

**Special Meeting of the  
Babcock Library Board of Trustees  
At the Home of Helen Chapman  
121 Mansfield Road, Ashford, CTG  
10:00 a.m. on Thursday, October 13, 2016**

**In Attendance:** Trustees: Helen Chapman, Gerry Nagy, Ann Lojzim, Suzanne Smith, Barbara Zulick, Friends Liaison Beth Fitzroy, and Interim Director Terry Decker. Absent: Catherine Sampson

**Call to Order:** The meeting was called to order at 10:00.

**Approve new job description for Library Director:** An amendment to the job description of the Library Director was made to read: In the absence of staff personnel, either short or long term, that that person's duties are fulfilled and continued. Barbara made the motion and Suzanne seconded to approve the job description as amended. The motion carried.

**Evaluate and take action on candidates for Library Director, develop a plan for making a job offer to the selected candidate..** The Board made a selection and Gerry will contact the candidates. Public announcement will be withheld until the candidate accepts.

**Adjournment:** The meeting was adjourned at 12:10. Barbara made the motion to adjourn and Suzanne seconded.

Respectfully submitted,

Ann Lojzim, Recording Secretary