have always tried to look at our students as individual people and learners, not as a number. In this situation, I do not feel that we as a school are looking at our students as learners instead a decision has been made based upon a number not based on what the first grade students of Ashford need to succeed academically.

With that in mind, the students currently in first grade are a challenging group not only academically but also behaviorally and socially. I know this first hand from teaching some of these students last year and from stories that my daughter shares with me at home. Frequently, I hear from my daughter about the constant disruptions, emotional outbursts and unsafe/violent behaviors that happen in her classroom on a daily basis. These behaviors occur despite the best and tireless efforts of a very strong, knowledgeable and passionate teacher. As a parent of a 6-year-old child of course I understand that some misbehavior is expected as children learn boundaries and rules but these behaviors and disruptions seem to be more than just testing limits. Some examples of these behaviors include taking student work and ripping up their papers, kicking and pushing peers, spitting, yelling inappropriate words and taking student belongings then hiding or breaking them. Some of these unacceptable behaviors have happened to my daughter and some to her peers in her classroom. These behaviors do make her nervous and upset so I reassure her that she is safe and the teacher will handle it but I often ask myself, "How much learning time is lost when the teacher is constantly having to manage these behaviors?" These constant disruptions and behaviors happen currently despite the current low number of students in the classroom and paraprofessional support that is present in the classroom. I am aware of this by visiting the classroom and by listening to my daughter use multiple children's names as she retells her day at school. My concern is that by putting the three classrooms into two these behaviors will only be amplified and more prevalent.

Before we hinder the academic success of our future 2<sup>nd</sup> grade students by hoping for the best and making a decision based upon a number, my suggestion to the Board of Education would be to have the first grade remain in three classes for at least one more year so they can mature both socially and academically. This would allow the students to gain a good understanding of the basic fundamentals in all their academic subjects. The following year, re-evaluate and decide whether or not to combine the classes for 3<sup>rd</sup> grade. This plan would also give the new behaviorist an opportunity to address some of the behavioral issues currently happening. The following year, the behaviorist could provide us with his/her professional opinion about combining the classes. If we look at the class size and behavioral makeup of other grade levels, I believe this could happen without affecting the budget. If we examine different grade levels that have a similar low number of students, it might be a better decision to combine students that are more mature academically, behaviorally and socially to assure that they can handle a change of this magnitude. All I ask is that the Board look at all the current grade levels and view the students as learners and not as a number. It is important to remember that just because one grade level may have the least amount of students does not mean that they should be the obvious grade to combine classes. There are many other factors to consider like behavior, maturity, academic support and age. Please make this decision based on this criteria not based upon a number on a piece of paper.

As a parent, I am very concerned about how these behaviors will affect my child's ability to learn when the students are put into two groups based upon what is currently happening in the classroom when they are separated into three classrooms. I have discussed other possible options for next year with Mr. Hopkins as well that the Board of Education may want to consider and I would be more than willing to discuss them if need be. I feel that this would be a proactive and responsible approach for the academic and emotional success of our students rather than the hopeful approach that is currently in place.

Thank you for your consideration in this matter. If you have any questions or would like to discuss this further, I can be reached at 860-428-6668 or via email [saradingler@yahoo.com](mailto:saradingler@yahoo.com). I am not able to attend the board meeting on April 21, 2016 because it is vacation week and I have family plans but I will be able to attend the May 5<sup>th</sup> meeting. However, I am willing to discuss this issue with anyone before April 21<sup>st</sup> if need be and please feel free to share my letter at the meeting.

Thank you for your time and consideration,  
Sara Dingler



James Longo <jplongo@ashfordct.org>

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## 2016-17 Second Grade Class

1 message

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**Heather Lewis** <lewisheatherd@hotmail.com>

Mon, Apr 11, 2016 at 3:42 PM

To: "thopkins@ashfordct.org" <thopkins@ashfordct.org>, "jplongo@ashfordct.org" <jplongo@ashfordct.org>, "gdukette@ashfordct.org" <gdukette@ashfordct.org>

It has come to my attention that the current first grade class will be condensed into two classes instead of three going into second grade next school year. As a parent of two of these children, Brian and Aiden Lewis, I am highly concerned about this decision. Both of my children receive special education services and are still struggling to do well in first grade. Some of the problems they have are due to their young age, the social composition of their classes, and the difficult transition from kindergarten to first grade. I am very much opposed to combining the classes which would increase the class sizes. I feel this would not only compromise the individualized attention each student would receive, but it will also cause disruption in the social structure. I have discussed the situation with several other mothers of first graders and have found many feel the same way. I would like to add my voice to theirs in saying I disagree with the decision to combine the classes and sincerely hope you will reconsider.

Thanks,  
Heather Lewis

Dr. Longo and Ashford School Board members,

I am writing in regards to the 2016-2017 school year budget plan of creating two second grade classrooms instead of the current three classrooms. My daughter is currently in first grade so this will affect her next year. I am concerned about the change to two classrooms for several reasons. The current first graders are still very young and are still learning how to be people, classmates, and friends as well as function independently. They still struggle with how to control their bodies in a classroom environment. My daughter has come home on many occasions telling me that a particular student has kicked, hit or ruined another's property. She spent several weeks going to school with a stomach ache due to feeling stressed about her classroom environment when a particular student was acting out often and the classroom had to be evacuated on more than one occasion. This behavior unfortunately is not limited to one or two children in the first grade. I have witnessed first graders lying on the floor of their classrooms having a tantrum because they are not getting their way, or refusing to do their work. When a child behaves in this manor it takes the classroom teacher away from all of the other students and makes them focus their attention on the child who is acting out. My fear is that by adding another 6 to 8 children to a classroom will only make these behaviors worse. The reduction to two classrooms will create the need for teachers to combine student personalities that were previously split up causing some students to act out more or others behaviors to get worse. By leaving the current first graders in three classrooms next year they will have an extra year to grow and mature as people as well as learn important skills in a calmer environment. I do understand that they are a small group and eventually they will need to be made into two classes but I would hope that would happen after they have more time to mature.

Our children deserve to go to school in a healthy learning environment, being in a room with 18 students who can't control their behaviors or actions interferes with others students ability to learn. The children of Ashford deserve an equal education to those children in surrounding towns, especially as they will be going to a multi-town high school. It is a disservice to start them off on the wrong foot at such a young age where they are still learning fundamentals such as reading and how to write a sentence, having them fall behind educationally due to other's classroom behaviors is not fair to our children. I urge you to keep the second grade with three classrooms and give your children at least one more year to grow and mature.

Thank you for your time,

Melissa McDonough

Holly Welply  
98 Howard Rd  
Ashford, CT 06278

April 12, 2016

Dear Superintendent Longo,

I am writing this letter to address the concerns I have involving the possibility of the second grade class being consolidated into only 2 classes for next year. I am very concerned about the effect this will have on the students going from a classroom of only 12 students to a classroom of 18 students. As a parent of a student that has a tendency to imitate how others are behaving, class size will greatly affect my son's education.

One of my biggest concerns is some of the behavior I have witnessed while volunteering in the classroom. When my son was in Preschool and in Kindergarten I was able to volunteer every other week. During those two years I was able to get to know most of the students that make up the current first grade. While volunteering in the classroom on multiple occasions I witnessed violent and unsafe behavior that causes quite a disruption for the other students. I feel the disruptions will only become worse with increased class sizes.

Currently the gym classes are the entire first grade divided into two classes. My son has come home multiple times letting me know how chaotic his gym class is. He has told me that "there are too many kids" and "it's crazy the whole time". If consolidating just the gym class hasn't working out already, I fear for what consolidating all of their classes will bring.

I have met with Garrett Dukette and he explained the reasoning behind this decision. I completely understand that it is for budgetary reasons, but I feel that the children's education is more important. I feel that it is too soon to make this consolidation, and I am hoping it can be done in future years. I feel that the children need at least another year of smaller class sizes and this decision should be reconsidered.

If you would like to discuss this further, please call me at 860-933-5261 or you can reach me through email at [hwelply@yahoo.com](mailto:hwelply@yahoo.com). Thank you in advance for reconsidering this decision.

Sincerely,  
Holly Welply

***Ashford School***  
440 Westford Road (Rt. 89)  
Ashford, CT 06278  
School Web site: [www.ashfordct.org](http://www.ashfordct.org)

**James P. Longo, Ed.D**  
Superintendent of Schools  
860-429-1927  
860-429-3651  
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**Cynthia A. Ford**  
Director, Pupil Personnel  
860-429-1927  
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**Troy C. Hopkins**  
Principal  
860-429-6419  
860-487-4393  
[thopkins@ashfordct.org](mailto:thopkins@ashfordct.org)

**Garrett J. Dukette**  
Assistant Principal  
860-429-6419  
860-487-4393  
[gdukette@ashfordct.org](mailto:gdukette@ashfordct.org)

May 5, 2016

**To: Ashford Board of Education**

**From Dr. Longo**

**Re: Annual Decision to Extend the Superintendent's Contract**

My employment contract contains an option for the Board of Education to vote each June for an extension of one or two years to my current contract. I have reproduced the relevant clause here for your review, and ask that you consider an extension. I find that I can be most effective as your Superintendent if my contract has been extended and it is apparent to all that I have the support of the Board of Education.

An extension will not alter any of the current language of the contract unless so negotiated; it only extends the duration of the agreement. It also might be the appropriate time to negotiate salary, as we have discussed in previous meetings.

*“Prior to June 30, 2016 and prior to June 30 of each succeeding school year the Board of Education shall vote upon whether to extend this Contract of Employment (“Contract”) for either a one year or a two-year extension, so as to create a renewed term of either two years or three years commencing on July 1 of the calendar year in which such vote is taken. At no time shall the remaining term of this Contract, including any extension hereof, exceed three years. It shall be the responsibility of the Superintendent to notify the Board of this provision of the Contract in sufficient time for the Board to take action upon any extension hereof.”*

Thank you for your support, and your consideration of this proposal.

Ashford Board of Education  
Meeting Minutes – April 7, 2016  
7:30 p.m.

*Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.*

**Call To Order**

Board Chair J. Rupert called the meeting to order at 7:35 pm. Present were members J. Calarese, J. Lippert (7:41 pm), K. Rourke, K. Warren and M. Matthews. Also present were Superintendent Dr. J. Longo, Pupil Personnel Director C. Ford, Principal T. Hopkins, Asst. Principal G. Dukette and recording secretary J. Barsaleau. Unable to attend was board member L. Donegan.

**Persons to be Heard**

Parent Maureen Caye addressed the Board summarizing Grade 2 class size concerns for next year. Questions and dialogue followed. Chair J. Rupert thanked Mrs. Caye for coming and noted that the Board appreciates and values parent input and the Board does look into such concerns, making the best decision it can based upon administrative input.

**Communications**

J. Rupert acknowledged receipt of the following communications:

- Letter from M. Caye to the Board concerning grade 2 classroom sizes for next year;
- Letter from the DPH affirming retroactive approval of the Asbestos Management Plan submitted in 1990;
- Copies of thank-you letters sent to persons who provided services and materials for the construction of the Ashford School greenhouse;
- April 2016 enrollment;
- March/April editions of School Planning & Management magazine
- C. Ford announced that teacher Kathleen Knecht has received a fellowship to Iceland this summer.

**Approval of Minutes: 03/17/2016**

***Motion made by J. Lippert to approve the regular meeting minutes of 03/17/2016, motion seconded by K. Warren and carried with one abstention (K. Rourke).***

**Administrative Reports**

**a. Superintendent**

No report. The subject of the next Ashford Citizen article will be standardized testing.

**New Business**

**a. Extension of the Bicknell Trust Scholarship Application Deadline**

Applications for the scholarship have been slow to arrive by the published April 1, 2016 deadline.

***Motion made by M. Matthews to extend the deadline for receipt of Bicknell Trust scholarships to April 8, 2016. Motion seconded by K. Warren and carried with one abstention (J. Lippert).***

***Motion made by K. Warren to add to the agenda as item 6b, Acceptance of Retirement. Motion seconded by M. Matthews and carried unanimously.***

Chair J. Rupert read aloud a letter of retirement from teacher Kathleen Bryce, effective at the end of the 2015-2016 school year.

***Motion made by J. Calarese to accept with regret the retirement of Kathleen Bryce at the end of the 2015-2016 school year. Motion seconded by J. Lippert and carried unanimously.***

The Board expressed sincere thanks and its best wishes to Mrs. Bryce in her retirement.

**Old Business**

**a. FY 17 Budget**

**1. Budget Worksession (if necessary)**

Board chair J. Rupert reported that the FY 17 Ashford School budget was presented at Public Hearing on April 5<sup>th</sup>. To comply with statutory minimum budget requirements, the Board of Finance authorized that an additional \$15,000 be added to the FY 17 Ashford School budget.

**b. Capital Improvement Plan**

Henry Racki of Rockfall Construction met with Dr. Longo and others on April 1<sup>st</sup> and provided draft space drawings and discussion notes from that meeting. The board discussed its continued desire for reconsideration of acoustical ceiling plans requested for FY17. The Board expressed its appreciation to

the First Selectman for voicing its request for reconsideration of this item for the FY 17 capital improvement list with the Board of Finance, however, the request was rejected.

**Next Meeting Date/Agenda Items**

***Motion made by M. Matthews to cancel the regularly scheduled 4/21/16 meeting and to table administrative reports and action concerning March financial reports including quarterly transfers to the 05/05/16 regular meeting. Motion seconded by K. Rourke and carried unanimously.***

**Superintendent Evaluation (Executive Session Anticipated)**

***Motion made by J. Rupert to enter into executive session (9:00 pm) for the purpose of evaluation of the Superintendent, inviting Dr. Longo to attend. Motion seconded by K. Warren and carried unanimously.***

Present in session were: J. Rupert, K. Warren, M. Matthews, K. Rourke, J. Lippert, J. Calarese and Dr. Longo.

The Board and Dr. Longo exited executive session at 9:28 pm with no action taken.

***Motion made by M. Matthews to adjourn the meeting (9:29 pm). Motion seconded by K. Warren and carried unanimously.***

Recorded by:

Jennifer Barsaleau  
Recording Secretary

*Attachments: Communications (Letters from M. Caye and DPH; copies of letters sent; April enrollment)  
Retirement Letter (K. Bryce)  
Tech Ed space renovation drawing (draft)*

*Ashford  
Superintendent's Report  
J. Longo  
May 5, 2016*

**Regional Cooperation**

I have proposed to my colleagues in Region 19 that we form joint committees in every subject area, to put together transition guides for students and parents giving advice and clarifying both social and academic expectations of those choices. They move from middle school to high school. I did so as part of my review of our approach to student success planning. I am hoping to alert students in middle school of the choices that they will have to make in eighth grade and high school with an emphasis upon the consequences of those choices.

At this time our staff provides guidance in those areas but no guide that has been worked on collaboratively with staff from EO Smith exists.

Troy will be carrying this proposal to his fellow principals as well, and we anticipate some joint meetings and professional development.

**Curriculum Development**

One of my goals upon arrival at Ashford School was to move our school toward a comprehensive STEAM curriculum as well as develop curriculum for every grade in every subject. We have been working on these projects for several years and now that we have an administrator who takes this responsibility on as a goal an aspect of his daily job (Garrett Dukette) we have sped up the process considerably and are expecting to have a first draft of these working documents in place this year.

**Certified Staff Negotiations**

I have invited our BOE attorney, Anne Littlefield, to present an introduction to our pending contract negotiations at our BOE meeting on June 2nd. I will be sending you an electronic copy as well as a printed copy of our current contract for you to review so that you might identify areas that you would like to modify through negotiations.

**Summer Retreat**

It is time to start thinking about our summer schedule and when we would like to meet for a summer retreat. We have to decide if we want a full day, or if we would like two shorter sessions, as well as the best date.

**Budget**

We are currently wrapping up our 2015-2016 budget and I expect to have funds remaining to put into our unexpended educational funds account and would suggest that if we have any funds remaining after that allocation, that we return it to the town as the next few years look to be more fiscally challenging and it would be good to assist the community with the funding of the school. Specific amounts will become available as Don Neel wraps up this year's accounts.

**Tech Space Renovation**

Rockfall Construction has forwarded the estimated cost of repurposing the former tech space for classroom use. Our efforts to provide a quality "least restrictive environment" for our special education students will be greatly served once this project is completed. Use of this space will make it possible to return some outplaced students to our facility with appropriate space and programs in place.

***“Standardized testing in Ashford School”***  
**Dr. James Longo, Superintendent**

Standardized testing is a hot issue nationally, and a topic of discussion throughout our state. Parents and educators alike have been debating the value of standardized testing, with some parents allowing their children to opt out of the tests entirely. This debate has been on the minds of the educators in Ashford School. I believe that we have come to a very healthy and balanced approach to the tests, as well as how we use the results. This brief article is designed to share our conclusions with you, and to make our approach to testing clear.

Throughout Connecticut all students in grades three through eight take the standardized tests in March and April. Every school district has its unique way of utilizing the results. In Ashford School the test results are one of many tools for us to use as we design instruction for our students. Students are tested in mathematics, reading, science, and in most years, writing. The standardized tests provide us with data that can be used to measure student academic needs, as well as our school’s instructional effectiveness. The scores are a valuable tool that support our data driven, differentiated instructional model

There is a difference in how we utilize test scores in Ashford from many other communities. It is that difference that has made our use of standardized testing easier to accept by parents and educators. We value the tests, but they are not our primary source of understanding student learning, our curriculum, or instructional effectiveness. As I said earlier, the test results are just one of the tools that we use. We believe that the most important way to understand student learning is through the day-to-day monitoring of their performance by their teachers. The quizzes, tests, homework, written classwork, class participation, and other day to day learning measures that the teacher has available to them are added to the assessment mix, and ultimately act as the foundation of our personalized learning approach to every student’s learning plan. So, we support the taking and use of standardized testing, but we do so in the context of the many other assessment measures available to us.

First and foremost, among the reasons for our support of the tests is that they help us to understand the individual needs of our students. The test provides insight into the areas that the test taker, (our students in grades three through eight) are strong, or need additional instruction. The tests that we are administering this year are relatively new. They are based upon the recently adopted Connecticut Common Core Curriculum Standards much more than the previous tests were (Connecticut Mastery Tests, CMT). The Connecticut State Department of Education has endorsed the Common Core Standards, and ultimately has approved the new tests as an assessment of the state’s many districts’ effectiveness in teaching them.

The testing is mandated by the state, and our participation is linked to receipt of state and federal funds, but whether we teach to the test, and/or what we do with the data, are local decisions. I hope that this article makes clear that I see standardized tests as a tool, and not a measure of the quality of our teaching staff or curriculum. The tests certainly serve as an indicator for us by

providing us with data that we can assess and utilize. But there is a lot more to a good education than performance on a battery of tests.

Much of the controversy about standardized testing is around two aspects of the new test: first, that it is connected to the controversial Common Core Curriculum Standards, and those standards were developed by a group of individuals funded by private money that many believe did not include a sufficient number of educators. Second, the test that is being adopted in Connecticut, and throughout the country, is also a private enterprise controlled by one for-profit company that many believe also does not involve a sufficient number of teachers. These two aspects of the history and foundation of the tests are also hot topics that could each be the subject of a separate discussion and article. Perhaps we could devote future articles to the history of both the Common Core and its related standardized tests.

In conclusion, I believe that Ashford School has a very healthy and well-balanced view of standardized testing, the Common Core Curriculum Standards, and the use of data to support student learning. They are integrated into our overall curriculum, instruction and assessment strategies to assist us in designing instruction that is responsive to student needs. In Ashford School the emphasis is upon inspiration, motivation, creativity, and the development of individual learners.

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**

REV 1/2016

**Office of Student Services and Organizational Effectiveness  
Bureau of Special Education**

P.L.108-446



**SPECIAL EDUCATION GRANT PROGRAMS**

**GRANT PERIOD**  
**July 1, 2016, to June 30, 2018**

**GRANT COVER PAGE**

*To Be Completed as an "Action Step" and Submitted with the Grant Application*

<p><b><u>Applicant</u></b> <i>(Name, Address, Telephone, Fax, E-Mail)</i> Ashford Public Schools 440 Westford Road Ashford, CT 06278 (860)429-1927 (860)429-3651 FAX www.ashfordct.org</p>	<p><b><u>Program Funding Dates</u></b> From July 1, 2016, to June 30, 2018</p> <p><b><u>Preliminary Funding Amount</u></b></p> <p>IDEA Special Education Assistance (611 funds) \$ <u>  \$105,753  </u></p> <p>IDEA Preschool Education (619 funds) \$ <u>  \$6954  </u></p>
<p><b><u>Contact Person</u></b> <i>(Name, Address, Telephone, Fax, E-Mail)</i> Dr. James P. Longo Ashford Public Schools 440 Westford Road Ashford, CT 06278 (860)429-1927 (860)429-3651 FAX jplongo@ashfordct.org</p>	<p><b><u>Check if Consolidated Application</u></b></p> <p><input type="checkbox"/> For IDEA, Section 611 Participating Districts: <i>(list districts)</i></p> <p><input type="checkbox"/> For IDEA, Section 619 Participating Districts: <i>(list districts)</i></p> <p><b>*Please attach list of districts, if needed.</b></p>

I, James P. Longo, the undersigned authorized chief administrative official, submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained herein and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

**Signature (Superintendent)** \_\_\_\_\_

Name: James P. Longo  
Ashford Public Schools

School District: \_\_\_\_\_

<p><b>1a. Goals, Related Activities and Access to IDEA-PART B, SECTION 611 Special Education and Related Services (Ages 3-21)</b></p> <p><i>ACTION STEP: Fill in information</i></p>
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**District Goal #   1   :**

To ensure the district is ensuring the learning for students with disabilities is within the general education classroom environment to the maximum extent.

**School district planned special education activities:**

1. Ensure that all students, including identified students, are provided with the appropriate supports and instruction necessary for successful access of the general education.
2. Ensure that identified students with disabilities are provided with the appropriate supports to ensure access and success in the inclusive setting to achieve independence.
3. Ensure appropriate opportunities for collaboration occurs between the general education, support staff, and special education teachers to design and implement the general education curriculum modifications and accommodations to ensure student success.

**Describe the steps to ensure equitable access to, and participation in, its federally-assisted program for students, teachers, and other program beneficiaries with special needs.**

Ashford School ensures that there are no barriers that impede equitable access to, and participation of all federally assisted programs for our students, teachers and all beneficiaries. We do this by eliminating all designations of race, gender, national origin, color, disability or age from the criteria that controls enrollment.

All stakeholders are enrolled in all programs based upon the school schedule and not any personal qualifications. Therefore all of our programs are bias free, with all impediments removed.

**District Goal #   2   :**

To increase independence and achievement of at-risk and identified students related to access of the general curriculum.

**School district planned special education activities:**

1. Both special and general education teachers will be provided training in the targeted areas that lead to a better awareness and ability to differentiate to address individual students needs..
2. Special education students will participate in state and district wide assessments as required.
3. Support all personnel to ensure they participate in training related to appropriate accommodations and modification of general education curriculum requirements to improve access for students with disabilities.

**Describe the steps to ensure equitable access to, and participation in, its federally-assisted program for students, teachers and other program beneficiaries with special needs.**

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**1a. Goals, Related Activities and Access to  
IDEA-PART B, SECTION 611  
Special Education and Related Services (Ages 3-21)**

*ACTION STEP: Fill in information*

**District Goal #   1  :**

To ensure the district is ensuring the learning for students with disabilities is within the general education classroom environment to the maximum extent.

**School district planned special education activities:**

1. Ensure that all students, including identified students, are provided with the appropriate supports and instruction necessary for successful access of the general education.
2. Ensure that identified students with disabilities are provided with the appropriate supports to ensure access and success in the inclusive setting to achieve independence.
3. Ensure appropriate opportunities for collaboration occurs between the general education, support staff, and special education teachers to design and implement the general education curriculum modifications and accommodations to ensure student success.

**Describe the steps to ensure equitable access to, and participation in, its federally-assisted program for students, teachers, and other program beneficiaries with special needs.**

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1. Both special and general education teachers will be provided training in the targeted areas that lead to a better awareness and ability to differentiate to address individual students needs..
2. Special education students will participate in state and district wide assessments as required.
3. Support all personnel to ensure they participate in training related to appropriate accommodations and modification of general education curriculum requirements to improve access for students with disabilities.

**Describe the steps to ensure equitable access to, and participation in, its federally-assisted program for students, teachers and other program beneficiaries with special needs.**

Ashford School ensures that there are no barriers that impede equitable access to, and participation of all federally assisted programs for our students, teachers and all beneficiaries. We do this by eliminating all designations of race, gender, national origin, color, disability or age from the criteria that controls enrollment.

All stakeholders are enrolled in all programs based upon the school schedule and not any personal qualifications. Therefore all of our programs are bias free, with all impediments removed.

**1b. Goals, Related Activities and Access to  
IDEA-PART B, SECTION 619  
Preschool Special Education (Ages 3-5)**

*ACTION STEP: Fill in information*

**District Goal # 1:**

To provide appropriate instruction to preschoolers with disabilities within a heterogeneous early childhood environment.

**School district planned special education activities:**

1. Provide trained staff to instruct preschool students with delays and language deficits within a Heterogeneous early childhood setting.
2. Maintain an accredited program through NAEYC.
3. Provide an educational, social and language rich program to serve as the foundation for independence, communication and literacy skills appropriate developmentally for preschoolers.

**Describe the steps to ensure equitable access to, and participation in, its federally-assisted program for students, teachers and other program beneficiaries with special needs.**

Ashford School ensures that there are no barriers that impede equitable access to, and participation of all federally assisted programs for our students, teachers and all beneficiaries. We do this by eliminating all designations of race, gender, national origin, color, disability or age from the criteria that controls enrollment.

All stakeholders are enrolled in all programs based upon the school schedule and not any personal qualifications. Therefore all of our programs are bias free, with all impediments removed.

**District Goal #   2   :**

To ensure successful participation in developmentally appropriate learning, behavior, social and language experiences for preschoolers with identified delays and language deficits.

**School district planned special education activities:**

1. Provide staff with professional development opportunities related to behavior management, social skills, de-escalation, language development and motor movement.
2. Provide training and involvement opportunities for parents that encourage successful learning, social and language development.
3. Provide opportunities to reinforce developmentally appropriate learning, communication, behavior, motor and social skills.

**Describe the steps to ensure equitable access to, and participation in, its federally-assisted program for students, teachers and other program beneficiaries with special needs.**

Ashford School ensures that there are no barriers that impede equitable access to, and participation of all federally assisted programs for our students, teachers and all beneficiaries. We do this by eliminating all designations of race, gender, national origin, color, disability or age from the criteria that controls enrollment.

All stakeholders are enrolled in all programs based upon the school schedule and not any personal

qualifications. Therefore all of our programs are bias free, with all impediments removed.

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Prepare as many pages of the *Goals, Related Activities and Steps Ensuring Access Form* as necessary to describe your district's goals and activities that ensure positive student outcomes.

**Series 4000  
Personnel**

**SUDDEN CARDIAC ARREST AWARENESS FOR  
INTRAMURAL AND INTERSCHOLASTIC ATHLETICS**

Prior to each season of any Board of Education intramural or interscholastic athletics, each coach who holds or is issued a coaching permit by the State Board of Education and is a coach of any Board of Education intramural or interscholastic athletics, must provide each participating student's parent or legal guardian with a copy of the informed consent form regarding sudden cardiac arrest developed by the State Board of Education and obtain such parent's or legal guardian's signature, attesting to the fact that that such parent or legal guardian had received a copy of such form and authorizes the student to participate in the intramural or interscholastic athletics.

Any person who holds or is issued a coaching permit by the State Board of Education and is a coach of Board of Education intramural or interscholastic athletics shall annually review the sudden cardiac arrest awareness education program developed or approved by the State Board of Education prior to commencing the coaching assignment for the season of such intramural or interscholastic athletics.

Nothing in this policy shall be construed to relieve a coach of intramural or interscholastic athletics of his or her duties or obligations under any provision of the general statutes, the regulations of Connecticut state agencies or a collective bargaining agreement.

**Legal References**

Conn. Gen. Stat. § 10-149f. Sudden cardiac arrest awareness education program. Consent form.

Conn. Gen. Stat. § 10-149g. Coaches to annually review cardiac arrest education program. Revocation of coaching permit. Immunity from suit and liability.

Approved by the Ashford Board of Education:

**Ashford Board of Education  
Administrative Regulations  
Gift and Grants Solicitation and Acceptance**

Gifts and grants of personal property to the district, including monetary donations, that meet criteria set forth in these administrative regulations are welcomed and encouraged.

The terms "gift," "donation" and "grant" shall be used interchangeably. The term "solicit" shall include grant application.

Protocol for Solicitation and Authorization

- a. No member of the staff will solicit gifts for any purpose without receiving proper prior authorization from a district Administrator. The Ashford School Principal or Special Services Supervisor may approve gifts that are valued up to \$500; gifts of a value in excess of \$500 require approval of the Superintendent. The District Office will provide a form for staff to use to document solicitation authorization requests, the donor/grantor's conditions for acceptance, and approval/disapproval.
- b. Any gift offer or solicitation request that is not approved shall be promptly reported to the offeror or requesting solicitor with the reason(s) for disapproval.
- c. All gifts in excess of \$500 shall be reported to the Board of Education at the next regularly scheduled meeting from which the gift is constructively received.

Criteria for Acceptance

In order to be accepted, donations shall meet the following criteria. The donation shall:

1. be consistent with the instructional and operational objectives of the district;
2. cause no additional current or future costs to the district;
3. be offered by a donor acceptable to the Board of Education;
4. place no restrictions on the school program;
5. require no effort by students as a condition of acceptance that is not already an established part of the curriculum;
6. not imply endorsement of any business or product;
7. not conflict with statutory requirements or policies of the district;
8. become the permanent property of the district.

All gifts shall be acknowledged upon receipt by the Superintendent or his/her designee.

Acknowledgement of non-cash gifts shall be descriptive only; the district will not attest to the value of any non-cash donation.

Policy Reference:           Series 3000 - GIFTS, GRANTS, AND BEQUESTS TO THE DISTRICT

Issued:                       First Reading: May 5, 2016

Ashford School/Ashford Board of Education  
440 Westford Road  
Ashford, CT 06278

Permission to Solicit Gifts, Grants and Donations

Date:

Requesting Staff Member:

Potential Donor or Vendor Name:

Address:

Phone:

e-mail or website:

Item #	Description	Quantity	Unit Price	Total

Instructional Rationale for Item(s):

Please quantify additional costs not included with the donation (e.g., installation, maintenance):

Please describe or attach any specific financial reporting procedures required to ensure that the donation is used for allowed expenditures or within a specific period of time:

Please describe any additional donor requirements or restrictions for acceptance:

**All donations become the general property of Ashford School and may be assigned to designated programs by the administration in accordance with Board of Education policy.**

Administrative approvals

Supervising Administrator: \_\_\_\_\_

Superintendent (required if > \$500): \_\_\_\_\_

Reason(s) for disapproval:

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**Finance Office Use**

Received by:

Date:

*Ashford*  
*Business Manager's Report*  
*April 2016*  
*D. Neel*

**Budget 2015-16**

The current unencumbered balance is a surplus of \$173,217, an increase of \$10,000 from last month. Significant changes are:

1. Diesel - Credit for Town vehicle consumption. \$10K
2. CIRMA Members' Equity Distribution (credit) \$3K
3. Medical/Dental Insurance - Payroll deduction timing \$7K
4. Consultants - Tech to SpEd space design, OPEB calculation (\$6K)
5. Equipment - stackable chairs (\$3K)

Significant credits that have not been incorporated into the financial report and would add to the projected surplus are:

- Excess Costs and State Agency Placement Grant - Based on the December filing, we are projecting special education excess costs of \$118,773. \$72,018 has been received from the state. I have provided the Treasurer with requested information to support processing of the credit.
- Town, Fire and Ambulance diesel reimbursements based on metered use.

**Budget Transfers**

Transfers report is attached. I recommend transfers among the following categories to eliminate current deficits:

- From Employee Benefits (\$26,000)
- To Supplies \$9,000
- To Property \$17,000

**Non-contractual Payments to or for the benefit of the Superintendent**

None made this month or this year.

Ashford Board of Education  
 2015-16 Budget  
 Potential Transfers Report  
 March 2015

<u>Budget Line Items</u>	<u>Adjusted Budget 15- 16</u>	<u>Y-T-D Expenditures</u>	<u>Encumbered</u>	<u>Balance</u>
Salaries	\$ 4,427,510	\$ 2,724,757	\$ 1,694,054	\$ 8,698
Employee Benefits	\$ 1,423,788	\$ 1,121,722	\$ 268,219	\$ 33,848
Purchased Services	\$ 679,514	\$ 399,987	\$ 233,000	\$ 46,527
Tuition, Public In-State	\$ 27,100	\$ 23,800	\$ 3,300	\$ -
Tuition, All Other	\$ 398,731	\$ 193,846	\$ 104,265	\$ 100,621
Supplies	\$ 286,518	\$ 220,327	\$ 74,227	\$ (8,037)
Property	\$ 153,311	\$ 91,794	\$ 78,408	\$ (16,891)
Other	\$ 26,599	\$ 13,925	\$ 4,223	\$ 8,451
Total	\$ 7,423,071	\$ 4,790,159	\$ 2,459,695	\$ 173,217

**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru March 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
<b>General Fund (01)</b>							
<b>Certified Staff</b>							
01-1100-111-00000	Elementary Certified Staff	929,377.50	0.00	929,377.50	536,179.35	393,198.15	0.00
01-1100-111-07100	ARRA Stablization Elemtry Staff	0.00	0.00	0.00	0.00	0.00	0.00
01-1101-111-00001	Middle School Certified Staff	720,508.00	0.00	720,508.00	429,776.70	315,358.32	(24,627.02)
01-1101-111-07102	ARRA Stablization Middle Staff	0.00	0.00	0.00	0.00	0.00	0.00
01-1102-111-02120	Remedial Certified Staff	0.00	0.00	0.00	0.00	0.00	0.00
01-1103-111-01003	Art Certified Staff	50,000.00	0.00	50,000.00	25,562.85	18,746.15	5,691.00
01-1103-111-02003	Music Certified Staff	98,645.00	0.00	98,645.00	56,910.60	41,734.40	0.00
01-1104-111-00004	World Language Certified Staff	146,553.00	0.00	146,553.00	84,549.90	62,003.10	(0.00)
01-1106-111-04120	Enrichment Certified Staff	0.00	0.00	0.00	0.00	0.00	0.00
01-1109-111-00009	Phys Ed/Health Certified Staff	101,507.00	0.00	101,507.00	52,240.95	38,310.05	10,956.00
01-1109-111-07104	ARRA Stablization PE Staff	0.00	0.00	0.00	0.00	0.00	0.00
01-1112-111-01012	Coaches	17,694.00	0.00	17,694.00	11,664.00	5,168.00	862.00
01-1112-111-02012	Program Advisors	5,389.00	0.00	5,389.00	534.00	4,855.00	0.00
01-1112-111-03012	Prog Directors & Coordinators	6,271.00	0.00	6,271.00	534.00	5,737.00	0.00
01-1200-111-01120	SpEd Certified Staff	133,839.00	0.00	133,839.00	67,001.25	49,339.75	17,498.00
01-1200-111-02120	Remedial Certified Staff	130,984.00	0.00	130,984.00	75,567.75	55,416.25	0.00
01-1200-111-03120	Psychologist Certified Staff	124,964.00	0.00	124,964.00	55,221.45	40,495.55	29,247.00
01-1200-111-04120	Enrichment Certified Staff	48,247.00	0.00	48,247.00	27,834.75	20,412.25	0.00
01-1200-111-05120	Speech Certified Staff	58,351.00	0.00	58,351.00	33,664.05	24,686.95	(0.00)
01-1200-111-06220	DCF Placement Cert Salaries	0.00	0.00	0.00	0.00	0.00	0.00
01-1200-111-07106	ARRA Stablization SpecEd Staff	0.00	0.00	0.00	0.00	0.00	0.00
01-1200-111-07108	ARRA Stablization Speech Staff	0.00	0.00	0.00	0.00	0.00	0.00
01-2200-111-01220	Superintendent	70,786.41	0.00	70,786.41	52,166.59	19,219.41	(599.59)
01-2200-111-02220	Principal	126,490.27	0.00	126,490.27	92,435.00	34,055.00	0.27
01-2200-111-03220	Special Ed Director	97,770.00	0.00	97,770.00	71,885.74	26,484.26	(600.00)
01-2200-111-04220	Assistant Principal	80,000.00	0.00	80,000.00	58,461.48	21,538.52	(0.00)
01-2200-111-05220	Curriculum Director	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** Certified Staff</b>	<b>2,947,376.18</b>	<b>0.00</b>	<b>2,947,376.18</b>	<b>1,732,190.41</b>	<b>1,176,758.11</b>	<b>38,427.66</b>
<b>Non-Certified Staff</b>							
01-1100-112-00000	Elementary Paraprofessional	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-112-00010	Regular Ed Paraprofessional	108,772.74	0.00	108,772.74	69,902.00	36,725.50	2,145.24
01-1101-112-00000	Middle School Paraprofessional	0.00	0.00	0.00	0.00	0.00	0.00
01-1107-112-01007	Library Paraprofessional	24,877.13	0.00	24,877.13	17,090.11	7,673.89	113.13
01-1107-112-02007	Library Consultant	0.00	0.00	0.00	0.00	0.00	0.00
01-1112-112-01012	Athletic Officials	4,600.00	0.00	4,600.00	2,652.58	1,947.42	0.00
01-1112-112-02012	Extracurricular	20,000.00	0.00	20,000.00	8,000.00	12,000.00	0.00

**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru March 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
01-1112-112-03012	After Sch Activities Transport	2,117.73	0.00	2,117.73	2,398.46	1,855.02	(2,135.75)
01-1112-112-04012	Event Chaperones	1,764.00	0.00	1,764.00	630.00	1,134.00	0.00
01-1200-112-01120	Nursing Staff	62,465.93	0.00	62,465.93	43,611.78	16,454.22	2,399.93
01-1200-112-02120	SpEd Paraprofessional	318,807.23	0.00	318,807.23	240,432.71	127,717.29	(49,342.77)
01-1200-112-03120	SpEd Substitutes	45,000.00	0.00	45,000.00	7,942.50	17,057.50	20,000.00
01-1200-112-06220	DCF Placement Non-Certified	0.00	0.00	0.00	0.00	0.00	0.00
01-2200-112-00220	Business Manager	20,000.00	0.00	20,000.00	26,372.82	6,803.43	(13,176.25)
01-2200-112-01220	Accounting Clerks	112,488.10	0.00	112,488.10	82,203.50	30,285.50	(0.90)
01-2200-112-02220	Superintendent's Secretary	54,979.47	0.00	54,979.47	41,738.34	13,241.13	(0.00)
01-2200-112-03220	Principal's Secretary	57,189.90	0.00	57,189.90	39,471.56	18,910.44	(1,192.10)
01-2200-112-04220	Substitute Teachers/Paras	80,000.00	0.00	80,000.00	30,672.70	49,327.30	0.00
01-2200-112-05220	Special Ed Secretary	36,352.95	0.00	36,352.95	26,565.61	9,787.39	(0.05)
01-2200-112-06220	Sub calling stipend	3,000.00	0.00	3,000.00	3,000.00	0.00	0.00
01-2200-112-07220	BOE Meeting Minutes Stipend	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
01-2540-112-01254	Custodians	194,433.92	0.00	194,433.92	138,560.52	55,241.60	631.80
01-2540-112-02254	Summer Custodians	5,634.72	0.00	5,634.72	4,406.16	0.00	1,228.56
01-2540-112-04254	Custodian Substitutes	6,864.00	0.00	6,864.00	916.27	4,691.73	1,256.00
01-2540-112-05254	Emergency OT	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
01-2540-112-06254	Community	500.00	0.00	500.00	0.00	500.00	0.00
01-2550-112-01255	Drivers	135,205.74	0.00	135,205.74	85,285.14	39,703.53	10,217.07
01-2550-112-02255	Transportation Coordinator	14,841.00	0.00	14,841.00	7,180.33	10,975.92	(3,315.25)
01-2550-112-03255	Mechanic	43,743.50	0.00	43,743.50	28,878.26	14,661.75	203.49
01-2550-112-04255	Driver Sick/Personal Leave	7,279.80	0.00	7,279.80	4,330.08	2,899.12	50.60
01-2550-112-05255	Class Trip Transportation	10,084.54	0.00	10,084.54	3,225.48	6,859.52	(0.46)
01-2600-112-01260	Technology Paraprofessional	26,061.75	0.00	26,061.75	18,638.51	7,304.53	118.71
01-2600-112-02260	Technology Consultant	81,069.75	0.00	81,069.75	58,461.48	21,538.51	1,069.76
	<b>**TOTAL** Non-Certified Staff</b>	<b>1,480,133.90</b>	<b>0.00</b>	<b>1,480,133.90</b>	<b>992,566.90</b>	<b>517,296.24</b>	<b>(29,729.24)</b>
<b>Insurance</b>							
01-2200-200-01220	Medical/Dental Insurance	938,156.24	0.00	938,156.24	749,216.91	157,824.74	31,114.59
01-2200-200-01230	Group Life Insurance	10,028.35	0.00	10,028.35	6,005.43	3,517.43	505.49
01-2200-200-02220	Workers Compensation Insurance	70,171.87	0.00	70,171.87	55,014.59	0.00	15,157.28
	<b>**TOTAL** Insurance</b>	<b>1,018,356.46</b>	<b>0.00</b>	<b>1,018,356.46</b>	<b>810,236.93</b>	<b>161,342.17</b>	<b>46,777.36</b>
<b>Other Insurances</b>							
01-2200-205-01220	Social Security/Medicare Costs	178,020.52	0.00	178,020.52	104,316.14	62,091.61	11,612.77
01-2200-205-02220	Non-Certified Retirement Costs	32,096.52	0.00	32,096.52	24,045.11	20,525.42	(12,474.01)
01-2200-205-02230	Non-Certified Other Benefits	60,607.14	0.00	60,607.14	77,822.00	3,764.00	(20,978.86)
01-2200-205-03220	Unemployment Compensation Cost	1,002.00	0.00	1,002.00	7,202.00	102.00	(6,302.00)
01-2200-205-04220	Cert Retirement Healthcare	42,105.48	0.00	42,105.48	15,629.03	12,839.73	13,636.72

**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru March 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
01-2200-205-04230	Certified Other Benefits	91,600.00	0.00	91,600.00	82,470.50	7,553.80	1,575.70
01-2200-205-05220	Vol Retirement Incentive Plan	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** Other Insurances</b>	<b>405,431.66</b>	<b>0.00</b>	<b>405,431.66</b>	<b>311,484.78</b>	<b>106,876.56</b>	<b>(12,929.68)</b>
<b>Instructional Improvement</b>							
01-2200-312-01220	Workshop Sub Pay	3,000.00	0.00	3,000.00	840.00	2,160.00	0.00
01-2200-312-02220	Teacher Workshops	8,000.00	0.00	8,000.00	2,834.84	5,165.16	0.00
01-2200-312-03220	Curriculum Development	9,000.00	0.00	9,000.00	8,443.75	0.00	556.25
01-2200-312-04220	District Professional Dev Days	2,500.00	0.00	2,500.00	859.45	1,640.55	0.00
01-2200-312-05220	CT TEAM Mentor	3,000.00	0.00	3,000.00	0.00	1,000.00	2,000.00
01-2200-312-06220	AEA Tuition Reimbursement	10,000.00	0.00	10,000.00	9,520.00	480.00	0.00
01-2200-312-07220	MEUI Tuition Reimbursement	3,000.00	0.00	3,000.00	0.00	5,000.00	(2,000.00)
01-2200-312-08220	Curriculum Writing (Math)	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** Instructional Improvement</b>	<b>38,500.00</b>	<b>0.00</b>	<b>38,500.00</b>	<b>22,498.04</b>	<b>15,445.71</b>	<b>556.25</b>
<b>Professional Services</b>							
01-1200-319-01120	Speech Outsourced	40,000.00	0.00	40,000.00	36,404.62	15,825.71	(12,230.33)
01-1200-319-02120	Training Seminars	7,000.00	0.00	7,000.00	1,849.36	5,139.40	11.24
01-1200-319-03120	OT Outsourced	62,000.00	0.00	62,000.00	40,502.00	17,358.00	4,140.00
01-1200-319-04120	Evaluations Outsourced	13,000.00	0.00	13,000.00	5,330.00	7,670.00	0.00
01-1200-319-05120	Physical Therapy Outsourced	12,000.00	0.00	12,000.00	14,112.00	6,048.00	(8,160.00)
01-1200-319-06120	Behavioral Therapy Outsourced	48,500.00	0.00	48,500.00	27,435.00	12,235.00	8,830.00
01-1200-319-07120	Assistive Technology/ACC	2,000.00	0.00	2,000.00	51.70	1,948.30	0.00
01-1200-319-08120	Spec Ed Consultant	0.00	0.00	0.00	0.00	0.00	0.00
01-1200-319-09120	Pre-K Screening	1,500.00	0.00	1,500.00	383.72	1,116.28	0.00
01-2200-319-01220	Legal	15,000.00	0.00	15,000.00	2,285.50	12,714.50	0.00
01-2200-319-02220	Audit	15,000.00	0.00	15,000.00	16,150.00	0.00	(1,150.00)
01-2200-319-03220	Data Processing	12,500.00	0.00	12,500.00	7,043.70	2,594.80	2,861.50
01-2200-319-04220	Consultant	11,500.00	0.00	11,500.00	5,100.00	2,400.00	4,000.00
01-2200-319-05220	Volunteer Screening	400.00	0.00	400.00	0.00	100.00	300.00
	<b>**TOTAL** Professional Services</b>	<b>240,400.00</b>	<b>0.00</b>	<b>240,400.00</b>	<b>156,647.60</b>	<b>85,149.99</b>	<b>(1,397.59)</b>
<b>Utilities</b>							
01-2540-321-00000	Plant Utilities	0.00	0.00	0.00	0.00	0.00	0.00
01-2540-321-00254	Plant Utilities	72,000.00	0.00	72,000.00	48,657.26	16,603.66	6,739.08
	<b>**TOTAL** Utilities</b>	<b>72,000.00</b>	<b>0.00</b>	<b>72,000.00</b>	<b>48,657.26</b>	<b>16,603.66</b>	<b>6,739.08</b>
<b>Maintenance</b>							
01-1200-322-15254	Spec Ed Equip Maintenance	1,000.00	0.00	1,000.00	556.60	443.40	(0.00)
01-2200-322-00220	Administrative Equipment Maint	500.00	0.00	500.00	0.00	0.00	500.00
01-2540-322-01254	Rubbish Removal	7,818.00	0.00	7,818.00	5,615.58	1,921.56	280.86

**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru March 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
01-2540-322-02254	Asbestos Monitoring	550.00	0.00	550.00	0.00	275.00	275.00
01-2540-322-03254	Water	16,000.00	0.00	16,000.00	6,863.25	8,509.01	627.74
01-2540-322-04254	General Maintenance & Repairs	18,000.00	0.00	18,000.00	11,467.60	6,532.40	(0.00)
01-2540-322-05254	Sanitary System	4,000.00	0.00	4,000.00	3,140.00	0.00	860.00
01-2540-322-06254	Fire Equipment	10,000.00	0.00	10,000.00	4,119.30	5,880.70	0.00
01-2540-322-07254	Generator Maintenance	4,000.00	0.00	4,000.00	1,169.00	2,831.00	0.00
01-2540-322-08254	Boiler	14,000.00	0.00	14,000.00	15,599.48	0.00	(1,599.48)
01-2540-322-09254	Grounds Upkeep	5,000.00	0.00	5,000.00	4,561.06	438.94	(0.00)
01-2540-322-10254	Painting	2,000.00	0.00	2,000.00	666.94	483.06	850.00
01-2540-322-11254	Floor Covering	6,000.00	0.00	6,000.00	6,345.00	0.00	(345.00)
01-2540-322-12254	Roof Maintenance	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00
01-2540-322-13254	Renovations	0.00	0.00	0.00	0.00	0.00	0.00
01-2540-322-14254	Radon Testing	300.00	0.00	300.00	0.00	300.00	0.00
01-2540-322-15254	HVAC Maintenance	8,000.00	0.00	8,000.00	5,792.72	2,207.28	(0.00)
	<b>**TOTAL** Maintenance</b>	<b>101,668.00</b>	<b>0.00</b>	<b>101,668.00</b>	<b>65,896.53</b>	<b>34,322.35</b>	<b>1,449.12</b>
<b>Equipment Maintenance</b>							
01-1103-323-02003	Music Instrument Maintenance	600.00	0.00	600.00	305.00	295.00	0.00
01-1107-323-01007	Audio Visual Equipment Maint	0.00	0.00	0.00	0.00	0.00	0.00
01-1109-323-00009	Phys Ed/Health Equipment Maint	0.00	0.00	0.00	0.00	0.00	0.00
01-2600-323-02260	Tech Equip Maint	3,000.00	0.00	3,000.00	237.00	1,263.00	1,500.00
	<b>**TOTAL** Equipment Maintenance</b>	<b>3,600.00</b>	<b>0.00</b>	<b>3,600.00</b>	<b>542.00</b>	<b>1,558.00</b>	<b>1,500.00</b>
<b>Liability Insurance</b>							
01-2200-324-00254	Student Accident Insurance	1,150.00	0.00	1,150.00	1,065.00	0.00	85.00
01-2540-324-00254	Plant Insurance	28,750.32	0.00	28,750.32	23,639.48	0.00	5,110.84
01-2550-324-00255	Transportation Insurance	16,898.59	0.00	16,898.59	10,770.79	0.00	6,127.80
	<b>**TOTAL** Liability Insurance</b>	<b>46,798.91</b>	<b>0.00</b>	<b>46,798.91</b>	<b>35,475.27</b>	<b>0.00</b>	<b>11,323.64</b>
<b>Transportation</b>							
01-1200-331-00120	SpEd Transportation	73,274.89	0.00	73,274.89	19,334.17	53,940.72	0.00
01-2550-331-01120	Class Trip Tolls & Parking	100.00	0.00	100.00	20.20	79.80	0.00
	<b>**TOTAL** Transportation</b>	<b>73,374.89</b>	<b>0.00</b>	<b>73,374.89</b>	<b>19,354.37</b>	<b>54,020.52</b>	<b>0.00</b>
<b>Communication</b>							
01-2200-340-01220	Telephone	7,500.00	0.00	7,500.00	6,136.90	2,645.70	(1,282.60)
01-2200-340-02220	Postage	4,000.00	0.00	4,000.00	3,651.80	32.22	315.98
01-2200-340-03220	Internet	0.00	0.00	0.00	0.00	0.00	0.00
01-2200-340-04220	Advertising	500.00	0.00	500.00	520.00	0.00	(20.00)
	<b>**TOTAL** Communication</b>	<b>12,000.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>10,308.70</b>	<b>2,677.92</b>	<b>(986.62)</b>
<b>Outside Services</b>							

**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru March 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
01-1100-370-05120	Elem Out of District Tuition	0.00	0.00	0.00	0.00	0.00	0.00
01-1101-370-02120	RE Homebound Tutoring	0.00	0.00	0.00	0.00	0.00	0.00
01-1101-370-05120	MS Out of District Tuition	27,100.00	0.00	27,100.00	23,800.00	3,300.00	0.00
01-1102-370-04120	After School Math Support	0.00	0.00	0.00	0.00	0.00	0.00
01-1200-370-01120	Outplacement Tuition	433,731.00	(35,000.00)	398,731.00	193,845.55	104,264.74	100,620.71
01-1200-370-02120	Homebound Instruction/Tutoring	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
01-1200-370-03120	Extended School Year	40,000.00	0.00	40,000.00	34,512.31	0.00	5,487.69
01-1200-370-04120	After School Math Support	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** Outside Services</b>	<b>505,831.00</b>	<b>(35,000.00)</b>	<b>470,831.00</b>	<b>252,157.86</b>	<b>112,564.74</b>	<b>106,108.40</b>
<b>Purchased Services</b>							
01-2200-390-01220	Contract Mileage	2,000.00	0.00	2,000.00	132.47	867.53	1,000.00
01-2200-390-02220	Printing	1,500.00	0.00	1,500.00	192.00	1,308.00	0.00
01-2550-390-01255	Fleet Maintenance	39,072.00	0.00	39,072.00	8,170.22	10,046.08	20,855.70
01-2550-390-02255	Bus Facility Building Usage	3,600.00	0.00	3,600.00	(2,400.00)	6,000.00	0.00
	<b>**TOTAL** Purchased Services</b>	<b>46,172.00</b>	<b>0.00</b>	<b>46,172.00</b>	<b>6,094.69</b>	<b>18,221.61</b>	<b>21,855.70</b>
<b>Supplies</b>							
01-1100-410-01000	Elementary General Supplies	5,000.00	0.00	5,000.00	2,309.78	2,690.22	(0.00)
01-1100-410-02000	Elementary Reading Supplies	350.00	0.00	350.00	131.91	168.09	50.00
01-1100-410-03000	Elementary Math Supplies	150.00	0.00	150.00	219.76	80.24	(150.00)
01-1100-410-04000	Elementary Lang Arts Supplies	1,863.00	0.00	1,863.00	670.71	1,192.29	0.00
01-1100-410-05000	Elementary Health Supplies	100.00	0.00	100.00	0.00	100.00	0.00
01-1100-410-06000	Elementary Science Supplies	250.00	0.00	250.00	0.00	250.00	0.00
01-1100-410-07000	Elem Social Studies Supplies	150.00	0.00	150.00	0.00	150.00	0.00
01-1100-410-08000	Assessments	9,800.00	0.00	9,800.00	2,150.00	7,650.00	0.00
01-1100-410-09000	Elementary Art Supplies	150.00	0.00	150.00	0.00	150.00	0.00
01-1100-410-10100	Elem Horticulture Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-1101-410-01001	Middle School General Supplies	4,000.00	0.00	4,000.00	1,486.39	2,513.61	(0.00)
01-1101-410-02001	Middle School LA Supplies	400.00	0.00	400.00	470.24	79.76	(150.00)
01-1101-410-03001	Middle School Math Supplies	250.00	0.00	250.00	30.88	569.12	(350.00)
01-1101-410-04001	Middle School Reading Supplies	250.00	0.00	250.00	0.00	300.00	(50.00)
01-1101-410-05001	Middle School Science Supplies	600.00	0.00	600.00	385.72	514.28	(300.00)
01-1101-410-06001	Middle School Social Stud Supp	100.00	0.00	100.00	101.95	498.05	(500.00)
01-1101-410-07001	Middle School Testing Supplies	300.00	0.00	300.00	0.00	0.00	300.00
01-1101-410-08001	MS Horticulture Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-1102-410-04120	Remedial Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-1102-410-08120	SRBI AT Products	0.00	0.00	0.00	0.00	0.00	0.00
01-1103-410-01003	Art Supplies	1,500.00	0.00	1,500.00	2,030.95	1,005.98	(1,536.93)
01-1103-410-02003	General Music Supplies	350.00	0.00	350.00	107.00	0.00	243.00

**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru March 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
01-1103-410-03003	Choral Supplies	1,000.00	0.00	1,000.00	459.62	0.00	540.38
01-1103-410-04003	Band Supplies	1,000.00	0.00	1,000.00	965.07	34.93	(0.00)
01-1104-410-00004	World Language Supplies	350.00	0.00	350.00	271.78	328.22	(250.00)
01-1104-410-06120	ELL Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-1106-410-03120	Enrichment Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-1107-410-01007	Library Supplies	405.00	0.00	405.00	160.47	0.00	244.53
01-1107-410-02007	Library Periodicals	800.00	0.00	800.00	378.55	406.56	14.89
01-1107-410-03007	Library Non-Print Supplies	650.00	0.00	650.00	150.00	0.00	500.00
01-1109-410-01009	Phys Ed Supplies	600.00	0.00	600.00	1,011.23	750.00	(1,161.23)
01-1109-410-02009	Health Supplies	250.00	0.00	250.00	186.48	0.00	63.52
01-1112-410-01012	Graduation Supplies	1,400.00	0.00	1,400.00	32.60	1,367.40	0.00
01-1112-410-02012	Athletic Supplies	2,300.00	0.00	2,300.00	1,598.16	701.84	(0.00)
01-1112-410-04012	After School Activities Suppli	0.00	0.00	0.00	438.23	388.17	(826.40)
01-1200-410-01120	SpEd Instructional Supplies	2,000.00	0.00	2,000.00	501.05	1,498.95	0.00
01-1200-410-01130	Gifted Program Supplies	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
01-1200-410-01140	CORR Life Skills Supplies	1,500.00	0.00	1,500.00	532.41	967.59	0.00
01-1200-410-01150	Behavior Support Supplies	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
01-1200-410-02120	Assessment Supplies	1,000.00	0.00	1,000.00	2,299.12	130.00	(1,429.12)
01-1200-410-03120	Enrichment Supplies	1,250.00	0.00	1,250.00	4,788.85	0.00	(3,538.85)
01-1200-410-04120	Remedial Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-1200-410-05120	Medical Supplies	4,000.00	0.00	4,000.00	2,044.96	1,893.14	61.90
01-1200-410-06120	ELL Supplies	79.00	0.00	79.00	0.00	0.00	79.00
01-1200-410-07120	SpEd Software/Supplies	2,000.00	0.00	2,000.00	479.00	1,521.00	0.00
01-1200-410-08120	Special Needs Products (SIT)	0.00	0.00	0.00	0.00	0.00	0.00
01-2200-410-01220	Administrative Office Supplies	4,000.00	0.00	4,000.00	2,401.57	903.21	695.22
01-2200-410-02220	Report Cards	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
01-2200-410-03220	BOE Newsletter	0.00	0.00	0.00	0.00	0.00	0.00
01-2200-410-04220	Copier Paper	7,766.00	0.00	7,766.00	1,936.80	5,829.20	0.00
01-2540-410-01254	Plant Floor Supplies	5,000.00	0.00	5,000.00	1,074.35	3,925.65	0.00
01-2540-410-02254	Plant Cleaning Supplies	2,500.00	0.00	2,500.00	1,546.93	953.07	(0.00)
01-2540-410-03254	Plant General Supplies	4,000.00	0.00	4,000.00	4,257.91	1,949.72	(2,207.63)
01-2540-410-04254	Plant Paper Supplies	10,000.00	0.00	10,000.00	7,807.21	4,242.79	(2,050.00)
01-2540-410-05254	Plant Lighting Supplies	1,300.00	0.00	1,300.00	765.69	534.31	(0.00)
01-2540-410-06254	Plant Tools	500.00	0.00	500.00	111.38	388.62	0.00
01-2550-410-02254	Transportation Clean Supplies	150.00	0.00	150.00	0.00	0.00	150.00
01-2550-410-04254	Transportation Paper Supplies	200.00	0.00	200.00	0.00	0.00	200.00
01-2560-410-01256	Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-2560-410-02256	Manage Breakfast Program	0.00	0.00	0.00	0.00	0.00	0.00
01-2600-410-01260	Technology Elementary Supplies	3,000.00	0.00	3,000.00	2,133.29	866.71	0.00

Ashford Board of Education  
**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object  
 Account: First thru Last  
 Report Period: July 2015 thru March 2016  
 Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
01-2600-410-02260	Technology Middle School Suppl	3,000.00	0.00	3,000.00	1,751.29	1,248.71	0.00
01-2600-410-03260	Technology Arts Supplies	470.00	0.00	470.00	0.00	0.00	470.00
01-2600-410-04260	Technology Tech Ed Supplies	500.00	0.00	500.00	0.00	300.00	200.00
01-2600-410-05260	Technology Library Supplies	1,485.00	0.00	1,485.00	0.00	1,485.00	0.00
01-2600-410-06260	Technology SpEd Supplies	0.00	0.00	0.00	0.00	0.00	0.00
01-2600-410-07260	Technology Admin Supplies	3,000.00	0.00	3,000.00	1,358.44	1,641.56	0.00
01-2600-410-08260	Technology Subscriptions	25,000.00	0.00	25,000.00	7,885.94	8,793.04	8,321.02
	<b>**TOTAL** Supplies</b>	<b>129,018.00</b>	<b>0.00</b>	<b>129,018.00</b>	<b>59,423.67</b>	<b>66,961.03</b>	<b>2,633.30</b>
<b>Heating Fuel</b>							
01-2540-411-00254	Plant Fuel	105,000.00	0.00	105,000.00	103,815.29	1,184.71	(0.00)
	<b>**TOTAL** Heating Fuel</b>	<b>105,000.00</b>	<b>0.00</b>	<b>105,000.00</b>	<b>103,815.29</b>	<b>1,184.71</b>	<b>(0.00)</b>
<b>Transportation Fuel</b>							
01-2550-412-01255	Diesel	35,500.00	0.00	35,500.00	48,990.53	0.00	(13,490.53)
01-2550-412-02255	Gasoline	15,000.00	0.00	15,000.00	3,646.74	5,881.33	5,471.93
	<b>**TOTAL** Transportation Fuel</b>	<b>50,500.00</b>	<b>0.00</b>	<b>50,500.00</b>	<b>52,637.27</b>	<b>5,881.33</b>	<b>(8,018.60)</b>
<b>Textbooks</b>							
01-1100-420-01000	Elementary Supplemental Texts	300.00	0.00	300.00	0.00	0.00	300.00
01-1100-420-02000	Elementary Curriculum Upgrade	300.00	0.00	300.00	3,321.64	0.00	(3,021.64)
01-1100-420-03000	Elementary Replacement Texts	0.00	0.00	0.00	0.00	0.00	0.00
01-1100-420-04000	Elementary Periodicals	300.00	0.00	300.00	0.00	0.00	300.00
01-1101-420-01001	Middle School Supplemental Tex	300.00	0.00	300.00	0.00	0.00	300.00
01-1101-420-02001	Middle School Reading Texts	0.00	0.00	0.00	0.00	0.00	0.00
01-1101-420-03001	Middle School Periodicals	300.00	0.00	300.00	0.00	0.00	300.00
01-1101-420-04001	Middle School Replacment Text	0.00	0.00	0.00	0.00	0.00	0.00
01-1101-420-05001	Middle School Curriculum Upgra	300.00	0.00	300.00	754.95	0.00	(454.95)
01-1103-420-00003	Art Textbooks	0.00	0.00	0.00	0.00	0.00	0.00
01-1104-420-00004	World Language Textbooks	0.00	0.00	0.00	457.61	0.00	(457.61)
01-1109-420-00009	Phys Ed/Health Textbooks	0.00	0.00	0.00	0.00	0.00	0.00
01-1200-420-00120	SpEd & Support Textbooks	0.00	0.00	0.00	0.00	0.00	0.00
01-1200-420-00130	Specialized Text (NIMAS)	200.00	0.00	200.00	0.00	200.00	0.00
	<b>**TOTAL** Textbooks</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>4,534.20</b>	<b>200.00</b>	<b>(2,734.20)</b>
<b>Library Books</b>							
01-1107-430-01007	Library Books Grades K-4	0.00	0.00	0.00	(82.99)	0.00	82.99
01-1107-430-02007	Library Books Grade 5-8	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** Library Books</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(82.99)</b>	<b>0.00</b>	<b>82.99</b>
<b>Equipment</b>							
01-1100-540-00000	Elementary Equipment	350.00	0.00	350.00	0.00	1,701.70	(1,351.70)

**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru March 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
01-1100-540-00013	Elementary Furniture	0.00	0.00	0.00	0.00	0.00	0.00
01-1101-540-00001	Middle School Equipment	350.00	0.00	350.00	0.00	0.00	350.00
01-1101-540-00014	Middle School Equip(furniture)	1,000.00	0.00	1,000.00	0.00	1,701.70	(701.70)
01-1103-540-01003	Music Equipment	7,690.00	0.00	7,690.00	8,181.11	0.00	(491.11)
01-1107-540-01007	Library Equip/Furniture	0.00	0.00	0.00	0.00	0.00	0.00
01-1109-540-01009	Phys Ed Equipment	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
01-1109-540-02009	Health Equipment	0.00	0.00	0.00	0.00	0.00	0.00
01-1112-540-02012	Athletic Equipment	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
01-1200-540-01120	AT Equipment Rental	3,000.00	0.00	3,000.00	2,877.50	1,367.50	(1,245.00)
01-1200-540-02120	Adaptive Equipment	3,000.00	0.00	3,000.00	643.67	2,356.33	0.00
01-1200-540-03120	Sp Ed Technology Equipment	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
01-2200-540-01220	Copier Lease	33,419.00	0.00	33,419.00	23,912.71	9,506.29	0.00
01-2200-540-02220	Administrative Equip/Furn	0.00	0.00	0.00	449.55	0.00	(449.55)
01-2540-540-00254	Plant Equipment	6,000.00	0.00	6,000.00	18,491.93	1,946.98	(14,438.91)
01-2600-540-01260	Technology Elementary Equip	11,800.00	18,000.00	29,800.00	18,160.93	10,263.02	1,376.05
01-2600-540-02260	Technology Middle School Equip	33,000.00	17,000.00	50,000.00	16,423.00	31,401.00	2,176.00
01-2600-540-03260	Technology Admin Equip	1,500.00	0.00	1,500.00	2,654.00	8,961.00	(10,115.00)
01-2600-540-04260	Technology Tech Ed Equip	0.00	0.00	0.00	0.00	0.00	0.00
01-2600-540-05260	Technology Network Equip	3,222.00	0.00	3,222.00	0.00	3,222.00	0.00
01-2600-540-06260	Technology SpEd/Support Equip	3,480.00	0.00	3,480.00	0.00	3,480.00	0.00
01-2600-540-07260	Technology Music Equipment	0.00	0.00	0.00	0.00	0.00	0.00
01-2600-540-08260	Technology Art Equip	0.00	0.00	0.00	0.00	0.00	0.00
01-2600-540-09000	Home Depot Rebate Expense	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** Equipment</b>	<b>118,311.00</b>	<b>35,000.00</b>	<b>153,311.00</b>	<b>91,794.40</b>	<b>78,407.52</b>	<b>(16,890.92)</b>
<b>Dues &amp; Fees</b>							
01-1113-640-01001	Robotic Competition Fees	2,000.00	0.00	2,000.00	1,894.13	105.87	(0.00)
01-1200-640-00120	SpEd Dues & Fees	1,000.00	0.00	1,000.00	565.10	434.90	(0.00)
01-1200-640-00130	SpEd Extra Curricular Fees	0.00	0.00	0.00	0.00	0.00	0.00
01-2200-640-01120	Character Dev Train & Material	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
01-2200-640-01220	Dues & Fees	9,000.00	0.00	9,000.00	2,397.20	1,128.80	5,474.00
01-2200-640-02220	Board of Education Expenses	1,000.00	0.00	1,000.00	378.57	621.43	0.00
01-2200-640-03220	Professional Development	9,000.00	0.00	9,000.00	7,411.22	1,588.78	(0.00)
01-2200-640-04220	Principal's Discretionary Fund	800.00	0.00	800.00	711.60	88.40	(0.00)
01-2200-640-05220	Medical/Screenings	1,299.00	0.00	1,299.00	567.50	255.00	476.50
01-2200-640-06220	Penalty Fees & Interest	0.00	0.00	0.00	0.00	0.00	0.00
01-2200-640-07220	Stop Check Payment Fee	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** Dues &amp; Fees</b>	<b>26,099.00</b>	<b>0.00</b>	<b>26,099.00</b>	<b>13,925.32</b>	<b>4,223.18</b>	<b>7,950.50</b>

**Audit Adjustments**

**Actual & Budgeted Expenses & Encumbrances**

Report Sequence: Object

Account: First thru Last

Report Period: July 2015 thru March 2016

Level Of Detail: Account Number

Account Filter=01-####-###-#####

Account Number	Account Description	Current Year Budgeted	Adjustment	Net Working Budget	Current Year Expenditure	Encumbrances Remaining	Balance
01-2200-700-99999	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
01-2700-700-00000	Operating Transfers Out-Cafe	500.00	0.00	500.00	0.00	0.00	500.00
01-2700-700-00001	XFR to 1% Fund	0.00	0.00	0.00	0.00	0.00	0.00
01-2700-700-00005	Audit Adjustments	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** Audit Adjustments</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
01-2200-910-00000	Supplement Appropriation	0.00	0.00	0.00	0.00	0.00	0.00
	<b>General Fund (01) Totals</b>	<b>7,423,071.00</b>	<b>0.00</b>	<b>7,423,071.00</b>	<b>4,790,158.50</b>	<b>2,459,695.35</b>	<b>173,217.15</b>
	<b>Totals Consolidated Funds</b>	<b>7,423,071.00</b>	<b>0.00</b>	<b>7,423,071.00</b>	<b>4,790,158.50</b>	<b>2,459,695.35</b>	<b>173,217.15</b>

<b>A/P Monthly Report</b>			
5/3/16 14:14			
<b>March 2016</b>			
<b>Object 200</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Anthem Blue Cross Blue Shield	12,130.62	01-2200-200-01220	Period 2/1/16-3/31/16 Dental Insurance Premium
Connecticare Inc	90,609.96	01-2200-200-01220	Period 3/1/16-3/31/2016 Medical Insurance Premium
CIRMA	16,412.75	01-2200-200-02220	4th QTR Workers Comp Insurance Premium
Sun Life Financial	1,518.93	01-2200-200-01230	Period 2/1/16-3/31/16 Group Life Insurance Premium
<b>Total</b>	<b>\$120,672.26</b>		
<b>Object 205</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Department Of Labor	0.00	01-2200-205-03220	Unemployment Expense Period Ending 1/31/2016
Connecticare Inc	2,575.60	01-2200-205-04220	Period 3/1/16-3/31/16 Cert Retirement Medical Insurance Premium
Anthem Blue Cross Blue Shield	400.20	01-2200-205-04220	Period 2/1/16-3/31/16 Cert Retirement Dental Insurance Premium
<b>Total</b>	<b>\$2,975.80</b>		
<b>Object 312</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Bureau Of Education & Research Inc	239.00	01-2200-312-02220	Enhancing STEM Learning in Your Classroom Grades K-6 (J. Wood)
CREC	225.00	01-2200-312-02220	Dyslexia, Reading Disorders & Specific Learning Disabilities (S. Makuch)
	0.00	01-2200-312-02220	
<b>Total</b>	<b>\$464.00</b>		
<b>Object 319</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Complete Payroll Solutions	1,104.80	01-2200-319-03220	2/26/16, 3/11/16 & 3/24/16 Payroll Processing Fee
Amazon	168.27	01-1200-319-02120	Coping Cat Workbook, The ADAH Explosion, Cognitive Behavioral Therapy
Sarah Hodgson	2,290.00	01-1200-319-04120	Student Psychological Evaluation- 1 Full & 1 Partial
Michele Fesenmeyer	5,786.00	01-1200-319-03120	March 2015 Occupation Therapy Services
Sarah Hodgson	3,800.00	01-1200-319-06120	March 2015 Behavioral Therapy Services
PT4Kids LLC	2,016.00	01-1200-319-05120	March 2016 Physical Therapy Services
Amy Vasington	5,871.70	01-1200-319-01120	March 2015 Speech Services
Hooker & Holcombe Inc	1,200.00	01-2200-319-04220	Actuarial Services From 6/1/15-2/29/16 Completion of GASB 45
NCS Pearson Inc	383.72	01-1200-319-09120	ESI-P Score Sheets, Parent Questionnaires & PLS-5 Screening Test Record Forms
CREC	225.00	01-1200-319-02120	Dyslexia, Reading Disorders & Specific Learning Disabilities (P. Borysevicz)
Shipman & Goodwin LLP	38.00	01-2200-319-01220	For Period Ending 2/29/2016
The Rockfall Company LLC	2,400.00	01-2200-319-04220	1st Installment-Conceptual Design Schematic Plan For Tech Ed Space
Horizons Inc	167.00	01-1200-319-06120	Feb 2016 Behavior Therapy Services
<b>Total</b>	<b>\$25,450.49</b>		
<b>Object 321</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Eversource	3,208.61	01-2540-321-00254	Period 2/8/16-3/9/16 Facility
Eversource	13.42	01-2540-321-00254	Period 2/1/16-3/1/16 Lamp Post
Constellation New Energy	3,168.13	01-2540-321-00254	Period 2/9/16-3/9/16 Facility

<b>Total</b>	<b>\$6,390.16</b>		
<b>Object 322</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Duffy Works	750.00	01-2540-322-09254	Stump Grinding QTY# 12
Advanced Lock & Security LLC	130.75	01-2540-322-04254	Service Call to Rekey Lock Cylinder & AR-1 DND Key Copied QTY#5
Aqua Pump Inc	518.75	01-2540-322-03254	Feb 2016 H2O Maintenance
MDL Mechanical LLC	6,954.00	01-2540-322-08254	Labor & Material Cost To Instal Replacement Pump w/Energy Efficient Motor
Kinsley Power Systems	755.00	01-2540-322-07254	Level 1 & Level 2 Serviced Performed on Generator
Life Saftey Service & Supply	453.00	01-2540-322-06254	Annual Service & Maintenance Emergency Light Square, Battery Test & Replacement
Mansfield Tree Service	500.00	01-2540-322-09254	Maple Tree Removal From Courtyard
The Stuart L. White Company	241.00	01-2540-322-06254	Inspected Pyro-Chem Fire Suppression & Replaced CO2 Cartridge
JBR Glass & Construction LLC	2,037.00	01-2540-322-04254	Material Cost For Awning Window Operator, Handles, Panic Bar 36" QTY#10
Village Springs Distributor	30.00	01-2540-322-03254	H2O Delivery for Watercoolers Superintendent Office & Nurse
Willimantic Waste Paper	610.57	01-2540-322-01254	March 2016 Trash & Recycle Pickup Charge
<b>Total</b>	<b>\$12,980.07</b>		
<b>Object 323</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
	0.00	01-2600-323-02260	
<b>Total</b>	<b>\$0.00</b>		
<b>Object 324</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
CIRMA	5,503.62	01-2540-324-00254	4th QTR Plant Insurance
CIRMA	5,503.63	01-2550-324-00255	4th QTR Transportation Insurance
<b>Total</b>	<b>\$11,007.25</b>		
<b>Object 340</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Frontier	407.31	01-2200-340-01220	Period 3/3/16-4/2/16 Telephone Expense
FedEx	13.19	01-2200-340-02220	Returned Latex Gloves To Moore Medical
Ashford Post Office	0.00	01-2200-340-02220	
Stamps.com	465.99	01-2200-340-02220	Monthly Maintenance Fee & 1st Class Stamps Refill
Voice New England	0.00	01-2200-340-01220	Period 4/1/15-6/30/15 Telephone Service QTR Fee
<b>Total</b>	<b>\$886.49</b>		
<b>Object 370</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
The CT Institute for the Blind	13,275.80	01-1200-370-01120	Period 2/1/16-2/29/16 SpEd Outplacement Tuition
Natchaug Hospital	12,720.00	01-1200-370-01120	Period 2/1/16-2/29/16 SpEd Outplacement Tuition
EastConn	0.00	01-1200-370-01120	
<b>Total</b>	<b>\$25,995.80</b>		
<b>Object 390</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
BA Muzio Company Inc	213.00	01-2550-390-01255	Cylinder Lease & Deposit, Gas Mix For Welding
MAC Tools	98.99	01-2550-390-01255	21 PC Cobalt Stubby Drill Set
Bus Parts Warehouse	109.11	01-2550-390-01255	Purchased Parts For Both Buses And Vans
Putnam Chrysler, Dodge, Jeep, Kia	0.00	01-2550-390-01255	Purchased Parts For The Mid Bus

Furness Bros Inc	398.25	01-2550-390-01255	Delco 28SI / 200 amp / Pad
Aaron Environmental	425.30	01-2550-390-01255	Material & Labor Cost To Replace Diesel High Flow Nozzle
Lawson Products Inc	386.91	01-2550-390-01255	Purchased Parts For Both Buses And Vans
Top Line Supplies	745.48	01-2550-390-01255	15/40 Super Duty Oil Plus/Drum
Mansfield Supply	34.28	01-2550-390-01255	Garage/Workshop Kit & Tools
Napa Auto Willmantic	564.93	01-2550-390-01255	Purchased Parts For Both Buses And Vans
Nutmeg International Trucks	0.00	01-2550-390-01255	Serviced Buses & Purchased Parts For Buses
Rawson Manufacturing Inc	0.00	01-2550-390-01255	
Terry's Transmissions	0.00	01-2550-390-01255	
School Lines Inc	1,252.40	01-2550-390-01255	Brakes-Front & Rear Rotors, Brake Pads & Heater Control Knob
Pete's Tire Barns Inc	0.00	01-2550-390-01255	Bus Replacement Tires
Chappell Tire Service	430.00	01-2550-390-01255	Replaced Van Tires QTY# 4 & Tire Repair (Plug)
<b>Total</b>	<b>\$4,658.65</b>		
<b>Object 410</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Amazon	9.90	01-2200-410-01220	3 Volt Lithium Coin Cell Batteries Multi Pack
Amazon	36.95	01-2200-410-01220	See All Circular Acrylic Indoor Convex Security Mirror 18" Diameter
Amazon	65.34	01-1109-410-02009	Cork Sheets 12"x12" Plain 5 Pack 1" Thick
Amazon	50.96	01-1101-410-01001	World Map Mouse Pad, 1689 AntiquesGlobe Map Mouse Pad & Headphones
Amazon	31.49	01-2200-410-01220	Annin 5' x 8' American Flag
Amazon	79.98	01-2600-410-07260	Apple Magic Mouse
Amazon	66.38	01-1112-410-04012	RC Club Supplies-Screwdriver Sets, Wrenches, Nut Drivers & Pliers
Amazon	56.93	01-1103-410-04003	Mpow Streambot mini Bluetooth & Instrument Posters QTY #3
Amazon	28.89	01-2600-410-02260	High Yield Toner Cartridge For Brother Printer-Black 3 Pack
Decker Inc	501.06	01-2540-410-03254	Double Door Latch Without Center Post (Café & Gym Doors) & Locker Pull Knobs
Educational Innovations Inc	58.85	01-1200-410-03120	Crystal Growing Dolomite-Class Set of 25 & Owl Pellets
IXL Learning	390.00	01-2600-410-08260	Annual Renewal Education Subscription
Home Depot Credit Services	115.42	01-2540-410-03254	Swiffer Dusters, Lobby Brooms, Kwik Seal, PTFE Seal Tape & Braid FCT
GovConnection Inc	639.80	01-2600-410-07260	Power-Saving Back-UPS Pro 1300VA/780W UPS 5-15 Input 6' Cord QTY# 4
Mansfield Supply Inc	10.76	01-2540-410-03254	Castr TwN-WHL 2" STM Fric
Moore Medical LLC	512.33	01-1200-410-05120	Nurse's Office Replenishment-Exam Gloves, H202, C3H8O,NaCl,IBU MAPAP.....
School Nurse Supply Inc	226.14	01-1200-410-05120	Zonas Porous Tape, Eye Wash Bottle & Station, Scoliosis Forms & Literature
Apple Inc	147.00	01-2600-410-07260	iPhone Lightning Dock-Space Gray QTY# 3
K-5 Math Teaching Resources LLC	19.90	01-1100-410-03000	K-2 Math Projects(Single User License)& Math Projects Grades 3-5 License
J.W. Pepper & Son Inc	261.55	01-1103-410-04003	Sheet Music-Festival Solos, Bens Blues & File Boxes
M-F Athletic	68.43	01-1112-410-02012	Track & Field Supplies-Batons, Cast Iron Shot Put, Scorebook & Measuring Tape
Multi-Health Systems Inc	145.00	01-1200-410-02120	Connors 3-P(s) QuikScore & Connors 3-T(s) QuikScore
MSC Industrial Supply Co.	209.85	01-1200-410-03120	MakerBot-True Color Small PLA Filament Spool 10 Pack (3D Printer)
NCS Pearson Inc	1,062.81	01-1200-410-02120	WISC-V Record & Response Forms, WRAML 2 Kit & CLEF-5 Screening Test
Ribbons Galore	104.83	01-1200-410-03120	Custom Ribbon 2x6 Peaked With Event Card QTY# 200
School Nurse Supply Inc	33.05	01-1200-410-05120	Save a Tooth QTY#2
SmartSign	186.00	01-2200-410-01220	"Void" if Removed Tamperproof Labels (3/4)"x1(1/2)" Black Print Only
Woodwind & Brasswind	368.97	01-1103-410-04003	Band Supplies- Reeds For Multiple Instruments, Mouthpiece & Drum Sticks (etc...)
WB Mason	159.99	01-2200-410-01220	Shredstar X6pro Micro-Cut Shredder 5.5 Gallon Capacity
Hillyard/Rovic	939.95	01-2540-410-01254	Arsenal Super Shine All QTY#8, Gator 4x6 Mat QTY#3 & Dust Mop Infinity QTY#6
Hillyard/Rovic	47.75	01-2540-410-02254	Viper Vacuum Filter Paper Bags QTY#5
Hillyard/Rovic	84.24	01-2540-410-03254	Drain Maintainer QTS QTY#12
Hillyard/Rovic	1,997.43	01-2540-410-04254	Garbage Bags 18 cases, Toilet Paper & Paper Towel 30 cases & Facial Tissue 5 cases
<b>Total</b>	<b>\$8,717.93</b>		

<b>Object 411 &amp; 412</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
Dime Oil LLC	0.00	01-2540-411-00254	Plant Heating Oil
Dime Oil LLC	0.00	01-2550-412-01255	Diesel For BOE, DPW & Fire Dept Use
B.A. Muzio Company Inc	0.00	01-2540-411-00254	100 lbs Cylinder (C3H8) For Bus Shed
Amerigas	0.00	01-2540-411-00254	
Wex Bank	440.23	01-2550-412-02255	Period 2/1/16-2/26/16 Gasoline For SpEd Vans, Mechanic & Plant Power Tools
<b>Total</b>	<b>\$440.23</b>		
<b>Object 420</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
	0.00	01-1100-420-01000	
	0.00	01-1101-420-01001	
<b>Total</b>	<b>\$0.00</b>		
<b>Object 430</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
	0.00	01-1107-430-01007	
<b>Total</b>	<b>\$0.00</b>		
<b>Object 540</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
American School For The Deaf	160.00	01-1200-540-01120	Audiology Equipment Rental
RnB Enterprises Inc	1,599.00	01-2600-540-02260	Smartboard 77" Interactive White Board
RnB Enterprises Inc	999.00	01-2600-540-01260	Epson Powerlite 570UST Projector
Amazon	85.04	01-1200-540-02120	White/Gray Nuud Case Stand iPad & iPad Air Hand & Shoulder Strap
Kittredge Equipment Co	6,328.78	01-2540-540-00254	Hot Food Serving Counter With Hot Food Station For Caf�
Woodwind & Brasswind	2,725.71	01-1103-540-01003	Holton H378 Intermediate French Horn
De Lage Landen	1,833.00	01-2200-540-01220	Period 3/15/16-4/14/16 Copier Lease Monthly Contract Fee
A&A Office Systems Inc	320.95	01-2200-540-01220	Staples for the Copiers (Staff Room, Middle School Wing & District Office)
<b>Total</b>	<b>\$14,051.48</b>		
<b>Object 640</b>			
<b>Vendor Name</b>	<b>Amount</b>	<b>Account Number</b>	<b>Description</b>
ASCD	1,135.75	01-2200-640-03220	Institutional Membership & Professional Development Resource Books
ASCD	71.20	01-2200-640-01220	Annual Membership Renewal (G. Dukette)
Robotics Education & Competition Foundation	100.00	01-1113-640-01001	Registration-2 Vex IQ Teams For State Championships
Midway Pizza	191.60	01-2200-640-04220	Engineering Night-8 Sheets Pizza Cheese, Pepperoni & Veggie
Amazon	93.80	01-2200-640-03220	"They Say/I Say": The Moves That Matter in Academic Writing
Amazon	39.15	01-2200-640-03220	Mindfulness For Teachers Book & The MindUP Curriculum Book
Amazon	261.21	01-2200-640-03220	Common Core Companion Grades K-8 & Common Core Math Grades 3-8 Books
CT Occupational Medicine Partners	100.00	01-2200-640-05220	Bus Driver Drug Return To Work Exam
<b>Total</b>	<b>\$1,992.71</b>		
Report Total	236,683.32		
BMSI Total	236,683.32		
<b>Variance</b>	<b>\$0.00</b>		

<b>Dr. Longo Contracted \$1,500</b>			
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