

**PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
ASHFORD TOWN HALL, ROOM 104  
5 TOWN HALL ROAD, ASHFORD, CT  
October 11, 2016**

**Present:** Robert Zaicek (Vice Chairman), Alex Hastillo (Secretary), Doug Jenne, Gerry Nagy, Tom Paul, Richard Williams, Nord Yakovleff, Janet Bellamy (alt.), Tim Moran (alt.) and Francine Hodovan (Recording Secretary).

**Guests:** Members of the Ashford Economic Development Commission (EDC): Margaret Chatey, Michael Gantick and John Calarese.

**1. Call to Order:** The October 11, 2016 regular meeting of the Ashford Planning and Zoning Commission was called to order by Vice Chairman Robert Zaicek at 7:00 p.m.

**2. Seating of Alternates:** Ms. Bellamy was seated for Mr. Dufresne and Mr. Moran was seated for Mr. Silver-Smith.

**3. Review of Meeting Minutes for September 12, 2016 Regular Meeting: MR. WILLIAMS MOVED AND MR. YAKOVLEFF SECONDED A MOTION TO ACCEPT THE MINUTES OF THE SEPTEMBER 12, 2016 P&ZC MEETING AS WRITTEN. VOTING FOR: ZAICEK, HASTILLO, BELLAMY, JENNE, MORAN, NAGY, PAUL, WILLIAMS AND YAKOVLEFF. VOTING AGAINST: NONE. ABSTAINING: NONE. MOTION PASSED: 9 -0.**

**4. Bills:** Ms. Hodovan submitted a bill for tonight's meeting which was signed by Vice Chairman Zaicek. It was then given to Mr. Hastillo for accounting purposes.

**5. Correspondence:** None.

**6. Unfinished Business:** None.

**7. New Business:**

**a. Presentation by Ashford Economic Development Commission:** Ms. Chatey led a presentation of the mission, goals, achievements, and future plans of the Ashford Economic Development Commission (EDC). The group discussed ways in which the two Commissions might work together for mutual benefit. The EDC will create a short comment card/questionnaire for people who inquire at the P&ZC office to be returned to the EDC for follow up, if appropriate.

**b. Amendment to the Ashford P&ZC Regulations, Article 6B, Section 3, A (2):**  
**MR. HASTILLO MOVED AND MR. NAGY SECONDED A MOTION TO SET OCTOBER 20, 2016 AS THE EFFECTIVE DATE FOR THE AMENDMENT TO THE ASHFORD PLANNING AND ZONING REGULATIONS, ARTICLE 6B, SECTION 3, A(2) AS APPROVED AT THE SEPTEMBER 12, 2016 ASHFORD PLANNING AND ZONING COMMISSION MEETING. VOTING FOR: ZAICEK, HASTILLO, BELLAMY, JENNE, MORAN, NAGY, PAUL, WILLIAMS AND YAKOVLEFF. VOTING AGAINST: NONE. ABSTAINING: NONE. MOTION PASSED: 9 -0.**

**c. Update from Fee Ordinance Sub Committee:** Mr. Williams presented a cohesive review of the Sub-Committee's research of other towns with this potential type of fee issue for large complex Land Use Applications. The sub-committee was able to agree on a template from a town similar to Ashford in size and resources and asked if the P&ZC would agree that they should go forward and tailor that template to Ashford's needs and reasonable requirements. The P&ZC agreed they should. In order to move forward, the Commissioners were tasked with reviewing the definitions for each circumstance for consistency, clarity and purpose to report back to the Commission at the next regularly scheduled meeting.

**8. Zoning Officer's Report:** None.

**9. Hear From Public:** None.

**10. Other Business:** Mr. Williams stated that he is still awaiting a copy of the Land Use Regulations in a Word document.

**11. Adjournment: MR. NAGY MOVED AND MR. PAUL SECONDED A MOTION TO ADJOURN THE OCTOBER 11, 2016 REGULAR MEETING OF THE ASHFORD PLANNING AND ZONING COMMISSION. VOTING FOR: ZAICEK, HASTILLO, BELLAMY, JENNE, MORAN, NAGY, PAUL, WILLIAMS AND YAKOVLEFF. VOTING AGAINST: NONE. ABSTAINING: NONE. MOTION PASSED: 9 -0.**

The October 11, 2016 meeting of the Ashford Planning and Zoning Commission adjourned at 8:35 p.m.

Respectfully submitted,

Francine Hodovan  
Recording Secretary