Ashford Board of Education

Meeting Minutes – January 5, 2017

7:00 p.m.

District Office Conference Room

Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Call To Order

Chair J. Rupert called the meeting to order at 7:04 pm. Present were members J. Rupert, K. Rourke (7:07 pm), L. Donegan, J. Lippert (7:05 pm), J. Calarese and M. Matthews (7:10 pm). Also present were Superintendent Dr. J. Longo, Principal T. Hopkins, Pupil Personnel Director C. Ford, Asst. Principal G. Dukette and recording secretary J. Barsaleau. Present in the audience were resident G. Rangatcheva, AEA co-president J. Horn and S. Schillinger (8:01 pm).

Persons to be Heard

a. Comments Concerning Items on the Posted Agenda

None

Communications

A request from the Class of 2017 concerning the purchase of yearbook ad space was circulated.

Approval of Minutes: 12/15/2016

Motion made by J. Calarese to approve the special meeting minutes of 12/15/2016 to the agenda, motion seconded by L. Donegan and carried with one abstention (K. Warren).

Motion made by J. Lippert to approve the regular meeting minutes of 12/15/2016 noting that the meeting location was the District Office Conference Room. Motion seconded by L. Donegan and carried with one abstention (K. Warren).

Superintendent's Report

a. Business Manager Search

The vacancy notice has been posted to several professional educational recruiting sites. To date, four applications have been received. Paper screening of these applications are to begin next week. K. Rourke and J. Calarese will participate in search committee activities. Dr. Longo will reach out to the Board of Finance to request participation upon conclusion of the paper screenings. Options were discussed in the event the search for a certified business manager is not successful.

New Business

a. First Reading of Policies (Amendments, Series 3000: Board Budget Procedures and Line Item Transfers; Series 6000: Curricular Exemptions; First Reading, Series 1000: Automatic External Defibrillators; Series 4000: Employee Use of the Districts Computer Systems and Electronic Communications)

The policies and amendments were prepared by counsel and reflect amendments or changes driven by legislative activity. They will be on the agenda for second reading in February. Members were asked to review them prior to second reading, and submit any questions or concerns prior to second reading.

b. Review Bicknell Trust Statement

The November 2016 statement from SEI was included in the board packet. Discussion followed concerning the statement.

1. Number and Denomination of Scholarship Awards for 2017

After brief discussion, the board requested further documentation to review prior to making its determination of awards for 2017.

Motion made by J. Calarese to review the Bicknell Trust with the current broker and to address the number and denomination of the 2017 scholarship awards at a future meeting. Motion seconded by K. Warren and carried unanimously.

c. Request for Leave of Absence

A request for a maternity leave of absence was received from teacher Jennifer Zotti beginning on or about April 20, 2017 through the end of the current school year.

Motion made by L. Donegan to approve the leave of absence request of Jennifer Zotti as presented, seconded by K. Rourke and carried unanimously.

d. Staff Appointment

Dr. Longo requests board approval of Thomas Dell to the position of school bus driver. Mr. Dell is an experienced driver with over 30 years of experience. He would be assuming a daily route, which will afford the transportation coordinator more time to manage daily fleet operation.

***Motion* made by J. Calarese to approve to the appointment of Thomas Dell to the position of school bus driver. Motion seconded by L. Donegan and carried unanimously.**

e. Approval of the 2017-2018 Ashford School Calendar

There was lengthy discussion concerning the state's requirement that Election Day be a non student day, followed by the legal Veteran's Day holiday in the same week. By mutual consent the item is tabled pending review of collective bargaining agreement implications if alternative dates are considered.

Old Business

a. CABE Convention Report

M. Matthews, L. Donegan and J. Rupert attended the convention in November. Each reported it to be a great experience and shared their impressions of the work sessions and events they attended. All agreed there is need to "showcase" our school via local and other media sources to share our successes and innovative programs with others.

b. Capital Expenditure Committee Meeting Report

J. Lippert and Dr. Longo attended the meeting and provided copies of the board's five-year priority list with associated cost quotes. Brief discussion followed concerning recent news release of reductions in Education Cost Sharing funds to municipalities.

c. FY 18 Budget

Dr. Longo reviewed the third draft of the FY 18 budget with the inclusion of a library/media position. This draft represents a 3.3% increase over FY 17. Discussion followed including but not limited to budget presentation options, certified staffing, health insurance, budget line and object review. Dr. Longo spoke of the time needed to prepare the narrative, summary and spreadsheets that will be needed before the March 2nd presentation to the Board of Finance.

***Motion* by K. Warren to approve draft #3 of the FY 18 Budget, representing a 3.3% increase over FY 17. Motion seconded by L. Donegan and carried unanimously.**

d. Second Reading of Policies (Series 5000: Attendance, Truancy and Chronic Absenteeism; Non-Discrimination; Child Sexual Abuse Response and Reporting; Food Allergies and Glycogen Storage Disease; Physical Activity and Student Discipline)

***Motion* made by K. Warren to approve these policies prepared by counsel, as written. Motion seconded by L. Donegan and carried unanimously.**

Next Meeting Date/Agenda Items

The next regular meeting date is 1/19/17. Agenda items include administrative reports, business manager search update, second reading of policies, revisit school calendar and Bicknell Scholarship.

***Motion* made by L. Donegan to add discussion of the gym floor as item 8.5 to the agenda. Motion seconded by K. Warren.**

L. Donegan reported that the gym floor to be very slippery. She had come from a basketball game earlier in the day and was concerned for player safety. Discussion followed on remedies to the situation. Maintenance will be directed to address the floor surface immediately and action to prevent further occurrence will be planned.

Second Opportunity for Public Comment

G. Rangatcheva addressed the business manager search. She is a CPA and would be happy to help with discussion of accounting professionals as an alternative means to a business manager.

Non-Union Employee Negotiations (Executive Session Anticipated)

***Motion* made by K. Warren to enter into executive session (9:02 pm) for the purpose of discussing non-union employee negotiations, inviting supervising administrators as may be necessary. Motion seconded by J. Calarese and carried unanimously.**

Present: K. Warren, J. Rupert, K. Rourke, J. Lippert, J. Calarese, M. Matthews, L. Donegan and Dr. J. Longo.

The board exited the session (9:38 pm) with no action taken.

***Motion* to adjourn the meeting (9:40 pm) made by J. Calarese, seconded by K. Warren and carried unanimously.**

Recorded by:

Jennifer Barsaleau
Recording Secretary

Ashford Board of Education

Special Meeting Minutes – December 15, 2016

6:15 p.m.

District Office Conference Room

Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Call To Order

Board Chair J. Rupert called the special meeting to order at 6:21 pm. Present were members J. Lippert, K. Rourke, J. Calarese and L. Donegan. Unable to attend were members K. Warren and M. Matthews.

Superintendent Evaluation (Executive Session Anticipated)

Motion made by L. Donegan* (6:21 pm) *to enter into executive session for the purpose of evaluation of the Superintendent. Motion seconded by J. Calarese and carried unanimously.

Present: J. Rupert, K. Rourke, J. Calarese, J. Lippert, and L. Donegan

Motion made by L. Donegan to exit executive session, motion seconded by J. Lippert and carried unanimously.

Action

There was no action taken.

Adjournment

Motion to adjourn the meeting (7:02 pm) made by J. Rupert, seconded by K. Rourke and carried unanimously.

Recorded by:

James Rupert
Chair

Ashford Board of Education

Meeting Minutes – December 15, 2016

7:00 p.m.

Library/Media Center

Note: Per C.G.S. §10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at a regularly scheduled meeting, noted in the meeting minutes, and so voted upon.

Call To Order

Chair J. Rupert called the meeting to order at 7:11 pm. Present were members J. Rupert, K. Rourke, L. Donegan, J. Lippert, J. Calarese (7:13 pm) and M. Matthews (7:28 pm). Also present were Superintendent Dr. J. Longo, Business Manager D. Neel, Principal T. Hopkins, Pupil Personnel Director C. Ford, Asst. Principal G. Dukette, Technology Coordinator S. Waddell, and recording secretary J. Barsaleau. Present in the audience were M. Caye, A. Maccarone, J. Bellamy and AEA co-president J. Horn. Unable to attend was member K. Warren.

Persons to be Heard

a. FY 18 Public Budget

None.

b. Comments Concerning Items on the Posted Agenda

None.

Communications

A copy of a letter requesting release of unexpended educational funds to the Board of Finance was in the board packet. Mr. Neel attended the most recent Board of Finance meeting reporting that a transfer for FY 16 was made to the unexpended funds account. The current account balance is $112,044.

Approval of Minutes: 12/01/2016

Motion made by L. Donegan to approve the regular meeting minutes of 12/01/2016. Motion seconded by J. Lippert and carried unanimously.

Motion made by J. Rupert to add to item 4 approval of the special meeting minutes of 12/01/2016 to the agenda, motion seconded by K. Rourke and carried unanimously.

Motion made by L. Donegan to approve the special meeting minutes of 12/01/2016, motion seconded by K. Rourke and carried unanimously.

Superintendent's Report

No report, Dr. Longo will review the second draft of the FY 18 budget later in the meeting.

Business Manager Report

a. Approval of the October and November Financial Statement

The December 2016 business manager report was distributed. As this is Mr. Neel's last meeting, he reported that things are in good shape and no issues to report as he departs. Brief discussion followed concerning the cafeteria report. Cafeteria staff will be invited to a future meeting. Board members wished Mr. Neel well in his new position.

Motion made by L. Donegan to approve the October and November financial statements as presented, noting no expenditures for the benefit of the Superintendent. Motion seconded by J. Lippert and carried unanimously.

Administrative Reports (Principal, Asst. Principal, Director of Pupil Personnel, Technology)

Reports were included in member packets in advance of the meeting. Board members inquired about the status of writing intervention to date. Discussion followed including but not limited to SBAC testing, writing lab/writing center and the Pathways writing program; school technology needs were discussed briefly.

New Business

a. First Reading of Policies (Series 1000: Sexual Offenders on School Property; Pesticide Application on School Property; Prohibition Against Smoking; Series 3000: IDEA Fiscal Compliance w/Regulations; Series 6000: IDEA Alternative Assessments)

The policies were prepared by counsel and reflect new policy or legislative change. They will be on the agenda for second reading in January. Members were encouraged to review them prior to second reading and submit any questions or concerns prior to second reading.

b. Eversource Energy Audit Overview (Ashford Clean Energy)

Janet Bellamy, a member of the Ashford Clean Energy Task Force, introduced herself and summarized the recent energy audit of Ashford School completed by Eversource through a grant received by the Town. Copies of benchmarking data were distributed and discussed. The goal of Ashford Clean Energy is to reduce town energy usage by 20% by the year 2018. The audit visit was four hours in duration with

a final report expected in January. Ms. Bellamy expressed her appreciation to Mike Mellady for his knowledge of the building and participation during the audit visit.

Motion made by J. Rupert to add discussion of the CABE Convention to the agenda, seconded by K. Rourke. Discussion followed. The motion was withdrawn. This item will be added to the next regular meeting agenda.

Old Business

a. FY 16 Audit

The Board of Finance accepted the final FY 16 audit. Management letter comments concerning the Board of Education were limited to fraud risk assessment and financial software conversion. Mr. Neel reported that both were being addressed jointly with the Town.

b. FY 18 Budget

Dr. Longo reviewed the second draft of the FY 18 budget and the revisions/reductions made by him and the administrative team. Lengthy discussion followed concerning items reduced or eliminated as were technology, library/media center support, gifted and talented instruction and shared facility manager. The board directed the superintendent to add a 1.0 FTE library/media center specialist to the FY 18 budget.

c. Second Reading of Policies (Series 1000: Green Cleaning; Series 4000: Employment Checks; Series 4000: Administrative Regulations for the Use and Disclosure of Criminal Justice Information; Series 5000: Homeless Students; Series 6000: Title I Engagement)

Motion made by J. Lippert to approve these policies prepared by counsel, as written. Motion seconded by J. Calarese and carried unanimously.

Next Meeting Date/Agenda Items

The next meeting is scheduled for 1/5/17. A 6:15 PM special meeting will be posted prior to the start of the regular meeting for superintendent evaluation. Regular meeting agenda items will include second policy reading, approval of 2017-2018 calendar, CABE convention report, Bicknell Trust, budget, capital improvement and business manager search updates.

Second Opportunity for Public Comment

M. Caye requested clarification of the health insurance percentage increase and suggested review of lines that have had no activity to secure funding for other lines. She also commented that the Town budget calendar is not posted to the Town website, and she asked if the board of education could post that information to its website.

L. Donegan stated that winter concert was fantastic! K. Rourke, J. Calarese also attended and echoed that statement. There was live stream feed available which allowed those who could not be present to view the concert from afar.

Motion to adjourn the meeting (9:16 pm) made by M. Matthews, seconded by J. Lippert and carried unanimously.

Recorded by:

Jennifer Barsaleau
Recording Secretary

Series 3000 Business

BOARD BUDGET PROCEDURES AND LINE ITEM TRANSFERS

In accordance with Conn. Gen. Stat. § 10-222, the Board of Education shall prepare an itemized estimate of its budget each year for submission to the fiscal authority for review and appropriation. For purposes of this policy, an itemized estimate means an estimate in which the following broad budgetary categories are divided into one or more line items.

Salaries
Employee Benefits
Purchased Services
Tuition, Public In-State
Tuition, All Other
Supplies
Property
Utilities
Grounds Maintenance
Other

The Board of Education shall review the recommendations and suggestions made by the fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council, or other appropriating municipal authority) as to how it may consolidate noneducational services and realize financial efficiencies. If the Board rejects such suggestions and recommendations it shall provide the fiscal authority a written explanation of the reason for the rejection.

Following the annual appropriation, the Board of Education shall meet and revise such itemized estimate, if necessary, and adopt a final appropriated budget for the year. Line items in the budget may be allocated more specifically by the Superintendent or his/her designee in the development, administration and monitoring of the budget.

The Superintendent and/or his/her designee shall be responsible for administering and monitoring the budget through the course of the year. The Superintendent or his/her designee shall maintain a system of appropriate expenditures and encumbrance accounting that is organized to conform with the requirements for State and Federal Accounting Reports. A quarterly budget report shall be prepared in the same format as the annual budget showing for each line item the appropriated budget amount, expenditure to date (to include encumbered and expended amounts), projected expenditures, difference between the projected expenditures and the appropriation, and general comments indicating the reasons for the difference.

Such budget report shall be presented to the Board of Education at the second regularly scheduled meeting in the month following the period for which such report is prepared, in accordance with the following schedule:

Period Covered	**Submitted**
July, August, September	October
October, November, December	January
January, February	March
March, April	May

Based on expenditures and budget projections, with such budget reports, the Superintendent shall recommend to the Board of Education transfers from one line item (as set forth above) to another as needed.

The Superintendent is authorized to make such transfers as necessary if the urgent need for transfer prevents the Board of Education from meeting in a timely fashion to consider the transfer, provided that such transfers by the Superintendent shall not exceed five percent (5%) of the annual budget. Transfers made in such instances shall be announced at the next regularly scheduled meeting of the Board of Education and a written explanation of such transfer shall be provided to the fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council, or other appropriating municipal authority) and transfers subsequently ratified by the Board at any such meeting shall not be counted in the limitation on the authority of the Superintendent to make transfers.

The Board of Education shall not expend more than the amount of the appropriation and the amount of money received from other sources for school purposes. If any occasion arises whereby additional funds are needed by Board of Education, the Chairperson of the Board shall notify the fiscal authority (i.e. Board of Finance, Board of Selectmen, Town Council or other appropriating municipal authority) and submit a request for such necessary additional funds. No additional funds shall be expended until such supplemental appropriation is granted and no supplemental expenditures shall be made in excess of those so authorized.

Legal Reference:

Conn. Gen. Stat. § 10-221

§ 10-222

Approved by the Ashford Board of Education:

Ashford Board of Education
Ashford, Connecticut

Series 6000
Instruction

CURRICULAR EXEMPTIONS

Mandatory Curricular Exemptions:

Upon the written request of a parent or guardian received by the school district prior to planned instruction in the areas set forth below, the Board shall permit curricular exemptions for instruction in the following areas:

1. Dissection;
2. Family life education;
3. HIV/AIDS; or
4. Sexual abuse and assault awareness and prevention program (effective upon the implementation of the sexual abuse and assault awareness and prevention program identified or developed by the state).

Definitions:

"Dissection Instruction" is defined as instruction in which a student must participate in, or observe, the dissection of any animal.

"Family Life Education Instruction" is defined as instruction pertaining to family planning, human sexuality, parenting, nutrition and the emotional, physical, psychological, hygienic, economic and social aspects of family life.

"HIV/AIDS Instruction" is defined as ongoing and systematic instruction on Acquired Immune Deficiency Syndrome (AIDS) offered by the district pursuant to state law.

"Sexual abuse and assault awareness and prevention program" is defined as the state-wide program identified or developed by the Department of Children and Families, in collaboration with the Department of Education and Connecticut Sexual Assault Crisis Services, Inc. (or a similar entity) that includes age-appropriate educational materials designed for children in grades kindergarten to twelve, inclusive, regarding child sexual abuse and assault awareness and prevention that may include, but not be limited to, (A) the skills to recognize (i) child sexual abuse and assault, (ii) boundary violations and unwanted forms of touching and contact, and (iii) ways offenders groom or desensitize victims, and (B) strategies to (i) promote disclosure, (ii) reduce self-blame, and (iii) mobilize bystanders.

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Written Request for Mandatory Exemption:

Parents who wish to exercise such exemptions must notify the school district in writing within the first two weeks of school.

Permissive Curricular Exemptions:

Except for the mandatory curricular exemptions noted above, or otherwise required by law, the Board does not require teachers to exempt students from any other aspect of the curriculum.

Alternative Assignments:

1. Any student excused from participating in, or observing, the dissection of any animal as part of classroom instruction shall be required to complete an alternate assignment to be determined by the teacher.

2. Any student excused from participating in the sexual abuse and assault awareness and prevention program shall be provided, during the period of time in which the student would otherwise be participating in such program, an opportunity for other study or academic work as determined by the teacher.

3. Any student excused from any other aspect of the curriculum may be required by the teacher to complete an alternative assignment as determined by the teacher.

Legal References:

Conn. Gen. Stat. § 10-16c.
Conn. Gen. Stat. § 10-16e.
Conn. Gen. Stat. § 10-18d.
Conn. Gen. Stat. § 10-19(b).
Conn. Gen. Stat. § 17a-101q

Approved by the Ashford Board of Education:

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ASHFORD BOARD OF EDUCATION

Curricular Exemption Request Form

I request that my child be exempted from instruction in the following areas:

Check all that apply:

1. Dissection ___
2. Family life education ___
3. HIV/AIDS ___
4. Sexual abuse and assault awareness and prevention program. ___

I recognize that teachers may require my child to complete alternative assignments in lieu of the curricular instruction planned in the area of exemption.

This form must be completed annually and returned to the school principal by _____.
Date

_____
Name of Student (Please Print)

_____ _____
Parent's/Guardian's Signature Date

Or

_____ _____
Student's Signature (if 18 years of age) Date

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Series 1000
Community/Board Operations

POLICY REGARDING AUTOMATIC EXTERNAL DEFIBRILLATORS

In order to assist individuals who may experience sudden cardiac arrest or a similar life-threatening emergency during the school's normal operational hours, during school-sponsored athletic practices and athletic events taking place on school grounds, and during school sponsored events not occurring during the normal operational hours of the school, the Ashford Board of Education maintains at each school under the Board's jurisdiction, automatic external defibrillators and school personnel trained in the operation of such automatic external defibrillators and the use of cardiopulmonary resuscitation. It is the policy of the Ashford Board of Education to support the use of these automatic external defibrillators and trained school personnel during medically appropriate circumstances.

Requirements concerning the use and maintenance of AEDs are set forth in the accompanying Administrative Regulations as may be supplemented by or amended by the Administration from time to time.

For purposes of this policy and the accompanying regulations, an AED is a device that:

1) is used to administer an electric shock through the chest wall to the heart;
2) contains internal decision-making electronics, microcomputers or special software that allows it to interpret physiologic signals, make medical diagnosis and, if necessary, apply therapy;
3) guides the user through the process of using the device by audible or visual prompts; and
4) does not require the user to employ any discretion or judgment in its use.

Legal References:

Connecticut General Statutes

§ 19a-175 Definitions
§ 52-557b Good Samaritan Law
§ 10-212d Availability of Automatic External Defibrillators in Schools

Regulations of Connecticut State Agencies

Department of Public Health § 19a-179-1 et seq.

Approved by the Ashford Board of Education:

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ADMINISTRATIVE REGULATIONS
AUTOMATIC EXTERNAL DEFIBRILLATORS

I. Definitions:

Automatic External Defibrillator (AED) — a device that: (A) is used to administer an electric shock through the chest wall to the heart; (B) contains internal decision-making electronics, microcomputers or special software that allows it to interpret physiologic signals, make medical diagnosis, and, if necessary, apply therapy; (C) guides the user through the process of using the device by audible or visual prompts; and (D) does not require the user to employ any discretion or judgment in its use.

AED certified person— a person who is certified in the operation of automatic external defibrillators and the use of cardiopulmonary resuscitation, and has a copy of his/her certification on record with the Ashford Public Schools.

II. Defibrillator Location

1. The Ashford Public Schools will have defibrillators and at least one AED certified person in each school building under the jurisdiction of the Ashford Board of Education.

2. The AEDs will be strategically placed and readily accessible to maximize rapid utilization.

3. After school hours, the AED may be moved from its designated location by an AED-certified athletic trainer/coach or other designated school staff member to support athletic department activities on school grounds or other school-sponsored activities. A visible sign must be left in the place of the AED with the phone number and the location of the individual having possession of the AED. The AED must be returned to its designated location upon completion of the supported activity.

III. Responsibility for Operation, Maintenance and Record-Keeping

1. The school nurse at each building in which an AED is installed will check the AED in the building on a regular basis, at least monthly. It will be that nurse's responsibility to verify that the unit is in the proper location, that it has all the appropriate equipment (battery, mask, case, emergency pack), that it is ready for use, and that it has performed its self-diagnostic evaluation. If the nurse notes any problems, or the AED's self-diagnostic test has identified any problems, the nurse must contact the School Nurse Supervisor or designee immediately to report the problem.

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2. After performing an AED check, the nurse shall indicate on the AED service log (Appendix III) that the unit has been inspected and that it was found to be "In-Service" or "Out-of-Service."

3. The **[School Nurse Supervisor or School Nurse]** or his/her designee shall be responsible for the following:

   a) AED service checks during the contracted school year;
   b) the replacement of equipment and supplies for the AED;
   c) the repair and service of the AED;
   d) all recordkeeping for the equipment during the school year;
   e) training, or scheduling training, for all Board employees who require such training or would like to receive such training;
   f) maintaining a list of AED certified persons;
   g) maintaining all records concerning incidents involving the use of an AED;
   h) maintaining of copies of the certifications signed by the AED certified persons (Appendix IV);
   i) reporting the need for revising the AED policy and administrative regulations to the Superintendent or designee.

IV. Training for AED certified persons

The Ashford Board of Education will provide initial training or refresher training to the following classes of individuals on an annual basis:

1) Staff who work in the Health Services Department, including all school nurses and the School Nurse Supervisor;
2) Staff who work in the Athletic Department, including all athletic trainers, head coaches and the Athletic Director;
3) All building administrators; and
4) Other designated faculty and staff at each school.

The training will be provided in accordance with the standards set forth by the American Red Cross or American Heart Association. Individuals completing this training will be considered an AED certified person.

V. Procedures for Use of an AED

1. To the extent practicable, AEDs should be retrieved and used by AED certified persons or other trained emergency medical services personnel. In the event no AED certified person or other trained emergency medical services personnel is available or present, an AED may be used by any individual in order to provide emergency care to an individual who may be in cardiac arrest or who may be experiencing a similar life-threatening emergency.

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2. AEDs may only be used in medically appropriate circumstances.

3. In the event of use, the School Nurse shall promptly thereafter complete an AED check and verify that the unit is in the proper location, that it has all the appropriate equipment (battery, mask, case, emergency pack), that it is ready for use, and that it has performed its self-diagnostic evaluation. Any problems with the AED shall immediately be reported to the School Nurse Supervisor.

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Series 4000
Personnel

POLICY REGARDING EMPLOYEE USE OF THE DISTRICT'S COMPUTER SYSTEMS AND ELECTRONIC COMMUNICATIONS

Computers, computer networks, electronic devices, Internet access, and e-mail are effective and important technological resources. The Board of Education provides computers, a computer network, including Internet access and an e-mail system, and other electronic devices that access the network such as wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. (including, but not limited to, personal laptops, Smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, personal cassette players, CD players, iPads or other tablet computers, walkie-talkies, Blackberries, personal data assistants, iPhones, Androids and other electronic signaling devices)~~,~~ (referred to collectively as "the computer systems"), in order to enhance both the educational opportunities for our students and the business operations of the district.

These computer systems are business and educational tools. As such, they are made available to Board employees for business and education related uses. The Administration shall develop regulations setting forth procedures to be used by the Administration in an effort to ensure that such computer systems are used for appropriate business and education related purposes.

In accordance with applicable laws and the Administrative Regulations associated with this Policy, the system administrator and others managing the computer systems may access email or monitor activity on the computer system or electronic devices accessing the computer systems at any time and for any reason or no reason. Typical examples include when there is reason to suspect inappropriate conduct or there is a problem with the computer systems needing correction. Further, the system administrator and others managing the computer systems can access or monitor activity on the systems despite the use of passwords by individual users, and can bypass such passwords. In addition, review of emails, messages or information stored on the computer systems, which can be forensically retrieved, includes those messages and/or electronic data sent, posted and/or retrieved using social networking sites, including, but not limited to, Twitter, Facebook, LinkedIn, YouTube, and MySpace.

Incidental personal use of the computer systems may be permitted solely for the purpose of e-mail transmissions and access to the Internet on a limited, occasional basis. Such incidental personal use of the computer systems, however, is subject to all rules, including monitoring of all such use, as the Superintendent may establish through

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regulation. Moreover, any such incidental personal use shall not interfere in any manner with work responsibilities.

Users should not have any expectation of personal privacy in the use of the computer system or other electronic devices that access the computer system. Use of the computer system represents an employee's acknowledgement that the employee has read and understands this policy and any applicable regulations in their entirety, including the provisions regarding monitoring and review of computer activity.

Legal References:

Conn. Gen. Stat. § 31-40x
Conn. Gen. Stat. § 31-48d
Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250

Electronic Communication Privacy Act, 18 U.S.C. §§ 2510 through 2520

Approved by the Ashford Board of Education:

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Series 4000
Personnel

ADMINISTRATIVE REGULATIONS REGARDING EMPLOYEE USE OF THE DISTRICT'S COMPUTER SYSTEMS AND ELECTRONIC COMMUNICATIONS

Introduction

Computers, computer networks, electronic devices, Internet access, and electronic mail are effective and important technological resources. The Board of Education has installed computers, a computer network, including Internet access and an e-mail system, and may provide electronic devices that access the system, such as personal laptops, Smartphones, I-Pads or other tablet computers, I-Phones, Androids or other mobile or handheld electronic devices, to enhance the educational and business operations of the district. In these regulations, the computers, computer network, electronic devices, Internet access and e-mail system are referred to collectively as "the computer systems."

These computer systems are business and educational tools. As such, they are being made available to employees of the district for district-related educational and business purposes. *All users of the computer systems must restrict themselves to appropriate district-related educational and business purposes*. Incidental personal use of the computer systems may be permitted solely for the purpose of e-mail transmissions and similar communications, including access to the Internet on a limited, occasional basis. Such incidental personal use of the computer systems is subject to all rules, including monitoring of all such use, set out in these regulations. Moreover, any such incidental personal use shall not interfere in any manner with work responsibilities.

These computer systems are expensive to install, own and maintain. Unfortunately, these computer systems can be misused in a variety of ways, some of which are innocent and others deliberate. Therefore, in order to maximize the benefits of these technologies to the district, our employees and all our students, this regulation shall govern *all* use of these computer systems.

Monitoring

It is important for all users of these computer systems to understand that the Board of Education, as the owner of the computer systems, reserves the right to monitor the use of the computer systems to ensure that they are being used in accordance with these regulations. The Board of Education intends to monitor in a limited fashion, but will do so as needed to ensure that the systems are being used appropriately for district-related educational and business purposes and to maximize utilization of the systems for such business and educational purposes. The Superintendent reserves the right to eliminate personal use of the district's computer systems by any or all employees at any time.

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The system administrator and others managing the computer systems may access email or monitor activity on the computer system or electronic devices accessing the computer systems at any time and for any reason or no reason. Typical examples include when there is reason to suspect inappropriate conduct or there is a problem with the computer systems needing correction. Further, the system administrator and others managing the computer systems can access or monitor activity on the systems despite the use of passwords by individual users, and can bypass such passwords. In addition, review of emails, messages or information stored on the computer systems, which can be forensically retrieved, includes those messages and/or electronic data sent, posted and/or retrieved using social networking sites, including, but not limited to, Twitter, Facebook, LinkedIn, YouTube, and MySpace.

Notwithstanding the above and in accordance with state law, the Board may not: (1) request or require that an employee provide the Board with a user name and password, password or any other authentication means for accessing a personal online account; (2) request or require that an employee authenticate or access a personal online account in the presence of the Board; or (3) require that an employee invite a supervisor employed by the Board or accept an invitation from a supervisor employed by the Board to join a group affiliated with any personal online account of the employee. However, the Board may request or require that an employee provide the Board with a user name and password, password or any other authentication means for accessing (1) any account or service provided by Board or by virtue of the employee's employment relationship with the Board or that the employee uses for the Board's business purposes, or (2) any electronic communications device supplied or paid for, in whole or in part, by the Board.

In accordance with applicable law, the Board maintains the right to require an employee to allow the Board to access his or her personal online account, without disclosing the user name and password, password or other authentication means for accessing such personal online account, for the purpose of:

(A) Conducting an investigation for the purpose of ensuring compliance with applicable state or federal laws, regulatory requirements or prohibitions against work-related employee misconduct based on the receipt of specific information about activity on an employee's personal online account; or

(B) Conducting an investigation based on the receipt of specific information about an employee's unauthorized transfer of the Board's proprietary information, confidential information or financial data to or from a personal online account operated by an employee or other source.

For purposes of these Administrative Regulations, "personal online account" means any online account that is used by an employee exclusively for personal purposes and unrelated to any business purpose of the Board, including, but not limited to, electronic mail, social media and retail-based Internet web sites. "Personal online account" does not

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include any account created, maintained, used or accessed by an employee for a business purpose of the Board.

Why Monitor?

The computer systems are expensive for the Board to install, operate and maintain. For that reason alone it is necessary to prevent misuse of the computer systems. However, there are other equally important reasons why the Board intends to monitor the use of these computer systems, reasons that support its efforts to maintain a comfortable and pleasant work environment for all employees.

These computer systems can be used for improper, and even illegal, purposes. Experience by other operators of such computer systems has shown that they can be used for such wrongful purposes as sexual harassment, intimidation of co-workers, threatening of co-workers, breaches of confidentiality, copyright infringement and the like.

Monitoring will also allow the Board to continually reassess the utility of the computer systems, and whenever appropriate, make such changes to the computer systems as it deems fit. Thus, the Board monitoring should serve to increase the value of the system to the district on an ongoing basis.

Privacy Issues

Employees must understand that the Board has reserved the right to conduct monitoring of these computer systems and can do so *despite* the assignment to individual employees of passwords for system security. Any password systems implemented by the district are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user.

The system's security aspects, message delete function and personal passwords can be bypassed for monitoring purposes.

Therefore, *employees must be aware that they should not have any expectation of personal privacy in the use of these computer systems*. This provision applies to any and all uses of the district's computer systems and electronic devices that access same, including any incidental personal use permitted in accordance with these regulations.

Use of the computer system represents an employee's acknowledgement that the employee has read and understands these regulations and any applicable policy in their entirety, including the provisions regarding monitoring and review of computer activity.

Prohibited Uses

Inappropriate use of district computer systems is expressly prohibited, including, but not limited to, the following:

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- Sending any form of solicitation not directly related to the business of the Board of Education;

- Sending any form of slanderous, harassing, threatening, or intimidating message, at any time, to any person (such communications *may* also be a *crime*);

- Gaining or seeking to gain unauthorized access to computer systems;

- Downloading or modifying computer software of the district in violation of the district's licensure agreement(s) and/or without authorization from supervisory personnel;

- Sending any message that breaches the Board of Education's confidentiality requirements, including the confidentiality rights of students;

- Sending any copyrighted material over the system;

- Sending messages for any purpose prohibited by law;

- Transmission or receipt of inappropriate e-mail communications or accessing inappropriate information on the Internet, including vulgar, lewd or obscene words or pictures;

- Using computer systems for any purposes, or in any manner, other than those permitted under these regulations;

- Using social networking sites such as Facebook, Twitter, MySpace and LinkedIn in a manner that violates the Board's Social Networking policy.

- Using social networking sites such as Facebook, Twitter, MySpace and LinkedIn in a manner that disrupts or undermines the effective operation of the school district; is used to engage in harassing, defamatory, obscene, abusive, discriminatory or threatening or similarly inappropriate communications; creates a hostile work environment; breaches confidentiality obligations of school district employees; or violates the law, Board policies and/or the other school rules and regulations.

In addition, if a particular behavior or activity is generally prohibited by law and/or Board of Education policy, use of these computer systems for the purpose of carrying out such activity and/or behavior is also prohibited.

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Electronic Communications

The Board expects that all employees will comply with all applicable Board policies and standards of professional conduct when engaging in any form of electronic communication, including texting, using the district's computer system, or through the use of any electronic device or mobile device owned, leased, or used by the Board. As with any form of communication, the Board expects district personnel to exercise caution and appropriate judgment when using electronic communications with students, colleagues and other individuals in the context of fulfilling an employee's job-related responsibilities.

Disciplinary Action

Misuse of these computer systems will not be tolerated and will result in disciplinary action up to and including termination of employment. Because no two situations are identical, the Board reserves the right to determine the appropriate discipline for any particular set of circumstances.

Complaints of Problems or Misuse

Anyone who is aware of problems with or misuse of these computer systems, or has a question regarding the appropriate use of the computer systems, should report this to his or her supervisor or to the District Technology Coordinator.

Most importantly, the Board urges *any* employee who receives *any* harassing, threatening, intimidating or other improper message through the computer systems to report this immediately. It is the Board's policy that no employee should be required to tolerate such treatment, regardless of the identity of the sender of the message. *Please report these events!*

Implementation

This regulation is effective as of __/__/__.

Legal References:

Conn. Gen. Stat. § 31-40x
Conn. Gen. Stat. § 31-48d
Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250

Electronic Communication Privacy Act, 18 U.S.C. §§ 2510 through 2520

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Ashford Board of Education
Ashford, Connecticut

NOTICE REGARDING ELECTRONIC MONITORING

To be posted in a conspicuous place
readily available for viewing by employees

In accordance with the provisions of Connecticut General Statutes Section 31-48d, the Board of Education hereby gives notice to all its employees of the potential use of electronic monitoring in its workplace. While the Board may not actually engage in the use of electronic monitoring, it reserves the right to do so as the Board and/or the Administration deem appropriate in their discretion, consistent with the provisions set forth in this Notice.

"Electronic monitoring," as defined by Connecticut General Statutes Section § 31-48d, means the collection of information on the Board's premises concerning employees' activities or communications, by any means other than direct observation of the employees. Electronic monitoring includes the use of a computer, telephone, wire, radio, camera, electromagnetic, photoelectronic or photo-optical systems. The law does not cover the collection of information (A) for security purposes in any common areas of the Board's premises which are open to the public, or (B) which is prohibited under other state or federal law.

The following specific types of electronic monitoring may be used by the Board in its workplaces:

- Monitoring of e-mail and other components of the Board's computer systems, including monitoring of electronic devices such as PDAs, Smartphones, and mobile or handheld devices that access the computer systems, for compliance with the Board's policies and regulations concerning use of such systems.

- Video and/or audio surveillance within school buildings (other than in restrooms, locker rooms, lounges and other areas designed for the health or personal comfort of employees or for the safeguarding of their possessions), on school grounds and on school buses and other vehicles providing transportation to students and/or employees of the school system.

- Monitoring of employee usage of the school district's telephone systems.

The law also provides that, where electronic monitoring may produce evidence of misconduct, the Board may use electronic monitoring without any prior notice when the Board has reasonable grounds to believe employees are engaged in conduct that (i) violates the law, (ii) violates the legal rights of the Board or other employees, or (iii) creates a hostile work environment.

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Questions about electronic monitoring in the workplace should be directed to the Superintendent.

Legal References:

Connecticut General Statutes:
Section 31-48b
Section 31-48d

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Your portfolio summary - 183710 Bicknell Ashford Education Trust

1027607-0109073

Activity

	This period ($)	Year to date ($)
Beginning market value	114,568.06	115,684.75
Amount you deposited	0.00	0.00
Withdrawals and fees	0.00	-7,067.44
Security transfers	0.00	0.00
Change in account value	-220.55	5,730.20
Market value on Nov 30, 2016	**$114,347.51**	**$114,347.51**

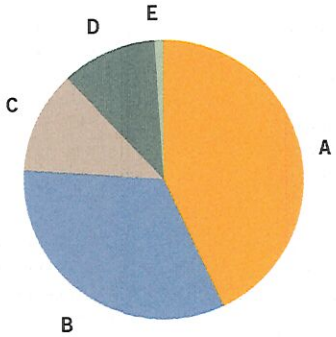
Income earned

	This period ($)	Year to date ($)
Taxable income	117.15	1,555.19
Tax-exempt income	0.00	0.00
Tax-deferred income	0.00	0.00
Total income earned	**$117.15**	**$1,555.19**

This summary is for your reference. It is not intended for tax-reporting purposes. Taxable income is taxable at the federal level and may be taxable at the state level. The market value of your portfolio on November 30, 2016 includes a realized capital gain of $1,272.53. Gains may or may not be taxable based on the account type. Please tell your Financial Advisor right away if your financial situation or investment objectives change.

Asset allocation on November 30, 2016

		Market value ($)	Percent
A	Domestic Fixed Income	50,174.71	43%
B	Domestic Equities	37,184.44	33%
C	International Fixed Income	13,704.23	12%
D	International Equities	12,135.68	11%
E	Cash & Equivalents	1,148.45	1%
	Total of your portfolio	**$114,347.51**	**100%**



1027607-0109073

Your account holdings on November 30, 2016

	Number of shares	Share price ($)	Market value ($)	Cost basis ($)	Unrealized gain or loss ($)	Estimated annual income ($)
183710 Bicknell Ashford Education Trust						
Domestic Equities						
Large Cap Value Fund (TRMVX)	709.37	22.41	15,896.94	11,074.30	4,822.64	205.65
Large Cap Growth Fund (SELCX)	513.24	28.85	14,806.89	9,412.91	5,393.98	4.52
Small Cap Value Fund (SESVX)	155.97	24.38	3,802.65	2,650.53	1,152.12	22.38
Small Cap Growth Fund (SSCGX)	90.69	29.53	2,677.96	1,373.93	1,304.03	0.00
Total Domestic Equities			**$37,184.44**	**$24,511.67**	**$12,672.77**	**$232.55**
International Equities						
International Equity Fund (SEITX)	930.14	9.19	8,548.00	7,194.08	1,353.92	88.55
Emerging Mkts Equity Fund (SIEMX)	372.17	9.64	3,587.68	2,701.96	885.72	25.87
Total International Equities			**$12,135.68**	**$9,896.04**	**$2,239.64**	**$114.42**
Domestic Fixed Income						
Core Fixed Income Fund (TRLVX)	3,775.83	11.32	42,742.41	39,886.52	2,855.89	1,006.64
High Yield Bond Fund (SHYAX)	1,040.94	7.14	7,432.30	7,638.90	-206.60	437.92
Total Domestic Fixed Income			**$50,174.71**	**$47,525.42**	**$2,649.29**	**$1,444.56**
International Fixed Income						
Intl Fixed Income Fund (SEFIX)	823.91	10.25	8,445.11	8,750.36	-305.25	472.27
Emerging Mkts Debt Fund (SITEX)	561.87	9.36	5,259.12	5,848.21	-589.09	0.00
Total International Fixed Income			**$13,704.23**	**$14,598.57**	**-$894.34**	**$472.27**
Cash & Equivalents						
Government Fund (SEOXX)	1,148.45	1.00	1,148.45	1,148.45	0.00	2.40
Total Cash & Equivalents			**$1,148.45**	**$1,148.45**	**$0.00**	**$2.40**
Total for your portfolio			**$114,347.51**	**$97,680.15**	**$16,667.36**	**$2,266.20**

November 9, 2016

Dear Ashford Board of Education,

I am expecting a child and I am due on April 20th. I request maternity leave from when I go into labor, or the doctors choose to begin labor, through the end of the 2016/2017 school year.

Sincerely,

Jennifer Zotti
4th Grade Teacher

Ashford School 2017-2018 School Calendar

2017-2018

Approved by the Ashford BOE:

August 2017						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	**30**	31		

Session Days 2

September 2017						
Su	M	Tu	W	Th	F	Sa
					1	2
3	**4**	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Session Days 20

October 2017						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Session Days 20

November 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	**10**	11
12	13	14	15	16	17	18
19	~~21~~	~~22~~	~~23~~	**23**	24	25
26	27	28	29	30		

Session Days: 18

December 2017						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	21	21	~~23~~	23
24	25	26	27	28	29	30
31						

Session Days: 16

January 2018						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	**15**	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Session Days: 20

February 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	**19**	20	21	22	23	24
25	26	27	28			

Session Days: 17

March 2018						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	13	13	14	15	16	17
18	19	21	22	22	23	24
25	26	27	28	29	**30**	31

Session Days: 20

April 2018						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	**20**	21
22	23	24	25	26	27	28
29	30					

Session Days: 16

May 2018						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	**28**	29	30	31		

Session Days: 22

June 2018						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	~~13~~	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Session Days: 9

Grades Close:
T1
T2
June 13th

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Date	Event
Aug. 28	Professional Development Day
Aug. 29	**All Staff** Preparation Day
Aug. 30	First Day - Students
Sep. 4	Labor Day - NO SCHOOL
Sep.	OPEN HOUSE - Grades 5-8 (6:30-7:30 p.m.)
Sep.	OPEN HOUSE - Grades 1-4 (6:30-7:30 p.m.)
Oct. 9	Columbus Day - NO SCHOOL
Oct. 10	Professional Development Day - NO SCHOOL
Nov. 7	Election Day- **All Staff** PD - NO SCHOOL
Nov. 10	Veteran's Day - NO SCHOOL
Nov. 21	Parent Teacher Conferences - Early Dismissal
Nov. 22	Parent Teacher Conferences - Early Dismissal
Nov. 23	Thanksgving Recess - Early Dismissal
Nov. 24-25	Thanksgiving Break - NO SCHOOL
Dec. 23	Winter Recess Begins - Early Dismissal
Dec. 25-Jan. 1 Winter Recess - NO SCHOOL	
Jan. 15	Martin Luther King Day - NO SCHOOL
Jan. 16	Professional Development Day - NO SCHOOL
Feb. 16	Professional Development Day - NO SCHOOL
Feb. 19-20	President's Day/Winter Recess- NO SCHOOL
Mar. 9	Professional Development Day - NO SCHOOL
Mar. 30	Good Friday - NO SCHOOL
Apr. 16 -Apr. 20 Spring Recess - NO SCHOOL	
May 28	Memorial Day - NO SCHOOL
June 13	Last Day of School - Early Dismissal

***June 14-22* Reserved for Make Up Days**

Early Dismisal Time is 12:25 PM including PK students.

Any days required to be made up due to school closure will be added in June.

Emergency Closing and Dismissals will be announced on WTIC and WILI radio, K-12 Campus Alerts, and Channels 3,30 and 61 and posted on the Ashford School website.

Delayed openings will be 90 min in duration.

2017-2018 Regional School Calendar

EASTCONN Region

Professional Learning

October 10, 2017
November 7, 2017
March 9, 2018

Early Dismissal (1/2 day)

November 22, 2017
December 22, 2017
June 11, 2018

Special Observance Days

September 1, 2017
Eid al-Adha

September 21, 2017
Rosh HaShanah

September 30, 2017
Yom Kippur

January 6, 2018
Three Kings Day

March 31, 2018
Passover

5/20/16

TOTAL: 180 Days

August 2

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 20

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 20

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 18

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 16

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 21

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 18

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 20

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 16

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 22

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 7

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Staff Development Days - No School
Holidays or Vacation Periods
Half Days of School

DRAFT

2017-2018 Calendar

First Day of School
August 30

Labor Day
September 4

Columbus Day
October 9

Veterans' Day
November ~~11~~ 10

Thanksgiving Break
November 23–24

Winter Break
December 25–January 1

Martin Luther King Jr.
January 15

February Break
February 19-20

Presidents' Day
February 19

Good Friday
March 30

Spring Break
April 16-20

Memorial Day
May 28

Last Day of School
June 11

Ashford Board of Education
2017-18 Budget
Superintendent's Budget

DRAFT #3 - Regular BOE Meeting 01/05/17

Object/Account	Object/Account Description	Actual 15-16	16-17 Adjusted Budget	Y-T-D Expenditures	Encumbered	16-17 Antic. Actual	Status Quo	New Initiatives	Superintendent's Budget 17-18	Change	Change %
111	Certified Staff	2,919,572	2,998,986	753,327	2,221,620	2,974,947	3,117,923	50,125	3,168,048	169,062	5.6%
112	Non-Certified Staff	1,442,961	1,546,322	470,145	1,131,988	1,602,132	1,656,456	34,000	1,690,456	144,134	9.3%
200	Insurance	1,053,525	1,126,229	322,284	687,568	1,009,852	1,082,475	8,312	1,090,787	(35,442)	-3.1%
205	Other Insurances	399,869	463,828	214,633	276,054	490,687	470,731	0	470,731	6,903	1.5%
312	Instructional Improvement	50,136	44,500	17,149	19,041	36,190	45,800	4,000	49,800	5,300	11.9%
319	Professional Services	223,493	262,106	76,845	195,008	286,304	321,164	0	321,164	59,058	22.5%
321	Utilities	65,600	67,396	25,444	40,156	65,600	67,874	0	67,874	478	0.7%
322	Maintenance	158,524	99,159	29,896	32,463	62,359	104,484	0	104,484	5,325	5.4%
323	Equipment Maintenance	2,968	4,567	656	50	705	680	0	680	(3,887)	-85.1%
324	Liability Insurance	32,252	40,226	11,597	22,679	34,277	44,305	0	44,305	4,079	10.1%
331	Transportation	31,536	82	1,375	0	1,375	22,582	0	22,582	22,500	27439.0%
340	Communication	13,101	14,004	6,064	8,301	14,365	21,362	0	21,362	7,358	52.5%
370	Outside Services	350,993	320,739	45,191	47,232	92,423	143,800	0	143,800	(176,939)	-55.2%
390	Purchased Services	50,348	22,600	(11,712)	8,276	(3,436)	23,199	0	23,199	599	2.6%
410	Supplies	133,519	159,086	43,640	31,307	74,946	168,313	13,220	181,533	22,447	14.1%
411	Fuel, Heating	103,818	67,494	45,760	19,577	65,338	68,499	0	68,499	1,005	1.5%
412	Fuel, Transportation	40,901	31,481	23,302	27,063	50,365	32,651	0	32,651	1,170	3.7%
420	Textbooks	8,695	6,727	5,333	1,124	6,458	4,648	0	4,648	(2,079)	-30.9%
430	Library Books	0	4,000	(69)	4,175	4,106	1,080	0	1,080	(2,920)	-73.0%
540	Equipment	279,177	81,236	29,848	20,829	50,676	80,286	34,733	113,602	32,366	39.8%
640	Dues & Fees	30,597	29,872	11,740	1,767	13,507	27,777	0	27,777	(2,095)	-7.0%
700	Audit Adjustments	0	15,500	300	0	300	500	0	500	(15,000)	-96.8%
	Total Objects Summary	7,391,588	7,406,140	2,122,747	4,796,278	6,933,475	7,506,588	144,390	7,649,561	243,421	3.3%
							1.4%				

Ashford Board of Education
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DRAFT #3 - Regular BOE Meeting 01/05/17

Object/Account	Object/Account Description	Actual 15-16	16-17 Adjusted Budget	Y-T-D Expenditures	Encumbered	16-17 Antic. Actual	Status Quo	New Initiatives	Superintendent's Budget 17-18	Change	Change %
01-1100-111-00000	Elementary Certified Staff	929,378	1,016,871	231,246	787,037	1,018,284	1,066,183		1,066,183	49,312	4.8%
01-1100-111-07100	ARRA Stabliztion Elemtry Staff	0	0	0	0	0	0		0	0	
01-1101-111-00001	Middle School Certified Staff	746,773	646,763	139,308	463,683	602,991	635,242		635,242	(11,521)	-1.8%
01-1101-111-07102	ARRA Stabliztion Middle Staff	0	0	0	0	0	0		0	0	
01-1102-111-02120	Remedial Certified Staff	0	0	0	0	0	0		0	0	
01-1103-111-01003	Art Certified Staff	44,309	45,392	12,685	42,282	54,967	56,991		56,991	11,599	25.6%
01-1103-111-02003	Music Certified Staff	98,645	102,406	23,428	78,095	101,523	105,323		105,323	2,917	2.8%
01-1104-111-00004	World Language Certified Staff	146,553	150,202	34,662	115,540	150,202	155,226		155,226	5,024	3.3%
01-1106-111-04120	Enrichment Certified Staff	0	0	0	0	0	0		0	0	
NEW	Library/Media Certified Staff					0	0	50,125	50,125	50,125	
01-1109-111-00009	Phys Ed/Health Certified Staff	90,551	73,914	21,672	72,242	93,914	97,563		97,563	23,649	32.0%
01-1109-111-07104	ARRA Stabliztion PE Staff	0	0	0	0	0	0		0	0	
01-1112-111-01012	Coaches	18,555	18,208	6,205	12,003	18,208	20,600		20,600	2,392	13.1%
01-1112-111-02012	Program Advisors	8,457	14,592	0	15,690	15,690	15,296		15,296	704	4.8%
01-1112-111-03012	Prog Directors & Coordinators	6,599	9,660	0	9,660	9,660	16,807		16,807	7,147	74.0%
01-1200-111-01120	SpEd Certified Staff	116,207	122,394	27,761	94,633	122,394	132,293		132,293	9,899	8.1%
01-1200-111-02120	Remedial Certified Staff	130,984	134,429	31,022	103,407	134,429	139,459		139,459	5,030	3.7%
01-1200-111-03120	Psychologist Certified Staff	95,717	98,380	22,703	75,677	98,380	101,609		101,609	3,229	3.3%
01-1200-111-04120	Enrichment Certified Staff	48,247	50,202	11,585	38,617	50,202	52,317		52,317	2,115	4.2%
01-1200-111-05120	Speech Certified Staff	58,351	61,080	14,095	46,985	61,080	63,602		63,602	2,522	4.1%
01-1200-111-06120	Behavior Intervention Cert Staff	0	60,967	10,225	34,084	44,309	45,751		45,751	(15,216)	-25.0%
01-1200-111-06220	DCF Placement Cert Salaries	0	0	0	0	0	0		0	0	
01-1200-111-07106	ARRA Stabliztion SpecEd Staff	0	0	0	0	0	0		0	0	
01-1200-111-07108	ARRA Stabliztion Speech Staff	0	0	0	0	0	0		0	0	
01-2200-111-01220	Superintendent	73,386	73,474	31,846	43,688	75,534	80,334		80,334	6,860	9.3%
01-2200-111-02220	Principal	126,490	130,249	55,098	75,151	130,249	134,120		134,120	3,871	3.0%
01-2200-111-03220	Special Ed Director	98,370	101,303	43,062	58,730	101,792	105,334		105,334	4,031	4.0%
01-2200-111-04220	Assistant Principal	82,000	88,500	36,723	54,417	91,140	93,874		93,874	5,374	6.1%
01-2200-111-05220	Curriculum Director	0	0	0	0	0	0		0	0	
	TOTAL Certified Staff	2,919,572	2,998,986	753,327	2,221,620	2,974,947	3,117,923	50,125	3,168,048	169,062	5.6%
Non-Certified Staff											
01-1100-112-00000	Elementary Paraprofessional	0	0	0.00	0.00	0	0.00		0	0	
01-1100-112-00010	Regular Ed Paraprofessional	106,275	134,693	39,061	103,509	142,570	149,357		149,357	14,664	10.9%
01-1101-112-00000	Middle School Paraprofessional	0	0	0	0	0	0		0	0	
01-1107-112-01007	Library Paraprofessional	25,789	0	0	0	0	0		0	0	
01-1107-112-02007	Library Consultant	0	0	0	0	0	0		0	0	
01-1112-112-01012	Athletic Officials	3,720	0	0	0	0	0		0	0	
01-1112-112-02012	Extracurricular Transportation	12,904	2,036	0	2,036	2,036	2,097		2,097	61	3.0%
01-1112-112-03012	After Sch Activities Transport	5,945	2,804	(1,454)	4,258	2,804	2,889		2,889	85	3.0%
01-1112-112-04012	Event Chaperones	1,008	1,764	126	1,638	1,764	2,520		2,520	756	42.9%
01-1200-112-01120	Nursing Staff	60,766	63,513	26,111	37,402	63,513	64,861		64,861	1,348	2.1%
01-1200-112-01255	SpEd Drivers		53,203	14,498	40,705	55,203	65,091		65,091	11,888	22.3%

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Object/Account	Object/Account Description	Actual 15-16	16-17 Adjusted Budget	Y-T-D Expenditures	Encumbered	16-17 Antic. Actual	Status Quo	New Initiatives	Superintendent's Budget 17-18	Change	Change %
01-1200-112-02120	SpEd Paraprofessional	314,450	355,393	112,527	303,769	416,296	447,774		447,774	92,381	26.0%
01-1200-112-03120	SpEd Substitutes	14,155	20,400	2,910	17,490	20,400	20,400		20,400	0	0.0%
01-1200-112-06220	DCF Placement Non-Certified	0	0	0	0	0	0		0	0	
01-2200-112-00220	Business Manager	40,813	36,340	10,828	26,602	37,430	38,553		38,553	2,213	6.1%
01-2200-112-01220	Accounting Clerks	112,489	115,864	49,019	66,845	115,864	119,339	5,000	124,339	8,475	7.3%
01-2200-112-02220	Superintendent's Secretary	54,980	56,628	23,958	32,670	56,628	58,327	3,000	61,327	4,699	8.3%
01-2200-112-03220	Principal's Secretary	55,499	61,739	21,840	39,899	61,739	62,371	3,000	65,371	3,632	5.9%
01-2200-112-04220	Substitute Teachers/Paras	35,817	61,200	9,905	51,295	61,200	61,200		61,200	0	0.0%
01-2200-112-05220	Special Ed Secretary	36,353	37,444	15,842	21,602	37,444	38,567	3,000	41,567	4,123	11.0%
01-2200-112-06220	Sub calling stipend	3,000	3,000	2,000	1,000	3,000	4,500	0	4,500	1,500	50.0%
01-2200-112-07220	BOE Meeting Minutes Stipend	1,000	1,000	0	1,000	1,000	2,000	0	2,000	1,000	100.0%
01-2540-112-01254	Custodians	208,251	200,559	80,094	120,090	200,184	206,114		206,114	5,555	2.8%
01-2540-112-02254	Summer Custodians	5,646	3,520	5,340	0	5,340	5,352		5,352	1,832	52.0%
	Facilities Manager							20,000	20,000	20,000	
01-2540-112-04254	Custodian Substitutes	2,288	4,126	1,204	2,922	4,126	4,126		4,126	0	0.0%
01-2540-112-05254	Emergency OT	1,000	1,000	0	1,000	1,000	1,000		1,000	0	0.0%
01-2540-112-06254	Community	0	500	0	0	0	500		500	0	0.0%
01-2550-112-01255	Drivers	157,725	138,434	(2,856)	126,096	123,240	101,075		101,075	(37,359)	-27.0%
01-2550-112-02255	Transportation Coordinator	14,558	19,184	2,621	14,078	16,699	19,763		19,763	579	3.0%
01-2550-112-03255	Mechanic	43,540	44,874	12,513	32,361	44,874	46,220		46,220	1,346	3.0%
01-2550-112-04255	Driver Sick/Personal Leave	7,306	7,464	(3,150)	10,614	7,464	7,689		7,689	225	3.0%
01-2550-112-05255	Class Trip Transportation	8,390	11,200	2,300	8,900	11,200	11,743		11,743	543	4.8%
01-2600-112-01260	Technology Paraprofessional	27,494	26,040	10,047	16,668	26,715	28,156		28,156	2,116	8.1%
01-2600-112-02260	Technology Consultant	81,800	82,400	34,862	47,538	82,400	84,872		84,872	2,472	3.0%
	TOTAL Non-Certified Staff	1,442,961	1,546,322	470,145	1,131,988	1,602,132	1,656,456	34,000	1,690,456	144,134	9.3%
Insurance											
01-2200-200-01220	Medical/Dental Insurance	990,883	1,058,375	286,145	647,299	933,444	1,010,176	8,312	1,018,488	(39,887)	-3.8%
01-2200-200-01230	Group Life Insurance	8,425	10,028	3,230	6,456	9,686	9,984		9,984	(44)	-0.4%
01-2200-200-02220	Workers Compensation Insuran	54,216	57,826	32,909	33,813	66,722	62,315		62,315	4,489	7.8%
	TOTAL Insurance	1,053,525	1,126,229	322,284	687,568	1,009,852	1,082,475	8,312	1,090,787	(35,442)	-3.1%
Other Insurances											
01-2200-205-01220	Social Security/Medicare Costs	162,171	166,852	53,172	115,064	168,236	179,319		179,319	12,467	7.5%
01-2200-205-02220	Non-Certified Retirement Costs	37,420	61,845	21,593	37,775	59,368	78,457		78,457	16,612	26.9%
01-2200-205-02230	Non-Certified Other Benefits	78,238	71,800	47,250	27,250	74,500	68,250		68,250	(3,550)	-4.9%
01-2200-205-03220	Unemployment Compensation C	7,202	27,926	5,522	20,972	26,494	1,000		1,000	(26,926)	-96.4%
01-2200-205-04220	Cert Retirement Healthcare	22,906	39,305	12,238	24,597	36,835	40,205		40,205	900	2.3%
01-2200-205-04230	Certified Other Benefits	91,932	96,100	74,857	50,396	125,253	103,500		103,500	7,400	7.7%
01-2200-205-05220	Vol Retirement Incentive Plan	0	0	0	0	0	0		0	0	
	TOTAL Other Insurances	399,869	463,828	214,633	276,054	490,687	470,731	0	470,731	6,903	1.5%
Instructional											
01-2200-312-01220	Workshop Sub Pay	1,235	3,000	1,100	0	1,100	3,000		3,000	0	0.0%
01-2200-312-02220	Teacher Workshops (AEA)	8,897	8,000	1,950	800	2,750	8,000		8,000	0	0.0%

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Object/Account	Object/Account Description	Actual 15-16	16-17 Adjusted Budget	Y-T-D Expenditures	Encumbered	16-17 Antic. Actual	Status Quo	New Initiatives	Superintendent's Budget 17-18	Change	Change %
01-2200-312-03220	Curriculum Development	21,837	16,000	3,955	12,045	16,000	16,000		16,000	0	0.0%
01-2200-312-04220	District Professional Dev Days	2,463	2,500	1,304	1,196	2,500	2,800		2,800	300	12.0%
01-2200-312-05220	CT TEAM Mentor	1,184	0	0	0	0	1,000		1,000	1,000	
01-2200-312-06220	AEA Tuition Reimbursement	9,520	10,000	8,840	0	8,840	10,000		10,000	0	0.0%
01-2200-312-07220	MEUI Tuition Reimbursement	5,000	5,000	0	5,000	5,000	5,000		5,000	0	0.0%
01-2200-312-08220	Curriculum Writing (Math)	0	0	0	0	0	0		0	0	
NEW	Admin Tuition Reimbursement							4,000	4,000	4,000	
	TOTAL Instructional Improvemen	50,136	44,500	17,149	19,041	36,190	45,800	4,000	49,800	5,300	11.9%
Professional Services											
01-1112-319-01012	Athletic Officials		4,600	720	4,160	4,880	4,880		4,880	280	6.1%
01-1200-319-01120	Speech Outsourced	39,441	50,888	21,869	48,554	70,423	73,000		73,000	22,112	43.5%
01-1200-319-02120	Training Seminars	3,098	8,554	967	356	1,323	650		650	(7,904)	-92.4%
01-1200-319-03120	OT Outsourced	57,860	59,596	18,123	42,750	60,873	65,000		65,000	5,404	9.1%
01-1200-319-04120	Evaluations Outsourced	9,130	11,450	0		14,450	12,240		12,240	790	6.9%
01-1200-319-05120	Physical Therapy Outsourced	12,000	22,050	8,015	33,600	41,615	43,000		43,000	20,950	95.0%
01-1200-319-06120	Behavioral Therapy Outsourced	40,004	42,500	10,444	44,266	54,710	54,000		54,000	11,500	27.1%
01-1200-319-07120	Assistive Technology/ACC	52	2,087	0	0	0	0		0	(2,087)	-100.0%
01-1200-319-08120	Spec Ed Consultant	0	0	0	0	0	0		0	0	
01-1200-319-09120	Pre-K Screening	384	0	0	0	0	**0**		0	0	
01-2200-319-01220	Legal	13,868	20,000	12,045	0	12,045	**20,000**		20,000	0	0.0%
01-2200-319-02220	Audit	16,150	16,250	0	16,250	16,250	22,250		22,250	6,000	36.9%
01-2200-319-03220	Data Processing	11,407	13,723	3,164	5,072	8,235	12,664		12,664	(1,059)	-7.7%
01-2200-319-04220	Health Consultant	20,100	10,000	1,500	0	1,500	13,000		13,000	3,000	30.0%
01-2200-319-05220	Volunteer Screening	0	408	0	0	0	480		480	72	17.6%
	TOTAL Professional Services	223,493	262,106	76,845	195,008	286,304	321,164	0	321,164	59,058	22.5%
Utilities											
01-2540-321-00000	Plant Utilities	0	0	0	0	0	**0**		0	0	
01-2540-321-00254	Plant Utilities	65,600	67,396	25,444	40,156	65,600	67,874		67,874	478	0.7%
	TOTAL Utilities	65,600	67,396	25,444	40,156	65,600	67,874	0	67,874	478	0.7%
Maintenance											
01-1200-322-15254	Spec Ed Equip Maintenance	557	2,000	784	0	784	1,000		1,000	(1,000)	-50.0%
01-2200-322-00220	Administrative Equipment Maint	39	758	0	0	0	500		500	(258)	-34.0%
01-2540-322-01254	Rubbish Removal	7,479	7,537	3,053	4,274	7,327	7,393		7,393	(144)	-1.9%
01-2540-322-02254	Asbestos Monitoring	0	550	275	275	550	1,657		1,657	1,107	201.3%
01-2540-322-03254	Water	15,881	17,438	4,586	11,695	16,282	16,845		16,845	(593)	-3.4%
01-2540-322-04254	General Maintenance & Repairs	62,146	20,000	3,716	56	3,772	20,000		20,000	0	0.0%
01-2540-322-05254	Sanitary System	3,140	3,000	3,140	0	3,140	3,880		3,880	880	29.3%
01-2540-322-06254	Fire Equipment	4,484	4,977	1,661	1,311	2,972	5,348		5,348	371	7.5%
01-2540-322-07254	Generator Maintenance	1,169	3,868	414	755	1,169	3,527		3,527	(341)	-8.8%
01-2540-322-08254	Boiler	15,599	13,718	5,562	7,759	13,320	14,080		14,080	362	2.6%
01-2540-322-09254	Grounds Upkeep	12,199	7,644	3,259	0	3,259	7,770		7,770	126	1.6%
01-2540-322-10254	Painting	2,667	1,964	829	0	829	1,690		1,690	(274)	-14.0%

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01-2540-322-11254	Floor Covering	16,820	6,560	575	0	575	6,560		6,560	0	0.0%
01-2540-322-12254	Roof Maintenance	1,800	3,595	2,043	1,570	3,613	4,020		4,020	425	11.8%
01-2540-322-13254	Renovations	0	0	0	0	0	0		0	0	
01-2540-322-14254	Radon Testing	0	300	0	0	0	0		0	(300)	-100.0%
01-2540-322-15254	HVAC Maintenance	14,543	5,250	0	4,769	4,769	10,215		10,215	4,965	94.6%
	TOTAL Maintenance	158,524	99,159	29,896	32,463	62,359	104,484	0	104,484	5,325	5.4%
Equipment Maintenance											
01-1103-323-02003	Music Instrument Maintenance	455	570	0	0	0	680		680	110	19.3%
01-1107-323-01007	Audio Visual Equipment Maint	0	0	0	0	0	**0**		0	0	
01-1109-323-00009	Phys Ed/Health Equipment Main	0	0	0	0	0	**0**		0	0	
01-2600-323-02260	Tech Equip Maint	2,513	3,997	656	50	705	0		0	(3,997)	-100.0%
	TOTAL Equipment Maintenance	2,968	4,567	656	50	705	680	0	680	(3,887)	-85.1%
Liability Insurance											
01-2200-324-00254	Student Accident Insurance	1,065	1,097	1,015	0	1,015	1,117		1,117	20	1.8%
01-2540-324-00254	Plant Insurance	20,416	25,524	8,315	11,340	19,654	26,290		26,290	766	3.0%
01-2550-324-00255	Transportation Insurance	10,771	13,605	2,268	11,340	13,607	16,899		16,899	3,294	24.2%
	TOTAL Liability Insurance	32,252	40,226	11,597	22,679	34,277	44,305	0	44,305	4,079	10.1%
Transportation											
01-1200-331-00120	SpEd Transportation	31,484	0	0	0	0	0		0	0	
01-2550-331-01120	Class Trip Tolls & Parking	52	82	0	0	0	82		82	0	0.0%
01-2550-331-01120	Regular Transportation			1,375	0	1,375	22,500		22,500	22,500	
	TOTAL Transportation	31,536	82	1,375	0	1,375	22,582	0	22,582	22,500	27439.0%
Communication											
01-2200-340-01220	Telephone	7,310	9,143	3,763	5,507	9,270	10,129		10,129	986	10.8%
01-2200-340-02220	Postage	4,736	4,341	1,888	2,794	4,682	4,798		4,798	457	10.5%
01-2200-340-03220	Internet	0	0	0	0	0	5,400		5,400	5,400	
01-2200-340-04220	Advertising	1,055	520	412	0	412	1,035		1,035	515	99.0%
	TOTAL Communication	13,101	14,004	6,064	8,301	14,365	21,362	0	21,362	7,358	52.5%
Outside Services											
01-1100-370-05120	Elem Out of District Tuition	0	0	0	0	0	**0**		0	0	
01-1101-370-02120	RE Homebound Tutoring	0	0	0	0	0	**0**		0	0	
01-1101-370-05120	MS Out of District Tuition	23,930	27,900	0	0	0	19,200		19,200	(8,700)	-31.2%
01-1102-370-04120	After School Math Support	0	0	0	0	0	**0**		0	0	
01-1200-370-01120	Outplacement Tuition	292,550	255,463	14,358	47,232	61,590	79,600		79,600	(175,863)	-68.8%
01-1200-370-02120	Homebound Instruction/Tutoring	0	5,000	0	0	0	5,000		5,000	0	0.0%
01-1200-370-03120	Extended School Year	34,512	32,376	30,833	0	30,833	40,000		40,000	7,624	23.5%
01-1200-370-04120	After School Math Support	0	0	0	0	0	**0**		0	0	
	TOTAL Outside Services	350,993	320,739	45,191	47,232	92,423	143,800	0	143,800	(176,939)	-55.2%
Purchased Services											
01-2200-390-01220	Contract Mileage	442	1,140	63	80	144	1,570		1,570	430	37.7%
01-2200-390-02220	Printing	192	1,016	0	0	0	1,016		1,016	0	0.0%
01-2550-390-01255	Fleet Maintenance Services	46,114	16,844	(9,375)	4,596	(4,780)	17,012		17,012	168	1.0%

Ashford Board of Education
2017-18 Budget
Superintendent's Budget

DRAFT #3 - Regular BOE Meeting 01/05/17

Object/Account	Object/Account Description	Actual 15-16	16-17 Adjusted Budget	Y-T-D Expenditures	Encumbered	16-17 Antic. Actual	Status Quo	New Initiatives	Superintendent's Budget 17-18	Change	Change %
01-2550-390-02255	Bus Facility Building Usage	3,600	3,600	(2,400)	3,600	1,200	3,600		3,600	0	0.0%
	TOTAL Purchased Services	50,348	22,600	(11,712)	8,276	(3,436)	23,199	0	23,199	599	2.6%
Supplies											
01-1100-410-01000	Elementary General Supplies	5,274	7,920	3,131	1,010	4,141	6,920		6,920	(1,000)	-12.6%
01-1100-410-02000	Elementary Reading Supplies	322	1,247	1,127	6	1,133	2,287		2,287	1,040	83.4%
01-1100-410-03000	Elementary Math Supplies	651	200	207	0	207	2,865		2,865	2,665	1332.5%
01-1100-410-04000	Elementary Lang Arts Supplies	671	654	1,582	0	1,582	2,770		2,770	2,116	323.5%
01-1100-410-05000	Elementary Health Supplies	0	2,500	2,352	0	2,352	1,000		1,000	(1,500)	-60.0%
01-1100-410-06000	Elementary Science Supplies	20	946	149	500	649	300	4,000	4,300	3,354	354.5%
01-1100-410-07000	Elem Social Studies Supplies	0	300	400	0	400	300		300	0	0.0%
NEW	Elementary Workbooks		0	0	0	0	2,109		2,109	2,109	
01-1100-410-08000	Assessments	11,214	8,961	0	0	0	9,000		9,000	39	0.4%
01-1100-410-09000	Elementary Art Supplies	0	1,814	0	55	55	1,559		1,559	(255)	-14.1%
NEW	Elem Horticulture	0	0	0	0	0	0		0	0	
01-1101-410-01001	Middle School General Supplies	5,206	6,501	1,715	873	2,588	5,500		5,500	(1,001)	-15.4%
01-1101-410-02001	Middle School LA Supplies	585	1,542	626	0	626	1,029		1,029	(513)	-33.2%
01-1101-410-03001	Middle School Math Supplies	197	300	168	0	168	2,034		2,034	1,734	578.0%
01-1101-410-04001	Middle School Reading Supplies	152	300	70	0	70	4,023		4,023	3,723	1241.1%
01-1101-410-05001	Middle School Science Supplies	1,290	5,720	2,649	1,916	4,566	5,861	4,000	9,861	4,141	72.4%
01-1101-410-06001	Middle School Social Stud Supp	102	400	0	0	0	434		434	34	8.5%
01-1101-410-07001	Middle School Testing Supplies	0	0	0	0	0	0		0	0	
NEW	Middle School Workbooks		0	0	0	0	1,617		1,617	1,617	
01-1102-410-04120	Remedial Supplies	0	1,000	0	0	0	900		900	(100)	-10.0%
01-1102-410-08120	SRBI AT Products	0	0	0	0	0	0		0	0	
	MS Horticulture	0	0	0	0	0	0		0	0	
01-1103-410-01003	Art Supplies	2,290	4,000	2,261	384	2,645	3,152		3,152	(848)	-21.2%
01-1103-410-02003	General Music Supplies	107	370	39	0	39	2,235		2,235	1,865	504.1%
01-1103-410-03003	Choral Supplies	460	248	229	0	229	1,630		1,630	1,382	557.1%
01-1103-410-04003	Band Supplies	1,115	1,918	930	0	930	400		400	(1,518)	-79.1%
01-1104-410-00004	World Language Supplies	632	360	336	0	336	200		200	(160)	-44.4%
01-1104-410-06120	ELL Supplies	0	200	0	0	0	0		0	(200)	-100.0%
01-1106-410-03120	Enrichment Supplies	0	0	0	0	0	0		0	0	
01-1107-410-01007	Library Supplies	160	1,333	828	510	1,339	1,286		1,286	(47)	-3.5%
01-1107-410-02007	Library Periodicals	785	785	0	0	0	820		820	35	4.5%
01-1107-410-03007	Library Non-Print Supplies	150	0	0	0	0	0		0	0	
01-1109-410-01009	Phys Ed Supplies	1,031	200	200	0	200	4,695		4,695	4,495	2247.5%
01-1109-410-02009	Health Supplies	186	200	200		200	1,500		1,500	1,300	650.0%
01-1112-410-01012	Graduation Supplies	903	414	0	0	0	400		400	(14)	-3.4%
01-1112-410-02012	Athletic Supplies	2,072	2,600	827	0	827	2,600		2,600	0	0.0%
01-1112-410-04012	After School Activities Supplies	518	2,400	0	0	0	3,600		3,600	1,200	50.0%
01-1200-410-01120	SpEd Instructional Supplies	721	1,455	1,170	69	1,240	4,391		4,391	2,936	201.8%
01-1200-410-01130	Gifted Program Supplies	0	5,000	907	0	907	5,000		5,000	0	0.0%

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Object/Account	Object/Account Description	Actual 15-16	16-17 Adjusted Budget	Y-T-D Expenditures	Encumbered	16-17 Antic. Actual	Status Quo	New Initiatives	Superintendent's Budget 17-18	Change	Change %
01-1200-410-01140	CORR Life Skills Supplies	532	358	80	0	80	1,500		1,500	1,142	319.0%
01-1200-410-01150	Behavior Support Supplies	94	1,430	0	0	0	2,716		2,716	1,286	89.9%
01-1200-410-02120	Assessment Supplies	2,574	862	0	0	0	2,482		2,482	1,620	188.0%
01-1200-410-03120	Enrichment Supplies	10,196	5,000	2,430	142	2,572	2,004		2,004	(2,996)	-59.9%
01-1200-410-04120	SpEd Remedial Supplies	0	520	0	0	0	831		831	311	59.8%
01-1200-410-05120	Medical Supplies	12,139	3,754	321	0	321	6,980		6,980	3,226	85.9%
01-1200-410-06120	ELL Supplies	0	0	0	0	0	200		200	200	
01-1200-410-07120	SpEd Software/Supplies	6,724	8,622	151	0	151	2,479		2,479	(6,143)	-71.2%
01-1200-410-08120	Special Needs Products (SIT)	0	0	0	0	0	0		0	0	
01-2200-410-01220	Administrative Office Supplies	3,372	2,134	1,180	144	1,324	5,409		5,409	3,275	153.5%
01-2200-410-02220	Report Cards	0	0	0	0	0	0		0	0	
01-2200-410-03220	BOE Newsletter	0	0	0	0	0	0		0	0	
01-2200-410-04220	Copier Paper	3,815	7,747	0	0	0	7,514		7,514	(233)	-3.0%
01-2540-410-01254	Plant Floor Supplies	4,115	6,650	153	6,497	6,650	6,650		6,650	0	0.0%
01-2540-410-02254	Plant Cleaning Supplies	2,168	1,652	290	1,362	1,652	1,827		1,827	175	10.6%
01-2540-410-03254	Plant General Supplies	6,090	3,501	2,876	1,246	4,123	3,000		3,000	(501)	-14.3%
01-2540-410-04254	Plant Paper Supplies	9,454	8,776	3,805	4,971	8,776	9,301		9,301	525	6.0%
01-2540-410-05254	Plant Lighting Supplies	981	1,701	0	0	0	1,614		1,614	(87)	-5.1%
01-2540-410-06254	Plant Tools	1,957	1,056	543	0	543	1,201		1,201	145	13.7%
01-2550-410-02254	Transportation Clean Supplies	0	12	0	0	0	12		12	0	0.0%
01-2550-410-04254	Transportation Paper Supplies	0	488	0	0	0	488		488	0	0.0%
01-2560-410-01256	Fleet Maintenance Supplies	0	21,300	4,693	11,585	16,278	21,817		21,817	517	2.4%
01-2560-410-02256	Manage Breakfast Program	0	0	0	0	0	0		0	0	
01-2600-410-01260	Technology Elementary Supplies	4,074	2,198	385	0	385	160		160	(2,038)	-92.7%
01-2600-410-02260	Technology Middle School Supp	4,956	1,631	28	0	28	0	5,220	5,220	3,589	220.0%
01-2600-410-03260	Technology Arts Supplies	0	0	0	0	0	0		0	0	
01-2600-410-04260	Technology Tech Ed Supplies	0	2,017	132	0	132	60		60	(1,957)	-97.0%
01-2600-410-05260	Technology Library Supplies	0	0	0	0	0	0		0	0	
01-2600-410-06260	Technology SpEd Supplies	0	0	0	0	0	0		0	0	
01-2600-410-07260	Technology Admin Supplies	2,399	626	102	0	102	**0**		0	(626)	-100.0%
01-2600-410-08260	Technology Subscriptions	21,065	15,263	4,365	35	4,400	7,650		7,650	(7,613)	-49.9%
	TOTAL Supplies	133,519	159,086	43,640	31,307	74,946	168,313	13,220	181,533	22,447	14.1%
Fuel											
01-2540-411-00254	Plant Fuel	103,818	67,494	45,760	19,577	65,338	68,499		68,499	1,005	1.5%
	TOTAL Heating Fuel	103,818	67,494	45,760	19,577	65,338	68,499	0	68,499	1,005	1.5%
Fuel											
01-2550-412-01255	Diesel	35,103	23,581	21,735	20,937	42,672	24,167		24,167	586	2.5%
01-2550-412-02255	Gasoline	5,798	7,900	1,567	6,126	7,693	8,484		8,484	584	7.4%
	TOTAL Transportation Fuel	40,901	31,481	23,302	27,063	50,365	32,651	0	32,651	1,170	3.7%
Textbooks											
01-1100-420-01000	Elementary Supplemental Texts	0	2,071	1,516	586	2,103	878		878	(1,193)	-57.6%
01-1100-420-02000	Elementary Curriculum Upgrade	3,614	0	0	0	0	0		0	0	

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01-1100-420-03000	Elementary Replacement Texts	0	0	0	0	0	0		0	0	
01-1100-420-04000	Elementary Periodicals	0	1,172	1,413	0	1,413	1,560		1,560	388	33.1%
01-1101-420-01001	Middle School Supplemental Te:	0	1,890	1,165	538	1,703	250		250	(1,640)	-86.8%
01-1101-420-02001	Middle School Reading Texts	0	691	0	0	0	0		0	(691)	-100.0%
01-1101-420-03001	Middle School Periodicals	0	534	1,051	0	1,051	0		0	(534)	-100.0%
01-1101-420-04001	Middle School Replacment Text	0	220	0	0	0	0		0	(220)	-100.0%
01-1101-420-05001	Middle School Curriculum Upgra	4,624	0	0	0	0	**0**		0	0	
01-1103-420-00003	Art Textbooks	0	0	0	0	0	735		735	735	
01-1104-420-00004	World Language Textbooks	458	0	188	0	188	0		0	0	
01-1109-420-00009	Phys Ed/Health Textbooks	0	47	0	0	0	225		225	178	378.7%
01-1200-420-00120	SpEd & Support Textbooks	0	0	0	0	0	1,000		1,000	1,000	
01-1200-420-00130	Specialized Text (NIMAS)	0	102	0	0	0	0		0	(102)	-100.0%
	TOTAL Textbooks	8,695	6,727	5,333	1,124	6,458	4,648	0	4,648	(2,079)	-30.9%
Library Books											
01-1107-430-01007	Library Books Grades K-4	0	2,000	(17)	2,671	2,654	1,080		1,080	(920)	-46.0%
01-1107-430-02007	Library Books Grade 5-8	0	2,000	(52)	1,504	1,452	0		0	(2,000)	-100.0%
	TOTAL Library Books	0	4,000	(69)	4,175	4,106	1,080	0	1,080	(2,920)	-73.0%
Equipment											
01-1100-540-00000	Elementary Equipment	0	0	0	0	0	0		0	0	
01-1100-540-00013	Elementary Furniture	7,766	0	0	120	120	2,918		2,918	2,918	
01-1101-540-00001	Middle School Equipment	0	0	0	0	0	389		389	389	
01-1101-540-00014	Middle School Furniture	6,049	0	0	0	0	971		971	971	
01-1103-540-01003	Music Equipment	15,468	0	0	0	0	999		999	999	
	Band Equipment			0	0	0	502		502	502	
01-1107-540-01007	Library Equip/Furniture	8,729	0	0	0	0	0		0	0	
01-1109-540-01009	Phys Ed Equipment	1,870	1,693	1,693	0	1,693	6,695		6,695	5,002	295.4%
01-1109-540-02009	Health Equipment	0	0	0	0	0	2,500		2,500	2,500	
01-1112-540-02012	Athletic Equipment	0	349	0	0	0	0		0	(349)	-100.0%
	AT Technology Equip Purchase					0	1,500		1,500	1,500	
01-1200-540-01120	AT Equipment Rental	4,012	7,296	2,463	5,789	8,252	7,420		7,420	124.00	1.7%
01-1200-540-02120	Adaptive Equipment	644	2,488	5,285	4,725	10,010	5,000		5,000	2,512	101.0%
01-1200-540-03120	Sp Ed Technology Equipment	17,550	979	0	0	0	1,000		1,000	21	2.1%
	Sp Ed Equipment	0	523	0	2,090	2,090	0		0	(523)	-100.0%
01-2200-540-01220	Copier Lease	32,055	34,422	11,803	7,266	19,069	22,161		22,161	(12,261)	-35.6%
01-2200-540-02220	Administrative Equip/Furn	450	280	0	840	840	750		750	470	167.9%
01-2540-540-00254	Plant Equipment	21,947	3,336	7,295	0	7,295	2,019		2,019	(1,317)	-39.5%
	Plant Rentals		0	1,308	0	1,308	1,417			0	
	Food Service Equipment	459	0	0	0	0	**0**		0	0	
01-2600-540-01260	Technology Elementary Equip	42,756	12,715	0	0	0	7,500		7,500	(5,215)	-41.0%
01-2600-540-02260	Technology Middle School Equip	95,463	13,820	0	0	0	7,500	34,733	42,233	28,413	205.6%
01-2600-540-03260	Technology Admin Equip	23,935	0	0	0	0	0		0	0	
01-2600-540-04260	Technology Tech Ed Equip	0	0	0	0	0	5,000		5,000	5,000	

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01-2600-540-05260	Technology Network Equip	25	3,335	0	0	0	0		0	(3,335)	-100.0%
01-2600-540-06260	Technology SpEd/Support Equip	0	0	0	0	0	0		0	0	
01-2600-540-07260	Technology Music Equipment	0	0	0	0	0	140		140	140	
01-2600-540-08260	Technology Art Equip	0	0	0	0	0	3,904		3,904	3,904	
01-2600-540-09000	Home Depot Rebate Expense	0	0	0	0	0	0		0	0	
	TOTAL Equipment	279,177	81,236	29,848	20,829	50,676	80,286	34,733	113,602	32,366	39.8%
Dues & Fees											
01-1113-640-01001	Robotic Competition Fees	1,894	3,000	1,400	0	1,400	2,000		2,000	(1,000)	-33.3%
01-1200-640-00120	SpEd Dues & Fees	715	3,719	638	0	638	2,050		2,050	(1,669)	-44.9%
01-1200-640-00130	SpEd Extra Curricular Fees	0	0	0	0	0	0		0	0	
01-2200-640-01120	Character Dev Train & Material	0	1,912	0	0	0	3,808		3,808	1,896	99.2%
01-2200-640-01220	Dues & Fees	10,535	11,251	3,587	0	3,587	7,845		7,845	(3,406)	-30.3%
01-2200-640-02220	Board of Education Expenses	721	2,395	465	177	642	2,724		2,724	329	13.7%
01-2200-640-03220	Professional Development	14,617	5,320	5,440	490	5,930	6,000		6,000	680	12.8%
01-2200-640-04220	Principal's Discretionary Fund	1,018	1,000	460	0	460	1,050		1,050	50	5.0%
01-2200-640-05220	Medical/Screenings	1,098	1,275	(250)	1,100	850	2,300		2,300	1,025	80.4%
01-2200-640-06220	Penalty Fees & Interest	0	0	0	0	0	**0**		0	0	
01-2200-640-07220	Stop Check Payment Fee	0	0	0	0	0	**0**		0	0	
	TOTAL Dues & Fees	30,597	29,872	11,740	1,767	13,507	27,777	0	27,777	(2,095)	-7.0%
Audit Adjustments											
01-2200-700-99999	Miscellaneous	0	15,000	300	0	300	0		0	(15,000)	-100.0%
01-2700-700-00000	Operating Transfers Out-Cafe	0	500	0	0	0	500		500	0	0.0%
01-2700-700-00001	XFR to 1% Fund	0	0	0	0	0	0		0	0	
01-2700-700-00005	Audit Adjustments	0	0	0	0	0	0		0	0	
	TOTAL Audit Adjustments	0	15,500	300	0	300	500	0	500	(15,000)	-96.8%
01-2200-910-00000	Supplemental Appropriation			0	0				0	0	
	General Fund (01) Totals	**7,391,588**	**7,406,140**	**2,122,747**	**4,796,278**	**6,933,475**	**7,506,588**	**144,390**	**7,649,561**	243,421	3.3%

FYE18 – Initial Superintendent Budget Draft #3 for Ashford Board of Education

OBJECT	Change	Details
111 – Certified Staff	a. ^ $118,937 b. ^ $ 50,125	a. Per Pending AEA Collective Bargaining Agreement (46 FTE teachers) b. NEW Library/Media Certified Staff
112 – Non Certified Staff	a. ^ $ 110,134 b. ^ $ 14,000 c. ^ $ 20,000	a. Per MEUI Collective Bargaining Agreement SpEd Para 2.5FTE new hires in FYE17 included for FYE18, support for two students return from outplacement and two new students b. NEW Initiative: Salary adjustments for support staff c. NEW Initiative: Facilities Manager
200 – Insurance	a. v $ 43,574 b. ^ $ 8,312	a. Per Mediated AEA Collective Bargaining Agreement 5% renewal increase, per Ovation insurance brokers b. NEW Library/Media Certified Staff Insurance – Single Coverage
205 – Other Insurance	^ $ 6,903	403b ER Contribution increased to 5.5%, per MEUI Agreement Per Mediated AEA Collective Bargaining Agreement Significant reduction in Unemployment cost
312 – Instructional Improvement	a. ^ $ 1,300 b. ^ $ 4,000	a. New teacher mentors b. NEW Initiative: Admin. Tuition Reimbursement
319 – Professional Services	^ $ 59,058	Budget reflects needs of Special Ed. Services ($67k increase), due to return of formally out-placed students (see Outplacement object 370) Includes actuarial services and moved Athletic Officials from Object 112
321 - Utilities	^ $ 478	Slight increase reflecting usage in kilowatts
322 - Maintenance	^ $ 5,325	As per Maintenance Schedule
323 – Equipment Maintenance	v $ 3,887	Significant decrease in Tech Equipment Maintenance per proactive measures taken by Technology Coordinator
324 – Liability Insurance	^ $ 4,079	Anticipated 3% increase in Plant & Transportation Insurance Cost
331 - Transportation	^ $ 22,500	New account – Regular Transportation, to accommodate cost of transporting a displaced student
340 - Communication	^ $ 7,358	Loss of federal funding to CT Education Network (CEN) resulted to direct charges for districts using internet and filters
370 – Outside Services	v $176,939	Budget reflects needs of Special Ed. Services and savings achieved by bringing out-placed students back to Ashford School.

FYE18 – Initial Superintendent Budget Draft #3 for Ashford Board of Education

OBJECT		Details
390 – Purchased Services	^ $ 599	Slight increase in Contract Mileage reflects increase in travel reimbursement for professional development
410 – Supplies	a. ^ $ 9,227 b. ^ $ 8,000 c. ^ $ 5,220	a. Includes All Requests: Regular Ed, Special Ed, Transportation, Technology, Maintenance b. NEW Initiatives: Additional support for STEAM Programs such as Greenhouse, Gardens, Satellite (incl. classroom support), Weather, GIS c. NEW Technology Initiative: Supplies for 1-to-1 Initiative Equipment
411 – Heating Fuel	^ $ 1,005	Slight increase per Dime Oil Contract
412 – Transportation Fuel	^ $ 1,170	Slight increase per projected usage
420 – Textbooks	v $ 2,079	Slight decrease due to addition of workbooks in Object 410
430 – Library Books	v $ 2,920	Alternating maintenance of Library inventory
540 – Equipment	a. v $ 950 b. ^ $ 34,733	a. Eliminated furniture purchasing b. NEW Technology Initiative: 25 MacBooks for grad class 2020
640 – Dues & Fees	v $ 2,095	Reduce number of to registrations & memberships
700 – Audit Adjustment	v $ 15,000	Maintain dollar amount in Operating Transfers Out-Café
TOTAL	Status Quo $7,506,588 ($100,448+, 1.4% Increase) New Initiatives $144,390 (1.9% Increase) Superintendent's Budget $7,649,561 ($243,421+, 3.3% Total Increase) • Net $202,373 Anticipated Region 19 Transportation Cost • Net $0 Anticipated Excess Cost	

FYE18 – Initial Superintendent Budget Draft #3 for Ashford Board of Education

Revisions Made from Initial 6% version (with New Initiatives)

OBJECT 111 – Added New Initiative for Library/Media Certified Staff	+ $ 50,125
OBJECT 112 – Added Facilities Manager to existing New Initiative	+ $ 20,000
OBJECT 200 – Added Benefits associated with Library/Media Certified Staff	+ $ 8,312
OBJECT 312 – Reduced New Initiative for Admin Tuition Reimbursement from $10k	- $ 6,000
OBJECT 319 – Eliminated Special Ed Consultant Budget	- $ 20,000
OBJECT 322 – Revisions in the following areas:	$ 532
• Grounds Upkeep: Postpone fixing cracks in upper & lower parking lot (- $4,000) and, Cost Savings with switch to new vendor for ice melt (- $194)	
• Painting: Reduce summer painting maintenance by half (- $274)	
• HVAC Maintenance: Increased by $5,000	
OBJECT 370 – Reduced Outplacement Tuition budget to reflect current actual outplacement	- $ 60,100
OBJECT 410 – Reductions in the following areas:	- $ 17,744
• Elementary & Middle School General Supplies (- $2,000)	
• Removed New Initiative for Weather & Climate System Class Kit (- $3,168)	
• Physical Education Supplies (- $5,000)	
• Health Supplies (- $1,000)	
• Graduation Supplies (- $1,000)	
• Plant General Supplies (- $1,638)	
• Plant Lighting Supplies (- $1,505)	
• Plant Tools (- $295)	
• Technology Elementary Supplies (- $1,058)	
• Technology Middle School Supplies (- $1,080)	
OBJECT 430 – Removed budget for Library Books Grade 5-8	- $ 3,080
OBJECT 540 – Reductions in the following areas:	- $ 34,196
• Removed new furniture purchases for classrooms and library (- $6,991)	
• Eliminated purchase of vacuum to reduce Plant Equipment (- $1,317)	
• Reduced number of computer purchases towards Technology plan (- $17,582)	
• Reduced number of computers for New Initiative for 1:1 Technology support (- $8,306)	
OBJECT 640 – Reductions in the following areas:	- $ 9,074
• Robotic Competition Fees (- $1,200)	
• Character Development & Training (- $1,179)	
• Eliminated new memberships in Dues & Fees (- $6,695)	

Circulated at BOE Meeting 1/5/17

SUPPORT ASHFORD SCHOOL WITH A 2017 YEARBOOK AD!

Successful businesses aim to make the most of every advertising dollar. You have the opportunity to do this and at the same time support an outstanding educational experience for students at Ashford School. Your ad will be printed in over 60 books, each of which is read and widely circulated among family and friends. A yearbook is kept for a lifetime - your ad will be seen over and over.

You can submit your advertising online or you can fill out the information below. There is a link at ashfordct.org (look for yearbook information on the main page.)

Please provide a design of your message and enclose any photos or art. Clearly indicate where you want the photos placed. Please do not staple the photos or art.

If you have any questions, please contact the yearbook committee at (Yearbook@ashfordct.org).

Business Name: _____

Owner/Contact Name: _____

Address:_____ City: _____ State: _____

Zip:_____

Signature:_____Date:_____

Phone:_____

Email: _____

DEADLINE: Feb 17, 2017

Please mail ASAP. No ads accepted after February 17

(mail this form, artwork and your payment) Mail to:

Ashford yearbook
c/o Ashford School
440 Westford RD
Ashford CT, 06278

Or email to: Yearbook@ashfordct.org

AD RATES AND INFORMATION

Please indicate the size of the ad you are buying:

1/2 Page..... $ 100
1/4 Page..... $ 50
1/8 Page..... $ 25

Please make check payable to Ashford School Yearbook.

Enclosed is a check for $_____

The school may reject an ad or refuse a message it deems not in the best interest of Ashford School.

MESSAGE/PHOTO/ARTWORK INSTRUCTIONS:

Send your own design, or let our staff design it for you.

Message must be typed or clearly printed. Photos should be good quality. We can enlarge or reduce to fit space. Artwork should be clear and of high quality. Digital files are highly encouraged, as they usually are of much better quality than a scanned image. They should be at least 300 DPI, and we can accept .jpg, .pdf, Photoshop, Powerpoint, and Word files. Contact the yearbook advisor with any guideline questions. Please remember that the quality of your ad will reflect the quality of submitted files.

All ads, including the 1/8 of a page, can include both copy and a picture. For the 1/8 page ad without a photo, use a maximum of 8 lines of copy with about 50 characters per line. For the 1/8 of a page ad with a photo, use a maximum of 8 lines of copy with about 25 characters per line.

Enrollment Summary: Federal Ethnicity and Race Report as of 01/03/2017 (D1)

Ashford School

View: Federal Ethnicity and Race

Students: All Active Enrollments / Current Selection

Date: 1/3/2017

Grade Level	Total in Grade	(I) American Indian or Alaska Native	(A) Asian	(B) Black or African American	(P) Native Hawaiian / Other Pac Islander	(W) White	Hispanic/Latino	Two or More Race Categories	Unspecified
-2	15 12 / 3	0 0 / 0	2 2 / 0	0 0 / 0	0 0 / 0	13 10 / 3	0 0 / 0	0 0 / 0	0 0 / 0
-1	32 19 / 13	0 0 / 0	0 0 / 0	0 0 / 0	0 0 / 0	28 17 / 11	2 1 / 1	1 1 / 0	1 0 / 1
0	37 22 / 15	0 0 / 0	0 0 / 0	1 0 / 1	1 1 / 0	27 17 / 10	7 3 / 4	1 1 / 0	0 0 / 0
1	41 19 / 22	0 0 / 0	1 0 / 1	1 1 / 0	0 0 / 0	33 14 / 19	2 2 / 0	4 2 / 2	0 0 / 0
2	36 22 / 14	0 0 / 0	0 0 / 0	1 0 / 1	0 0 / 0	26 15 / 11	3 3 / 0	6 4 / 2	0 0 / 0
3	44 20 / 24	0 0 / 0	1 0 / 1	0 0 / 0	0 0 / 0	36 17 / 19	3 2 / 1	3 1 / 2	1 0 / 1
4	30 15 / 15	0 0 / 0	0 0 / 0	2 2 / 0	0 0 / 0	24 13 / 11	4 0 / 4	0 0 / 0	0 0 / 0
5	43 21 / 22	0 0 / 0	2 0 / 2	0 0 / 0	0 0 / 0	37 19 / 18	2 1 / 1	2 1 / 1	0 0 / 0
6	40 13 / 27	0 0 / 0	0 0 / 0	1 1 / 0	0 0 / 0	35 10 / 25	4 2 / 2	0 0 / 0	0 0 / 0
7	40 24 / 16	0 0 / 0	0 0 / 0	1 0 / 1	0 0 / 0	36 23 / 13	2 0 / 2	0 0 / 0	1 1 / 0
8	52 25 / 27	0 0 / 0	3 0 / 3	2 2 / 0	0 0 / 0	43 22 / 21	2 1 / 1	1 0 / 1	1 0 / 1
Total	410 212 / 198	0 0 / 0	9 2 / 7	9 6 / 3	1 1 / 0	338 177 / 161	31 15 / 16	18 10 / 8	4 1 / 3

The Federal Ethnicity and Race view displays aggregate student data as required by the Federal Ethnicity and Race Categories from the U.S. Department of Education. See the help for more information.

Legend

Icons - Date Entry

Ashford Board of Education
440 Westford Rd. Ashford, CT 06278

APPLICATION FOR EMPLOYMENT – NON-CERTIFIED POSITIONS

NOTE: All sections must be completed in order for this application to be considered. Please print clearly in ink or type and return this form to the Superintendent's Office. Incomplete applications will be rejected.

APPLICANT INFORMATION:

Name: DELL (Last) THOMAS (First) F (Middle Initial)

Address: 80 BICKNELL RD APT 17 ASHFORD, CT 06278 (Number, Street, City, State, Zip Code)

Mailing Address (if different): SAME

Contact Phone Number: (860) 865-5206

E-Mail Address: TFD622@AOL.COM

POSITION(S) FOR WHICH YOU ARE APPLYING (please check):

☐ Paraprofessional ☐ Cafeteria ☐ Custodian ☐ Clerical/Office

☐ School Nurse* ☑ Bus Driver* ☐ Substitute: _____ (specify: teacher, para, custodian, etc.)

Requires a valid license or certification issued by the State of Connecticut, please attach a copy to this application

EMPLOYMENT HISTORY: Please complete information concerning your employment history, starting with the most recent employer.

Employer	Address	Position Held	Dates of Employment
DURHAM SCHOOL SERVICES	647 CROMWELL AVE Rocky HILL, CT 06067	BUS DRIVER	7/2016 - PRESENT
DURHAM SCHOOL SERVICES	1725 STAFFORD RD MANSFIELD, CT 06268	BUS DRIVER	4/2016 - 7/2016 (LOST CONTRACT)
MIAMI-DADE TRANSIT	111 NW 1ST STREET MIAMI, FL 33128	BUS/TRAIN OPERATOR	3/1999 - 7/2015 (RETIRED)
MIAMI-DADE PUBLIC SCHOOLS	1450 NE 2ND AVE MIAMI, FL 33132	BUS DRIVER	7/1982 - 3/1999

AVAILABILITY OF APPLICANT:

Date available to begin employment: 01/09/17

For substitute applicants, are you available to work full days? N/A half days? N/A

EDUCATION:

Name of High School or College	State	Date(s) Attended	Area of Study	List Diploma, Degree or Certification Obtained
MIAMI SPRINGS SENIOR HIGH COMMUNITY SCHOOL	FLORIDA	06/1982	GENERAL	DIPLOMA

Ashford Board of Education
440 Westford Rd. Ashford, CT 06278

REFERENCES: Please provide the name and contact information for three references who are not related to you or a member of your family.

Name	Address	Phone Number
BAILEY BLANCHARD	617 CROMWELL AVE ROCKY HILL, CT 06067	860-571-0070 (EXT 4)
JAMES ORR	8091 SW 24 PL, MIRAMAR, FL 33025	786-287-0776
RORY RICKETTS	4368 NW 109 PL DORAL, FL 33178	305-794-6386

Connecticut Public Act 16-67 requires all applicants for employment by a local or regional board of education to submit to a background check prior to an offer of permanent employment. The forms that follow <u>must be completed and returned</u> with this application. Employment by the Ashford Board of Education will be considered temporary in nature, pending the outcome of the background screening.

By signing below, I affirm that the information provided in this application is true and correct. understand that if I knowingly provide false information or fail to disclose the information requested, I shall be subject to disciplinary action by the Ashford Board of Education that may include denial of employment.

Thomas F. Dall
Signature of Applicant

12/19/16
Date

The Ashford Board of Education is an Equal Opportunity/Affirmative Action Employer