

Ashford Board of Education  
Meeting Minutes – October 6, 2016  
7:00 p.m.

*Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.*

**Call To Order**

Chair J. Rupert called the meeting to order at 7:10 pm. Present were members J. Calarese, J. Lippert, K. Rourke and L. Donegan, Superintendent of Schools Dr. J. Longo and recording secretary J. Barsaleau. Unable to attend were board members K. Warren and M. Matthews.

**Persons to be Heard**

None

**Communications**

The October enrollment report was distributed. Dr. Longo has received positive feedback on his Ashford Citizen articles from community members.

**Approval of Minutes: 06/23/2016; 09/15/2016**

***Motion made by J. Lippert to approve the regular meeting minutes of 6/23/2016 with the following addition to “Staff Appointments” - Motion made by J. Rupert to approve appointments to the staff of Robert Ackerson, Tabitha Bogue, Jillian Bumgarner, Stephen Caldwell, Mandi Courtois and Valerie Stickles. Motion seconded by J. Lippert and carried unanimously – and to strike the word “pay” from the first two motions made following the executive session. Motion seconded by J. Calarese and carried with one abstention (L. Donegan).***

***Motion made by L. Donegan to approve the minutes of 09/15/2016. Motion seconded by J. Lippert and carried with one abstention (J. Rupert).***

**Superintendent Report**

**a. Friar & Associates Existing Conditions Report - Draft**

Dr. Longo distributed copies of the draft report. Copies will be made for members absent from this meeting and for members of the town wide Ashford School Capital Improvement Committee. Discussion followed. Friar & Associates will be invited to review the report with the board and the members of the town wide committee. November 17<sup>th</sup> is the tentative date with the BOE meeting to follow.

**New Business**

**a. First Reading of Policies** (Series 4000: Employees and Section 504 of the Rehabilitation Act; Child Abuse Neglect and Reporting - Series 5000: Students and Section 504 of the Rehabilitation Act; Child Abuse Neglect and Reporting)

The policies were prepared by counsel to reflect legislative changes and will be on the agenda for second reading in November.

**b. Increase to Capital Asset Threshold Reporting Requirement**

Business Manager D. Neel recommended that the board raise the current capital asset individual threshold of \$1,000 to \$5,000. This will be in line with the Town’s reporting threshold.

***Motion made by K. Rourke to raise the individual capital asset threshold to \$5,000. Motion seconded by J. Calarese and carried unanimously.***

**c. FY 18 Budget and Committee Meeting Plans**

Brief discussion was held concerning budget planning timelines. Public input on the FY 18 budget will be on the 12/01/16 meeting agenda. Mr. Rupert will write a short article for the Ashford Citizen concerning public participation.

**Old Business**

**a. NASA Satellite Project Follow Up**

There will be a meeting on 10/27/16 to discuss the satellite program. In order for the program to move forward, five or six community members will need to participate.

**b. Review/Update Capital Projects**

The board directs Dr. Longo to obtain updated estimates on projects already on the current list.

**Next Meeting Date/Agenda Items**

The next meeting is scheduled for 10/20/16. Agenda items include administrative reports, financial reports, negotiations, superintendent evaluation, first policy reading(s).

**Superintendent Evaluation**

***Motion made by K. Rourke to enter into executive session (8:05 pm) with Dr. Longo, motion seconded by L. Donegan and carried unanimously.*** Present: J. Rupert, J. Lippert, J. Calarese, L. Donegan, K. Rourke and Dr. J. Longo.

The Board and Dr. Longo exited executive session at 8:44 pm. There was no action taken.

***Motion to adjourn the meeting (8:45 pm) made by J. Calarese, seconded by L. Donegan and carried unanimously.***

Recorded by:

Jennifer Barsaleau  
Recording Secretary