

**ASHFORD BOARD OF FINANCE  
REGULAR MEETING  
Ashford Town Hall, Room 104  
5 Town Hall Road, Ashford, CT 06278  
May 10, 2018  
7:00 p.m.**

**Present:** Charles Funk (Chairman), Judi Austin (Clerk), Garth Bean, Jesse Burnham, Gail Zaicek, Angie De Santo (alt.), and Francine Hodovan (Recording Secretary).

**Guests:** Ashford Finance Department: Cheryl Baker.  
Ashford Volunteer Fire Department: Wayne Fletcher, Fire Chief.

1. **Call to Order:** Chairman Funk called the Regular Meeting of the Ashford Board of Finance to order at 7:00 p.m.

2. **Seating of Alternates:** Ms. De Santo was seated for Mr. Simpson.

3. **Communications:**

- **Expense and Revenue Reports** were received from Ms. Baker.
- **J. Burnham and G. Bean viewed Ashford School Tech Space.** The first two rooms looked fine, except for the room that is designated for the Social Services Director which appears to need more consideration, due to a lack of windows, air or heat. It appears to be hallway, which does not seem suitable for students to meet with their counselors.
- **E. O. Smith Budget** and why it is not scrutinized by the BOF as closely as the Ashford School Budget. We have 4 people on the Region 19 Board and they also head up some very important committees. They are the voice of Ashford for the town's people and they report back to the BOF during the budget process. We are pretty much locked into the budget as it is presented and we as a town are responsible, based on the percentage of students we have at E.O. Smith in any given year, to pay our share.

4. **Approve Minutes of Special Meeting of April 12, 2018:**

**MS. ZAICEK MOVED AND MS. AUSTIN SECONDED A MOTION TO APPROVE THE MINUTES OF THE APRIL 12, 2018 SPECIAL BOARD OF FINANCE MEETING WITH THE FOLLOWING CORRECTIONS. THE MOTION PASSED WITH EVERYONE VOTING AFFIRMATIVELY, EXCEPT FOR MR. BEAN AND MS. DE SANTO WHO ABSTAINED.**

5. **Hear from Public:** None.

6. **New Business:**

**a. Expense and Revenue Reports:** Ms. Baker, noting that the State Budget was just passed last night (5/09/2018) for FY 18-19, stated that the Town will not be receiving \$315k in ECS (Educational Cost Sharing) this FY 17-18 OR the \$142k total for Town Aid Road. We shall know better in the coming days what the budget figures really are for FY 18-19.

**b. Update on Mill Rate Options:** Chairman Funk is setting up as Special Meeting of the BOF to finalize the Mill Rate on Tuesday, May 29, 2018 at 6:30 p.m. at the Ashford Town Hall unless otherwise posted. He will request the presence of Ms. Baker and Selectman Zambo. It was noted that the May 29, 2018 meeting is very important, and he sincerely hopes all BOF members will be in attendance. He also noted that, the BOF has the charge of setting the mill rate as they see fit to meet the expenditures just passed by the May 3 referendum.

7. **Unfinished Business:**

**a. Annual Report Update:** Ms. Zaicek said that she did not receive a response from every department via electronic format. She hopes to have the report finished with something to hand out to the BOF on May 29, 2018 at the Special Meeting. Her index is almost finished and she has received the bulk of the report. She is working on streamlining this process for next year. The dedication was also discussed. Mr. Funk stated that he would reach out to the former chair to see if she might be able to provide a brief summary of the 16-17 report letter.

**8. Agenda Items for Next Regular Meeting:** None at this time.

- Annual Report Update
- Set Mill Rate
- BOE Special Education Funding FY 17-18

**9. Remarks for the Good of the Board:** Regarding the first annual report in ten years, Ms. De Santo said, “Yay Gail!” and the BOF agreed.

**10. Adjournment: MS. ZAICEK MOVED AND MS. AUSTIN SECONDED A MOTION TO ADJOURN THE MAY 10, 2018 REGULAR MEETING OF THE ASHFORD BOARD OF FINANCE. THE MOTION PASSED WITH EVERYONE VOTING AFFIRMATIVELY.**

The Ashford Board of Finance Regular Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Charles Funk,  
Chairman (for BOF Clerk)