

Ashford Board of Education
Special Meeting Minutes – November 1, 2012

7:00 p.m.

Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Call To Order

Chairperson D. Wesson called the meeting to order at 7:10 pm.

Board Present

Present were members D. Wesson, K. Rourke, J. Lippert, K. Warren and L. Donegan(7:49 p.m.). Also present were Superintendent Dr. J. Longo, Director of Pupil Personnel D. Hartigan and recording secretary J. Barsaleau. In the audience was MEUI representatives D. Atkinson and S. Fletcher. Unable to attend were board members B. Supina and J. Rupert.

Persons to Be Heard

None

Communications

None

Approval of Minutes: 10/18/12

Motion to approve the special meeting minutes of 10/18/12 made by K. Warren, seconded by J. Lippert and carried unanimously.

Superintendent Evaluation (Executive Session Anticipated)

Motion to enter into executive session (7:12 p.m.) for the purpose of evaluation of the Superintendent and to invite D. Hartigan to the session, made by K. Warren, seconded by K. Rourke. Motion carried unanimously.

Present were: D. Wesson, J. Lippert, K. Warren, K. Rourke and D. Hartigan

The board and D. Hartigan exited at 7:43 p.m., suspending the session, to be resumed at the end of the meeting. No action was taken.

Committee Reports

a. Financial Committee

Dr. Longo summarized the meeting held on 10/25, including but not limited to medical benefits, fleet maintenance, status of applying encumbrances to lines in the current budget and grants. The committee discussed options to fill the vacancy in the business office, both short term and long term.

Administrative Reports/Summary

a. Superintendent

1. Storm Report

Three days of school were missed as result of the recent storm and will be added to the end of the school year. The building fared well, the roof had been patched a few weeks earlier and the drains were cleared. The building was staffed daily by M. Mellady while the school was without power, he also returned several times throughout the outage to check on the generator, building and grounds during the evenings. Dr. Longo distributed results of the School Climate survey to the board. This electronic survey sought input from parents, students and staff. Mansfield, Willington and Region #19 participated in the survey as well, and each district has received its results.

Old Business

None

New Business

a. ED 099 Change in Authorized Contact Party (National School Lunch Program)

The state requires the board to file a new ED099 form each time there is a change in personnel authorized to file and sign documents, requests and reports concerning the School Nutrition Program.

Motion made by K. Warren to file a new ED099 form allowing Troy Hopkins the authority to execute any necessary or required forms or documents related to the School Nutrition Program, seconded by K.

Rourke and carried unanimously.

b. Second Reading: Policies

Policies presented for second reading were in the board handouts (attached). The board took some time to review the content of the policies.

Motion to accept the policies as written made by K. Rourke, seconded by K. Warren and carried unanimously.

Next Meeting Date/Agenda Items

The next meeting is scheduled for November 15th

Agenda items:

Finance Follow Up

Policy Readings

Authorization to Change Trustee Name (Bicknell Trust)

Superintendent Evaluation

Superintendent Evaluation

The board resumed executive session for the purpose of evaluation of the Superintendent (8:20 p.m.)

Present were: D. Wesson, K. Rourke, L. Donegan, J. Lippert and K. Warren.

The committee exited the session at 9:15 p.m.

Adjournment

Motion to adjourn the meeting (9:15 p.m.) made by K. Warren seconded by L. Donegan and carried unanimously.

Respectfully Submitted,

Jennifer Barsaleau
Recording Secretary