

Town of Ashford

Established 1714

REGULAR SELECTMEN'S MEETING MONDAY, SEPTEMBER 19, 2016, 7:00 P.M. ASHFORD TOWN OFFICES MINUTES

1. Call to order at 7:00 pm
2. Members present: Zambo, Falletti, Fletcher
3. Hear from the public
4. First Selectman's Briefing
5. Hear from Boards, Commissions, Committees:
6. Fletcher moved acceptance of minutes of Regular Meeting of 9/6/2016. Falletti seconded the motion which passed.
7. Old Business
 - a. 300th Anniversary Committee report: book work is on-going
 - b. Policies and Procedures Manual: Zambo reported that review of a sample P&P Manual will be picked up again after completion of the 2015-2016 audit.
 - c. OTOF – Falletti moved adoption of the following Our Town Our Future mission statement: The mission of the Ashford OTOF Core Committee will be to serve in an unbudgeted, advisory capacity to the Ashford Board of Selectmen on objectives contained in the 2015 Plan of Conservation and Development as formulated by the Ashford Planning and Zoning Commission and other projects that the Board of Selectmen and the Ashford Planning and Zoning Commission feel would be beneficial to the town. While the Planning and Zoning Commission vested certain implementation responsibilities on OTOF (in conjunction with other Ashford Boards and Commissions), the OTOF Core Committee's responsibilities would be to advise and provide recommendations to both the Planning and Zoning Commission and the Board of Selectmen and to facilitate and provide assistance to groups involved in approved projects that would satisfy the objectives contained in the 2015 POCD. The term of appointment of the OTOF Core Committee members would run concurrently with that of the Board of Selectmen. Fletcher seconded the motion which passed.
Fletcher moved the appointments of Ray Fenn, Francine Hodovan, Gwen Haaland, Richard Williams and Mike Gantick to the OTOF Core Committee to serve until November 21, 2017. Falletti seconded the motion which passed.
8. New Business
 - a. Report of Financial System Committee: The committee is in the process of preparing an RPF and will report their progress at a future meeting.
 - b. Committee/Commission appointments
 - o Board of Assessment Appeals – fill alternate vacancy
 - o Eastern Highlands Health District – appointment of alternate rep
 - c. Tax refunds - Falletti moved the following tax refunds citing CGS 12-129: Colleen O'Hare in the amount of \$73.82, Robert J. Vasconcelos, Jr. in the amounts of \$296.90, \$24.13 and \$31.36, Raymond S. Mejia in the amount of

\$27.52, RandeJeanne Clark in the amount of \$11.23. Fletcher seconded the motion which passed.

- d. Falletti moved approval of a subordination agreement relating to Small Cities rehabilitation project 2005-05 as recommended by Peter Huckins, small cities grant administrator. Fletcher seconded the motion which passed.
- e. Fletcher moved approval of a resolution relating to the opening of two Small Cities accounts at Putnam Bank: The Town of Ashford Board of Selectmen resolve that: (1) The financial institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution. (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this Corporation's account(s), are in full force and effect, until the financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution or agreement must be accompanied by documentation, satisfactory to the financial Institution, establishing the authority for the changes. (3) The signature of an Agent on this Resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contacts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page 1, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing. (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed. (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the corporation. The corporation authorizes the financial Institution, at any time, to charge the corporation for all checks, drafts, or other orders for the payment of money, that are drawn on the financial Institution, so long as they contain the required number of signatures for this purpose. (6) The corporation acknowledges and agrees that the financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other writings in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards. (7) The Corporation acknowledges and agrees that the financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named in this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the corporation with the Financial Institution from time to time) the financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile

signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing. Falletti seconded the motion which passed.

- f. Fletcher moved acceptance of the resignation of Michael J. Zambo as Sexton for the Town of Ashford and the appointment of James Reviczky as Sexton for the Town of Ashford to serve the remainder of fiscal year 2016-2017. Falletti seconded the motion which passed.
 - g. Schedule Special Town Meeting to enact a new ordinance concerning fracking and revision of the Fire Department Abatement ordinance
 - h. Fletcher moved addition to the agenda of consideration of the October 2016 Grand List Dairy and Orchard abatements. Falletti seconded the motion which passed. Falletti moved approval of October 2016 abatements as follows: a dairy farm abatement to Thomas Knowlton and an orchard abatement to Horse Listeners Orchard. Fletcher seconded the motion which passed.
9. Remarks for the good.....
10. Adjournment